

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

July 10, 2008
City Council Chambers
6615 Passons Blvd.

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 6:00 PM

ADOPTION OF MINUTES:

01 Adopted the minutes of the Board of Education's regular meeting held June 26, 2008.

CONSENT AGENDA: (Items 02 through 06)

02 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approved Resolution No. 1-2008/2009 declaring that Board Member Joseph Rivera was absent from the June 26, 2008 regular board meeting due to a hardship deemed acceptable by the board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

03 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approved attendance for three (3) El Rancho Unified School District nurses to attend the CHOC Diabetes Educators Seminar on September 18th and 19th, 2008. Expenditures include registration fee of \$35.00 per nurse, total expenditures of \$105.00 payable from general funds.
- . 2 Approved/Ratified Master Contract and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: Tobinworld identified and board approved El Rancho students will attend this school as defined in Item 18 under General Provisions with payment of \$8,922.78 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code, payable through Special Education account.
- . 3 Approved/Ratified Master Contract and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: Vista School identified and board approved El Rancho students will attend this school as defined in Item 18 under General Provisions with payment of \$1,723.82 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code, payable through Special Education account.
- . 4 Approved Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: Gallagher Pediatric Therapy identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment of \$84.50 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code, payable through Special Education funds.

04 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approved attendance for one (1) El Rancho High School certificated college counselor to the Los Angeles County Area High School Counselor Conference at the Pasadena Convention Center in Pasadena, California, on September 24, 2008. Estimated expenditure of \$75.00 for registration and parking payable from El Rancho High School General funds.
- . 2 Approved attendance for one (1) El Rancho High School certificated college counselor to the University of California Counselor Conference at UC Riverside in Riverside, California on September 18, 2008. Total expenditure of \$70.00 for registration and parking payable from El Rancho High School General funds.
- . 3 Approved attendance for five (5) El Rancho High School certificated counselors to the University of California Counselor Conference at UCLA in Los Angeles, California on September 17, 2008. Estimated expenditure of \$350.00 for registration and parking payable from El Rancho High School General funds.
- . 4 Approved educational conference attendance for two (2) El Rancho High School ROTC students to the Joint Senior Leadership Course Conference July 13 – 19, 2008, in Boswell, Pennsylvania. Parents will provide transportation to airport, and air transportation will be provided by Northwest Airlines. All costs (food, lodging & transportation) will be paid by the U.S. Marine Corps, at no cost to the students or District.
- . 5 Approved extended educational field trip for 100 El Rancho High School students, one (1) certificated staff member, and 20 GEAR UP staff members to the Wild Animal Park in San Diego, CA, on Saturday, July 19, 2008, as part of the Learning Enrichment and Academic Resources Network (LEARN) GEAR UP Program activities. Students will be selected based on academic performance or teacher recommendation. Total expenditure of \$2,500.00, which includes transportation by PTC, meals and entrance fee, will be paid by GEAR UP Grant funds, at no cost to the District.
- . 6 Approved extended educational field trip for 120 El Rancho High School students, one (1) GEAR UP site coordinator, and 12 trained GEAR UP staff members, to the Aquarium of the Pacific in Long Beach, CA, on Saturday, July 12, 2008 as part of the Learning Enrichment and Academic Resources Network (LEARN) GEAR UP Program activities. Students will be selected based on academic performance or teacher recommendation. Total expenditure of \$2,000.00 for PTC transportation, food and entrance fees payable by GEAR UP Grant funds, at no cost to the District.
- . 7 Approved participation of thirty (30) El Rancho High School Cross Country Team students, one (1) certificated staff member, and one (1) volunteer chaperone in Big Bear Camp in Big Bear, CA, August 4 – 9, 2008. Total expenditure of \$7,500.00 for PTC transportation, meals, and accommodations payable from El Rancho High School ASB funds, student fundraisers and parents, at no cost to the District.
- . 8 Approved participation of eleven (11) Rivera Middle School Cheerleading Squad students, one (1) certificated staff member, and one (1) school safety officer in the UC Irvine United Spirit Association Cheerleading Camp in Irvine, California, July 17 – 19, 2008. Transportation will be provided to and from camp by the parents. Total expenditure of \$2,794.00 payable through student fundraisers and parents, at no cost to the District.

