

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
6:00 PM

December 11, 2008  
City Council Chambers  
6615 Passons Blvd.

**MINUTES**

*CALL TO ORDER:* 6:00 PM

*ORGANIZATION OF THE BOARD:*

- 66 Nominated and elected Board of Education 2009 **President.**  
Joseph Rivera
- 67 Nominated and elected Board of Education 2009 **Vice President.**  
Rita Jo Ramirez
- 68 Nominated and elected Board of Education 2009 **Clerk.**  
Vincent Chavez
- 69 Adopted the Board of Education calendar of regular meetings for 2009, to be held on the 2<sup>nd</sup> Thursday of each month in the Pico Rivera City Council Chambers, 6615 Passons Blvd., Pico Rivera at 6:00 p.m.
- |                   |                    |
|-------------------|--------------------|
| January 15, 2009  | July 9, 2009       |
| February 12, 2009 | August 27, 2009    |
| March 12, 2009    | September 10, 2009 |
| April 16, 2009    | October 8, 2009    |
| May 14, 2009      | November 12, 2009  |
| June 11, 2009     | December 10, 2009  |
- 70 Approved/appointed Governing Board members to participate and become voting members on the following committees for 2009.
- |   |                  |
|---|------------------|
| a. Voting Rep. to the LACOE Committee on School District Organization | <u>L. Salas</u>  |
| b. Los Angeles County School Trustees Association (LACSTA)            | <u>J. Rivera</u> |
| c. Pupil Transportation Cooperative Trustee Review Committee          | <u>V. Chavez</u> |

*ADOPTION OF MINUTES:*

- 71 Adopted the minutes of the Board of Education's regular meeting held November 13, 2008.

CONSENT AGENDA:

72 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approved reclassification of Board agenda/backup hardcopies to Class III Disposable for school years 2000/2001, 2001/2002, and 2002/2003 so they may be destroyed. These records have been scanned to Laser Fiche for permanent retention.

73 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approved El Rancho Unified School District to return 25 percent of MAA billing activities reimbursement funds to each originating school site or program for the 2008/2009 school year.
- . 2 Approved attendance for two (2) Psychologists to attend the Nonviolent Crisis Intervention Instructor Certification Program on December 16<sup>th</sup> through the 19<sup>th</sup>, 2008 at the Crown Plaza Hotel. The Whittier Area Cooperative Special Education Program (WACSEP) has agreed to reimburse the El Rancho Unified School District the \$2,478.00 registration fees.
- . 3 Approved appointment of Margaret Martinez to a two-year term (2008-2010) as Parent Representative to the Community Advisory Council of the Whittier Area Cooperative Special Education Program.
- . 4 Approved/ratified agreement with parents for transportation services to a Non-Public School. Reimbursement is at the federal rate, five (5) days a week from November 5, 2008 to June 30, 2009. Expenditures are not to exceed \$5,862.00, which is to be paid from the Special Education Account.
- . 5 Approved/ratified agreement for transportation services that are being provided by parent, at the federal rate, five (5) days a week from August 27, 2008 to June 30, 2009. Expenditures are not to exceed \$2,220.00, which is to be paid from the Special Education Account.
- . 6 Approved contract with consultant, Robert Patterson, Psy.D to provide Psychological Assessment for student. Total expenditure for the assessment shall not exceed the total amount of \$3,500.00 which is payable from the Special Education Account.
- . 7 Approved/ratified contract with Bruce M. Gale, Ph.D. for attendance of an IEP at 5.25 hours for student. Payment shall be made for a total of \$918.75, which is payable from the Special Education Account.
- . 8 Approved contract with consultant Justine Sherman & Associates, Inc. for an expenditure of \$875.00 for speech and language assessment to be paid through Special Education Account.
- . 9 Approved/Ratified Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Whittier Area Parents' Association for the Developmentally Handicapped*. Identified and board approved El Rancho students will attend this school as defined in Item 18 under General Provisions with payment of \$3,500.00 in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.

