

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

October 9, 2008
City Council Chambers
6615 Passons Blvd.

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 6:01 PM

ADOPTION OF MINUTES:

36 Adopted the minutes of the Board of Education's regular meeting held September 11, 2008.

CONSENT AGENDA ITEMS 37 THROUGH 41:

37 **SUPERINTENDENT** – Norbert Genis (562) 801-5199

- . 1 Approved Resolution No. 16-2008/2009 declaring that Board Member Lupe Salas was absent from the September 11, 2008 regular board meeting due to a hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Adopted Resolution No. 18-2008/2009 in Support of Measure P, The City of Pico Rivera's Measure for a One-Penny Sales Tax Increase to Protect Vital City Services.

38 **DIVISION OF STUDENT SERVICES** – Arnold Tovar (562) 801-4810

- . 1 Approved attendance to the *Early Mental Health Initiative Conference* on November 3rd and 4th, 2008 at the Marriott Los Angeles Airport, 5855 W. Century Blvd., Los Angeles, CA. To include registration, lodging, parking and meals for participants. Twenty-four (24) El Rancho Unified School District employees and one (1) Agency employee will attend. Expenditure payable from the Early Mental Health Grant account in an amount not to exceed \$8,605.64.
- . 2 Approved attendance to the *American Speech – Language – Hearing Association Annual Conference*, November 19-21 at the Chicago McCormick Place West Convention Center. Includes registration, lodging, air fare, meals and a recruitment booth for one El Rancho Unified School District employee. Approximate expenditure of \$2,645.00 payable from the Special Education Account.
- . 3 Approved/ ratified Agreement with the City of Pico Rivera for joint funding of a *Special Event Law Enforcement Services, Truancy Officer*. The total cost of \$61,420.00 for ten months, from October 27, 2008 through June 30, 2009, will be payable from general funds.
- . 4 **Pulled** Addendum to the contract agreement for the *School Court Liaison* between the Los Angeles County Office of Education and the El Rancho Unified School District to change the reimbursement rate from \$50.00 to \$119.00 per unit of service. Estimated annual cost is \$3,094.00 instead of \$500 as previously estimated.

38 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- .5 Approved service agreement for *Lifesigns* to provide special education signing translation services to the Special & Alternative Education Department, on an as needed basis for the 2008-2009 school year, payable at \$60.00 per hour from Special Education account Payable from Special Education Account.
- .6 Approved/Ratified Addendum to General Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Five Acres Therapeutic School*. General Service Agreement was previously approved on August 23, 2007, item #17.26. Both parties agree that the Individual Service Agreement Contract shall remain in force with the following changes: Add two speech assessments at \$120.00 per hour.
- .7 Approved contract with *Yvanna Uranga-Hernandez, Licensed Speech and Language Pathologist*, for one (1) Independent Evaluation in the amount of \$800.00. Expenses are payable from the Special Education account.
- .8 Approved/Ratified Addendum to Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Five Acres Therapeutic School*. General Service Agreement was previously approved on August 23, 2007, item #17.26. Both parties agree that the Individual Service Agreement Contract shall remain in force with the following changes: Add one Speech Assessment effective April 14, 2008 through April 23, 2008. One assessment at three hour equals \$360.00
- .9 Approved/Ratified Addendum to Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Five Acres Therapeutic School*. General Service Agreement was previously approved on August 23, 2007, item #17.11. Both parties agree that the Individual Service Agreement Contract shall remain in force with the following changes: Add one assessment at \$120.00 per hour equals \$660.00
- .10 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Gallagher Pediatric Therapy* identified and board approved El Rancho students will attend this school as defined in Item 18 under General Provisions with payment of \$15,546.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable from Special Education funds.
- .11 Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Gallagher Pediatric Therapy* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56266.7 payable through Special Education account in the amount of \$12,615.00.