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- .9 Approved participation in a performance tour for 38 North Park Middle School Band students, one (1) certificated staff member, and five (5) parent chaperones to Honolulu, Hawaii Shriners Hospital for Children and the Dole Pineapple Plantation on Oahu February 12 – 17, 2009. Total expenditure of \$70,850.00 is payable from North Park Middle School SLIBG funds (substitute teacher: \$450.00) and fundraisers and donations (transportations, meals, and lodging: \$70,400.00).
- .10 Approved consultant agreement with TeleParent Educational Systems to provide expert technical assistance to North Park Middle School with customized student calls and school broadcasts for 12 months, effective August 26, 2008 through August 25, 2009. Total expenditure of \$3,500.00 consultant fee payable from North Park Middle School SLIBG (School and Library Improvement Block Grant) funds.
- .11 Approved consultant agreement with TeleParent Educational Systems to provide expert technical assistance to El Rancho High School with customized student calls and school broadcasts for 12 months starting July 22, 2008 until July 21, 2009. Total expenditure of \$12,187.50 is payable from El Rancho High School General Account and EIA/LEP funds, 50% from each account.
- .12 Approved site license agreement with Discovery Education *unitedstreaming* for 12 months starting July 11, 2008 to June 30, 2009, for the service of fast access to digital media for the classroom. The expenditure of \$2,615.00 will be paid out of El Rancho High School General and EIA/LEP funds, 50% from each account.
- .13 Approved consultant agreement with Los Angeles County Office of Education (LACOE) Online Assessment System Services to provide district and school assessment reports for diagnosing student needs to help them improve student achievement. Expenditures of \$1,500.00 payable from Centralized Title V funds.
- .14 Approved agreement with Destiny Resource Management to provide a centralized inventory management solution that includes an application software license (which includes Library Manager, textbook manager and online data processing) and conversion services, system installation, project management support and training for 13 schools and libraries, effective 2008-09 school year. Expenditures of \$67,694.39, which includes 8.24% for taxes, payable from Centralized Microsoft dollars funds.
- .15 Approved agreement with Renaissance Learning, Inc. to provide Renaissance Place subscription for Accelerated Math, Accelerated Reader, English in a Flash, STAR Math and STAR Reading software for the 2008-09 school year. Expenditure of \$26,725.36 payable from State Lottery Instructional Materials funds.
- .16 Approved agreement with Riverside Publishing to provide EduSoft Assessment Management for elementary, middle, and high schools, effective 2008-09 school year. Expenditure of \$58,747.50 is payable from K-12 Voucher funds.
- .17 Approved Memorandum of Understanding between the El Rancho Unified School District and the Los Angeles County Office of Education Migrant Education Program for Direct Services, within the boundaries of El Rancho Unified School District, from July 11, 2008 through June 30, 2009.

05 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/Ratified Business Office Reports for the month of June 2008.
 - a. Miscellaneous Cash Collections Receipt Nos. 26648 through 26777 totaling \$590,550.57. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
macy’s west G.I.F.T.	\$ 76.00	Durfee Elementary
McDonald’s	\$ 597.00	Rivera Elementary
Edison International	\$ 69.99	North Ranchito Elementary
Wells Fargo C.S.C.	\$ 5.00	Rio Vista Elementary
 - b. Purchase Order Nos. P175990 through P176021 and including prior numbered confirming orders totaling \$28,149.97 and Cafeteria Purchase Orders totaling \$247,824.43.
 - c. “A” Warrants Schedule C1K through 176 totaling \$6,175,781.32.
 - d. “B” Warrants No. 3098 through 3138 totaling \$3,664,470.90.
 - e. Revolving Cash No. 3427 through 3427 totaling \$70.00.
 - f. Clearing Account No. 3153 through 3158 totaling \$129,012.64.
- . 2 Approved an increase to student breakfast prices beginning with the 2008-2009 school year. Total increase shall not to exceed \$0.15 per breakfast.
- . 3 Approved to declare 105 items of computer equipment as obsolete and authorize disposal of equipment, which is no longer usable by the District.
- . 4 Approved award of mandatory bid for Maintenance and Custodial Supplies – Bid No. 2007/2008-613 to Unisource and Unipak for a total low bid cost of \$166,466.56. Total cost payable from General Funds.
- . 5 Approved contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services related to the installation of two relocatable classroom buildings and parking lot improvements for Rivera Elementary School. Total contract cost of \$28,200.00 payable from Developer Fees.
- . 6 Approved contract agreement between El Rancho Unified School District and CF Environmental, Inc. to perform State Mandated three-year Asbestos Hazard Emergency Response Act (AHERA) Assessment. Total cost not to exceed \$11,562.85 payable from Deferred Maintenance Funds.
- . 7 Approved contract agreement between El Rancho Unified School and CF Environmental, Inc. for Environmental Consulting Services to manage Hazardous and Non-Hazardous Materials. These services are to be provided on an as needed basis during construction and maintenance projects for the 2008/2009 fiscal year. Total estimated cost not to exceed \$50,000.00 payable from Deferred Maintenance Funds.
- . 8 Approved to submit updated Deferred Maintenance Program Five-Year Plan and proposal for expenditures of funds to the State of California for approval.
- . 9 Approved the selection of Christofi Architects Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services for the Heating Ventilation and Air Conditioning upgrade project for North Park Middle School. Total contract cost is \$57,600.00 payable from Deferred Maintenance Funds.

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- .10 Approved award of mandatory bid for District Copier Maintenance – Bid No. 2007/2008-614 to Sigma International for a total low bid cost of \$109,200.00. Total cost payable from various sites and departments.

06 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- .1 Adopted/Ratified the Declaration of Need to the effect there are insufficient numbers of fully credentialed persons to meet the employment criteria for the 2008-2009 school year, effective July 1, 2008.
- .2 Approved the new position and job description of Administrative Secretary II – Assessment.

DISCUSSION/ACTION:

- 07** Adopted Second Reading of Administrative Regulation:
 - ❖ Administrative Regulation 1312.4 (*revised*) Community Relations – Williams Uniform Complaint Procedures
- 08** Adopted Second Reading of *new* Board Policy and Administrative Regulation:
 - ❖ Board Policy 6142.7 Instruction– Physical Education
 - ❖ Administrative Regulation 6142.7 Instruction– Physical Education

CLOSED SESSION: (Items 09 through 18)

- 09** Denied Claim.
- 10** Approved/Ratified Certificated Employment Register No. 1-2008/2009 with amendments.
- 11** Approved/Ratified Classified Employment Register No. 1-2008/2009 with amendments.
- 12** Approved Student Expulsion: Student A
- 13** Approved Student Expulsion: Student B
- 14** Approved Student Expulsion: Student C
- 15** Approved Student Expulsion: Student D
- 16** Approved Student Expulsion: Student E
- 17** Approved Student Expulsion: Student F
- 18** Approved Student Expulsion: Student G

ADJOURNMENT: 8:55 PM