**73 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810**

- .10 Approved/Ratified Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *New Haven School–Vista* a non-public school for special education student. Identified and board approved El Rancho students will attend this school as defined in Item 18 under General Provisions with payment of \$5,059.12 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- .11 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Gallagher Pediatric Therapy*. Identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment of \$25,752.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable from Special Education funds.
- .12 Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Gallagher Pediatric Therapy*. Identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment of \$2,436.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable from Special Education funds.

**74 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- .1 Approved attendance for one (1) certificated staff member from North Park Middle School to the California Association of Health, Physical Education, Recreation and Dance 2009 State Conference in Santa Clara, California on March 19-22, 2009. Total expenditure of \$1,788.00, for registration, travel, meals, and substitutes, payable from North Park Middle School Arts, Music, and P.E. Equipment and Supplies Block Grant funds.
- .2 Approved extra curricular field trip by 60 5th grade students, 4 certificated teachers, and 6 parent volunteers from Birney Elementary School to the Catalina Island Marine Institute (CIMI) on February 11-13, 2009. Total expenditures of approximately \$14,380.00 will be payable through Birney Elementary School Dads' Club, school fundraisers, and SLIBG funds.
- .3 Approved educational field trips for 120 3rd grade students, 6 certificated teachers, and 18 parent volunteers from Birney Elementary School to Descanso Gardens in La Cañada on March 3 & 5, 2009. Three Certificated teachers & 60 students will attend per date on each trip; authorize transportation agreement with Richmond Bus Company. Estimated expenditures of \$828 payable from Birney Elementary School Dad's Club funds. There are no admission costs to be incurred for this trip.

**74 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 4 Approved educational field trip for 92 2nd grade students, 5 teachers and 5 parent volunteers from Birney Elementary School to the Los Angeles Museum of Natural History /Discovery Center on January 27, 2009; authorize transportation agreement with Richmond Bus Company. Transportation expenditures shall not exceed \$896 payable from Birney Elementary School Dads' Club and EIA funds. There are no entrance fees to be incurred for this field trip.
- . 5 Approved educational in-house field trip for 59 GATE students and 1 certificated staff member from Birney Elementary School with the Discovery Science Center's, Science to Go program on January 27, 2009. Total expenditure of \$538.75 payable from Birney Elementary School GATE funds.
- . 6 Approved educational in-house field trip for 59 GATE students and 1 certificated staff member from Birney Elementary School with the Discovery Science Center's, Science to Go program on February 24, 2009. Total expenditure of \$538.75 payable from Birney Elementary School GATE funds.
- . 7 Approved educational all-night decathlon study session for 11 El Rancho High School Academic Decathlon Team students, one (1) female certificated staff member and two (2) male school security officers from Saturday, January 31, 2008 at 6:00 p.m. – Sunday, February 1, 2008 at 8:00 a.m. at El Rancho High School. There is no cost to the district.
- . 8 Approved/ratified participation of the El Rancho Cross Country team to attend the CIF State Cross Country Finals on November 28 & 29, 2008 in Fresno, CA. Accommodations will be at the Roadway Inn. Transportation will be provided by El Rancho Vans. Expenditures of \$150.00 per participant are payable from El Rancho ASB X Country funds, student fundraisers and parents at no cost to the District.
- . 9 Approved academic field trip for fifty (50) students and six (6) certificated staff members from Magee and Rio Vista Elementary Schools to the Los Angeles County Science Olympiad on Saturday, February 28, 2009, at Cal State University Los Angeles. Total expenditure of \$650.00, for PTC transportation, payable from Magee and Rio Vista Elementary Schools' PTO funds (50% each), at no cost to the District.
- .10 Approved consultant agreement with Parent Institute for Quality Education to provide weekly parenting workshops for North Park Middle School parents from January 13, 2009 through March 10, 2009. Expenditure of \$7,000.00 payable from North Park Middle School Discretionary Block Grant funds.
- .11 Approved consultant agreement with Armando Briones, Jr. for services rendered to El Rancho High School as a public address consultant and statistician at athletic events on an event-by-event basis, effective January 9 – February 22, 2009. Expenditure not to exceed \$700.00 at \$100.00 per event worked payable from El Rancho High School ASB funds.
- .12 Approved/ratified consultant agreement with Dr. Heejeong Lim, CSU Fullerton, effective September 15, 2008 through June 30, 2009. Total expenditure not to exceed \$12,500, payable from California Math Science Partnership Grant funds.
- .13 Approved/ratified consultant agreement with Dr. Ruth Von Blum, effective September 15, 2008 through January 30, 2009. Total expenditure not to exceed \$30,000, payable from California Math Science Partnership Grant funds.