39 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approved attendance for five (5) certificated staff members from Burke Middle School to the California Mathematics Council-South conference in Palm Springs, CA, November 7–8, 2008. Total estimated expenditure of \$3,680.00, for registration, lodging, meals, mileage, and substitute, payable from Burke Middle School EIA / LEP funds.
- . 2 Approved attendance for five (5) certificated staff members from North Park Middle School to the California Mathematics Council-South annual conference in Palm Springs, CA, November 7–8, 2008. Total estimated expenditure of \$3,680.00, which includes registration, lodging, meals, mileage, and substitutes, payable from North Park Middle School EIA / LEP (80%) and SLIBG (20%) funds.
- . 3 Approved attendance for five (5) El Rancho High School certificated staff members to the California Mathematics Council-South annual conference in Palm Springs, CA, November 7–8, 2008. Total estimated expenditure of \$3,680.00, which includes registration, lodging, meals, mileage, and substitutes, payable from El Rancho High School EIA / LEP funds.
- . 4 Approved attendance for one (1) certificated staff member from Durfee Elementary School to the “California Mathematics Council” conference on November 7-8, 2008 in Palm Springs, CA. Total cost not to exceed \$700, which includes registration, lodging, meals, mileage, and substitutes, payable from Durfee Elementary School Title I funds.
- . 5 Approved amendment to Categorical Programs Board Item #31.2, approved September 11, 2008, attendance for three (3) district staff members to the School Innovations & Advocacy: Categorical Compliance Seminar in Ontario, CA on Thursday, October 2, 2008, to adjust registration fee from a half-day to a full-day seminar and to replace one participant. Total expenditure of \$945.75 (additional expenditure of \$420.75 to original board item) for registration, meals, and mileage payable from District Title I funds.
- . 6 Approved attendance for eight (8) certificated staff members from Rivera Middle School to the “California Mathematics Council-South” conference in Palm Springs, CA, from November 7-8, 2008. Total cost of substitute coverage for MCC representatives of \$1,200.00, which includes benefits, is payable from Rivera Middle Schools EIA / LEP (50%) and SLIBG (50%). Remaining estimated expenditure, including registration of \$155.00/each and lodging, not to exceed \$3,000.00, are payable from Rivera Middle School’s categorical funds as follows 50% EIA / LEP and 50% SIP.
- . 7 Approved participation of 21 El Rancho High School students, one (1) certificated staff member, and one (1) assistant walk-on coach in the Clovis Cross Country Invitational Friday, October 10 – Saturday, October 11, 2008 in Fresno, CA. Accommodations will be at the Roadway Inn and transportation will be provided by PTC Charter Bus. Total expenditure of \$3,885.00 payable from El Rancho High School ASB Cross Country funds, student fundraisers and parents, at no cost to the District.
- . 8 Approved educational field trip for 120 Birney Elementary School 5th grade students, two (2) certificated staff members, two (2) instructional aides, and parent volunteers to the Los Angeles County Office of Education Marine Science Floating Laboratory October 16 & 17, 2008, half of group attending each day; and transportation agreement with Richmond Bus Company. Transportation costs will be paid by LACOE Marine Science Laboratory Grant. Admission is free and there is no cost to the District.

39 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .9 Approved extended educational field trip for 44 Burke Middle School students and four (4) certificated staff members to the Desert Sun Science Center AstroCamp Program in the San Jacinto Mountains, California, Friday, April 3 – Sunday, April 5, 2009. Total expenditure of \$9,772.00 payable from Burke Middle School EIA/LEP funds for substitutes (\$600.00) and student fundraisers and donations for participant costs (\$9,172.00).
- .10 Approved extended educational field trip for 26 El Rancho High School Boys' Varsity Basketball Team students, two (2) certificated staff members, and two (2) walk-on assistant coaches to Big Bear, CA on Friday, October 24 – Sunday, October 26, 2008. Estimated expenditure of \$1,950.00 payable from student fundraisers, donations from supportive organizations, and ASB funds, at no cost to the District.
- .11 Approved athletic field trip for 80 Magee Elementary School 3rd – 5th grade students and two (2) certificated staff members to the Mount San Antonio College Cross Country Invitational on Friday, October 17, 2008. Total expenditure of \$600.00 for PTC transportation payable from Magee Elementary School PTO, at no cost to the District.
- .12 Approved educational field trip for 43 El Rancho High School students, one (1) certificated staff member, and nine (9) adult chaperones to the 2009 Heritage Music Festival in San Francisco, California, Thursday, April 29 – Sunday, May 3, 2009. Total expenditure of \$18,285.00, which includes PTC transportation, accommodations, meals, competition, and Gala Awards Dance payable from El Rancho High School Choraleers ASB funds (includes student fundraisers), at no cost to the District.
- .13 Approved field trip for 150 North Park Middle School AVID students, four (4) certificated staff members, and three (3) school safety officers to Knott's Berry Farm on Friday, November 7, 2008. Total expenditure of approximately \$4,140.00 payable from North Park Middle School ASB funds (for PTC transportation), fundraisers and individual student participants (for tickets), at no cost to the District.
- .14 Approved consultant agreement with Dreamshapers, Storytellers & Troubadours to provide an assembly for Birney Elementary School community at Family Night on October 15, 2008. Total expenditure of \$550.00 consultant fee payable from Birney Elementary School Arts and Music Block Grant funds.
- .15 Approved consultant agreement with Shirley Coddington (accompanist) and Ingrid Rios (choreographer) to assist El Rancho High School Choral Department students, effective October 10, 2008 – June 30, 2009. Total expenditure of \$6,500.00 for consultant services payable from El Rancho High School Arts and Music Block Grant funds.
- .16 Approved/ratified consultant agreement with Danielle Collins (percussion), Richard Hernandez (Color Guard) and Adrian Sarmiento (Drumline) to assist the El Rancho High School Band with music and visual techniques during the 2008/09 school year, effective September 1, 2008 – June 30, 2009, one consultant's effective dates are July 14, 2008 – September 11, 2008. Total expenditure of \$11,008.00, for consultant fees, payable from El Rancho High School Arts and Music Block Grant funds.

39 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .17 Approved agreement with School Innovations and Advocacy, Inc. to assist the District in completing the enhanced School Accountability Report Cards (SARC) reporting requirements, for all District schools, as specified by the Williams settlement. Agreement will be for the 2008-09 school year, effective from October 10, 2008 through June 30, 2009 and will include SI Plan Subscriptions for all school sites and a one-day training. Total expenditure of \$28,000, which includes fees for required translation, will be payable as follows: \$19,500 from Centralized Title I funds and \$8,500 from Title III funds.
- .18 Approved/ratified the adoption of *Glencoe McGraw Hill’s Marine Biology c2008* for El Rancho High School, effective August 27, 2008.
- .19 Approved resolution No. 15-2008/2009 – A Resolution of the Governing Board Determining ~~Sufficiency~~ **Insufficiency** of Instructional Materials.
- .20 Approved agreements with 14 supplemental educational service providers for Rio Vista Elementary School in its second year of Program Improvement under the No Child Left Behind Act, effective October 10, 2008 to May 29, 2009. Providers are not to exceed \$1061.40 per student for the 30 students receiving services (per pupil rate provided by California Department of Education as of Nov-2007). Total expenditures not to exceed \$31,842.00, payable from District Title I funds.