**74 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- .14 Approved consultant agreement with Gonzalo Espinoza to assist El Rancho High School Drama Department with arrangements and sound effects for the play, also providing a CD, during 2008-09 school year. Total expenditure of \$200.00, for consultant fees, payable from El Rancho High School General funds.
- .15 Approved consultant agreement with Thinking Maps, Inc. to provide language arts staff development for Rio Vista Elementary School certificated staff on January 12 and March 9, 2009. Total expenditure of \$3,000.00, for consultant services and materials, payable from District Title I Centralized Services funds.
- .16 Approved the submission of the 2008-09 Single Plan for Student Achievement Revision for all listed schools.
- .17 Approved the submission of the Local Educational Agency (LEA) Plan Addendum.

**75 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approved/Ratified Business Office Reports for the month of November 2008.
  - a. Miscellaneous Cash Collections Receipt Nos. 27182 through 27292 totaling \$2,220,746.28. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Coca Cola Bottling Company	\$ 94.30	Durfee Elementary
American Youth Soccer Org.	\$ 500.00	North Ranchito Elementary
Edison International	\$ 69.00	North Ranchito Elementary
Edison International	\$ 69.99	North Ranchito Elementary
Wal-Mart Foundation	\$ 715.00	Rivera Elementary
Edison International	\$ 100.00	El Rancho High
Edison International	\$ 225.00	El Rancho High
  - b. Purchase Order Nos. P176763 through P176902 and including prior numbered confirming orders totaling \$582,139.52 and Cafeteria Purchase Orders totaling \$136,074.85.
  - c. "A" Warrants Schedule C1D through H1I totaling \$5,771,309.46.
  - d. "B" Warrants No. 3312 through 3342 totaling \$2,282,820.03.
  - e. Revolving Cash No. 3258 through 3260 totaling \$4,416.41.
  - f. Clearing Account No. 3176 through 3177 totaling \$109,039.12.
- . 2 Approved agreement with Tri-Signal Integration, Inc. to perform Annual Fire/Life Safety System Test, District Wide. Annual expenditure of \$9,650.00 payable from Restricted Maintenance Funds.
- . 3 Approved final payment of \$29,770.00, including all change orders, to Letner Roofing Co. and accept the Roofing Project at Burke Middle School, Rio Vista Elementary School and El Rancho High School as complete. Total project cost payable from Deferred Maintenance Funds.
- . 4 Approved final payment of \$13,430.00, including all change orders to Economos Painting Co. and accept the Exterior Painting Project for South Ranchito Elementary School and Durfee Elementary School as complete. Total project cost payable from Budgeted Bond Funds.