40 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/Ratified Business Office Reports for the month of September 2008.
 - a. Miscellaneous Cash Collections Receipt Nos. 26923 through 27001 totaling \$131,339.99. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Target	\$ 129.59	Magee Elementary
Target	\$ 200.50	North Ranchito Elem.
Wells Fargo Foundation	\$ 50.05	Rivera Elementary
Wells Fargo Foundation	\$ 50.05	Rivera Elementary
 - b. Purchase Order Nos. 176436 through 176559 and including prior numbered confirming orders totaling \$2,581,385.01 and Cafeteria Purchase Orders totaling \$54,861.47.
 - c. “A” Warrants Schedule C1B through 267 totaling \$1,653,008.12.
 - d. “B” Warrants No. 3226 through 3266 totaling \$2,093,030.31.
 - e. Revolving Cash No. 3253 through 3255 totaling \$855.77.
 - f. Clearing Account No. 3168 through 3170 totaling \$46,820.21.
- . 2 Approved/Ratified twenty-one (21) month lease agreement with Mobile Modular for four (4) relocatable classrooms for Magee, Durfee and Rivera Elementary Schools under the Franklin McKinley School District Piggyback provision, Bid #1298. Total cost of \$60,048.00 payable from Developer Fees.
- . 3 Approved/Ratified contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services related to the installation of two (2) relocatable classroom buildings (one relocatable per site) for Durfee and Magee Elementary Schools. Total contract cost of \$13,200.00 payable from Developer Fees.

40 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 4 Approved/Ratified contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services related to the installation of two (2) relocatable classroom buildings for Rivera Elementary School. Total contract cost of \$11,200.00 payable from Developer Fees.
- . 5 Approved contract agreement between El Rancho Unified School District and Koury Engineering & Testing, Inc. to provide the remaining Geotechnical Monitoring and Material Testing for the new gymnasium project at El Rancho High School. Total cost of \$58,449.50 payable from Budgeted General Obligation Bond Funds.
- . 6 Approved agreement between El Rancho Unified School District and Tech Ed Services, Inc. for professional services to assist with the Universal Fund (E-Rate) Application process for Funding Year 2009-2010. Total cost of \$19,500.00 payable in three installments; first installment due upon approval of contract, second installment due upon delivery of Form 471, and third installment due June 2009. Total expenditures payable from District General Funds/E-Rate.
- . 7 Approved contract agreement between El Rancho Unified School District and MAXIMUS, INC. to provide professional inventory and valuation services. Total contract cost of \$24,200.00 payable from General Funds.

41 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approved revision to regular instructional schedule for kindergarten at Rivera Elementary for the 2008-09 school year.
- . 2 Approved conference attendance for four certificated staff members from El Rancho HS to the "California Mathematics Council" conference in Palm Springs, CA, from November 7-8 in Palm Springs, CA. Total cost not to exceed \$1,155 payable from Teacher Credentialing Block Grant.
- . 3 Approved/Ratified an additional five percent stipend for Special Education teachers to service Emotionally Disturbed (ED) students in the APEX Program at Obregon School for the 2008/2009 school year. Stipend and benefits payable from the APEX ED Program account.
- . 4 Approved/Ratified to employ on the basis of Ed. Code 44258.2 one (1) certificated applicant.
- . 5 Approved/Ratified Resolution No. 17-2008/2009 authorizing four Multiple Subject Credentialed teachers to teach in intermediate departmentalized classes per Ed. Code 44256(b).
- . 6 Approved annual contract with the Los Angeles County Office of Education for providing professional staff development through the Bilingual Teacher Training Program (BTTP) for school year 2008-2009.
- . 7 Approved Student Field Placement Agreement in Social Work between El Rancho Unified School District and California State University, Long Beach.
- . 8 Approved Memorandum of Understanding between El Rancho Unified School District and the University of La Verne for Professional School Counseling Internship Program.

CLOSED SESSION: (Items 42 through 46)

- 42** Approved/Ratified Certificated Employment Register No. 4-2008/2009
- 43** Approved/Ratified Classified Employment Register No. 4-2008/2009 **as amended.**
- 44** Approved Student Expulsion: Student A
- 45** Approved Student Expulsion: Student B
- 46** Approved Student Expulsion: Student C

ADJOURNMENT: 9:47 PM