**75 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 5 Approved five (5) 48-month lease agreements between El Rancho Unified School District and Key Equipment Financing for Lanier PRO906EX Copiers (one at each location) for Magee Elementary, North Ranchito Elementary, Rivera Elementary, Rivera Middle and North Park Middle Schools. Total cost of \$320.23 per month per school site, payable from various school site funds.
- . 6 Approved award of mandated lowest bid for the tennis court resurfacing project for El Rancho High School to TrueLine for a total low base bid contract cost of \$159,400.00. Total contract cost payable from Budgeted Bond Funds.
- . 7 Approved budget revisions in support of the First Interim Report.
- . 8 Approved first interim report and a qualified certification of El Rancho Unified School District's ability to meet its 2008-2009 and 2009-2010 obligations but not in 2010-2011.
- . 9 Adopted Resolution No. 21-2008/2009 Certification of Signatures, authorizing the signature of either the Superintendent, Assistant Superintendent of Education, Assistant Superintendent of Human Resources, Chief Business Officer and Director of Fiscal Services on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment and Contracts; Director of Purchasing and Warehousing on Purchase Orders and the Director of Student Services on Student Services Contracts.
- . 10 Approved Change Order No. 02 for water district requirements, fire service water line, sewer line point of connection, etc. for the New Practice Gymnasium Project for El Rancho High School by Harbor Construction, Inc. for a total cost of \$87,870.54. Total project payable from budgeted Bond Funds.
- . 11 Approved award of mandated lowest bid for the tennis court vinyl chain-link fence project at El Rancho High School to Wolverine Fence Co., Inc. for a total low base bid contract cost of \$92,500.00. Total contract cost payable from Budgeted Bond Funds.
- . 12 Approved final payment of \$11,429.00, including all change orders to Painting and Décor Ltd. and accept the Exterior Painting Project for North Ranchito Elementary School and Rio Vista Elementary School as complete. Total project cost payable from Budgeted Bond Funds.
- . 13 Approved consultant agreement with Vicenti, Lloyd & Stutzman LLP to provide professional consulting services to conduct a standard Associated Student Body staff development workshop on ~~January 28, 2009~~ **February 3, 2009** at District Office II for school and district ASB personnel. Total cost of \$2,100.00 payable from General Funds. **(AMENDED)**
- . 14 Approved consultant agreement with Survival Skills & Co. to conduct Basic Emergency Management Training on January 12, 2009 and Advanced Training on March 9, 2009 for school representatives, Maintenance Personnel and District Emergency Operations Committee Members. Total cost of \$4,140.00 payable from Safe and Drug Free Funds.
- . 15 Approved final payment of \$75,842.77, including all change orders to HydroEarth, Inc. to provide equipment for the installation of Central Irrigation Systems at all school sites. Total project payable from Public Sector Program Funds through the Metropolitan Water District.

**76 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Accepted ERFT’s Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for negotiations for the 2008-2009 school year.
- . 2 Accepted ERASA’s Initial Proposal between the El Rancho Association of Supervisors/ Administrators (ERASA) and El Rancho Unified School District (ERUSD) for negotiations for the 2008-2009 school year.
- . 3 Accepted CSEA’s Initial Proposal between the El Rancho Classified Employees Union, Inc. (CSEA) and El Rancho Unified School District (ERUSD) for negotiations for the 2008-2009 school year.
- . 4 Approved/Ratified consultant agreement with *DataWORKS Educational Research* to provide professional development through an intensive one-day workshop at North Park Middle School on November 19, 2008. Expenditure of \$2,000.00 payable from El Rancho Unified School District Teacher Recruitment and Student Support Program Grant.
- . 5 Approved the new position and job description of Administrative Secretary II – Student Services.
- . 6 Approved the new position and job description of Behavior Technician.
- . 7 Approved the reclassification of the position of BTSA Induction Clerk from Clerk Typist II to Clerk Typist III
- . 8 Adopted Resolution No. 22-2008/2009 authorizing two Multiple Subject Credentialed teachers to teach in intermediate departmentalized classes per Ed. Code 44256(b).
- . 9 Approved consultant agreement with Smartel Learning Links to provide professional development with a focus on Specially Designed Academic Instruction in English (SDAIE) strategies for North Park Middle School Administrators and Teachers on January 12, 2009. Expenditure of \$2,500.00 payable from El Rancho Unified School District Teacher Recruitment and Student Support Grant.

*CLOSED SESSION: (Items 77 through 81)*

- 77** Approved/Ratified Certificated Employment Register No. 6-2008/2009, **as amended.**
- 78** Approved/Ratified Classified Employment Register No. 6-2008/2009, **as amended.**
- 79** Approved Student Expulsion: Student A
- 80** Approved Student Expulsion: Student B
- 81** Approved Student Expulsion: Student C

*ADJOURNMENT: 10:40 PM*