

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
6:00 PM

May 8, 2008  
City Council Chambers  
6615 Passons Blvd.

**MINUTES OF BOARD ACTIONS**

*CALL TO ORDER:* 6:00 PM

*ADOPTION OF MINUTES:*

- 154** Adopted the minutes of the Board of Education's special meeting held April 3, 2008, regular meeting held April 10, 2008, and special meeting held April 22, 2008.

*CONSENT AGENDA: (Items 155 through 159)*

**155 SUPERINTENDENT** – Norbert Genis (562) 801-5199

- . 1 Approved Resolution No. 33-2007/2008 declaring May 6, 2008, "National Teacher Day" in recognition of the contributions of teaching professionals.
- . 2 Approved Resolution No. 34-2007/2008 declaring the week of May 18-24, 2008, "Classified School Employee Week" in recognition of the contributions of classified school employees.
- . 3 Approved the Contract for Consultant Services between El Rancho Unified School District and Intercommunity Child Guidance Center at a cost of \$69,600.00 effective July 1, 2008 through June 30, 2009. Total expenditure of \$69,600.00 payable from First 5 LA School Readiness grant.
- . 4 Approved the Contract for Consultant Services between El Rancho Unified School District and Ira Nelken & Associates, Inc., to provide evaluation and management technical assistance for the School Readiness Early Education Program, effective July 1, 2008 through June 30, 2009. Total expenditure of \$20,000.00 payable from First 5 LA School Readiness grant funds.
- . 5 Approved the Contract for Consultant Services between El Rancho Unified School District and Rosario Ordonez-Jasis and Susana Flores at a cost of \$28,608.00 effective July 1, 2008 through June 30, 2009. Total expenditure of \$28,608.00 payable from First 5 LA School Readiness grant.

**156 DIVISION OF STUDENT SERVICES** – Arnold Tovar (562) 801-4810

- . 1 Approved contract with Team of Advocates for Special Kids, Inc. for an Assistive Technology Evaluation for student. Expenditure of \$500.00 is to be paid through Special Education Account.
- . 2 Approved/ratified Consultant agreement to provide Positive Behavioral Support Services with 100 hours of Direct Intervention at the rate of \$75.00 per hour and Supervision Services for 20 hours at the rate of \$125.00 per hour for student. Total amount of \$10,000.00 for services rendered are from May 1, 2008 to July 30, 2008, to be paid from Special Education Account.

**156 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810**

- . 3 Approved/ratified final settlement agreement between the El Rancho Unified School District and parent, reimbursing parent in the amount of ten dollars (\$10.00) per day of Student's actual days of attendance from December 1, 2007 to June 19, 2008. Not to exceed total of \$1,300.00 which is payable from Special Education account.
- . 4 Approved/ratified addendum to Individual Service Agreement for student, previously approved on August 23, 2007, item 17.20, for student through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and New Haven – Vista agency. Both parties agree that the Individual Service Agreement Contract shall remain in force with the following changes to be agreed upon: Add mileage to and from home on weekends was omitted from Individual Agreement- Add mileage of 368.8 miles round trip x 56 = 20,652.8 miles effective July 2, 2007 through June 30, 2008 at \$.485 per mile x 20,652.8 miles = \$10,016.61. The new contract agreement is \$36,601.16.
- . 5 Approved/ratified Addendum to the Individual Service Agreement approved September 13, 2007, for student through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy. The Individual Service Agreement Contract shall remain in force with the following changes to be agreed upon. Add an additional ten sessions for Occupational Therapy, effective December 1, 2007 to February 29, 2008 at \$84.50 per hour x 10 hours = 845.00. The new Individual Service Agreement amount is \$2,281.50.
- . 6 Approved/ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: Gallagher Pediatric Therapy identified and board approved El Rancho students will attend this school as defined in Item 18 under General Provisions with payment of \$4,563.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- . 7 Approved/ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy. Identified and board approved El Rancho students will attend this school as defined in Item 18 under General Provisions with payment of \$3,464.50 to be made by the district as specified in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- . 8 Approved/ratified Individual Service Tuition Agreement between El Rancho Unified School District and Rossier Park Junior/Senior High School. An El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$12,961.95 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7.

**157 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- . 1 Approved educational field trip for 80 first grade students, four (4) certificated staff members, one (1) instructional aide, and eight (8) parent volunteers from Birney Elementary School to the Discovery Science Center in Santa Ana on May 22, 2008; and transportation agreement with Richmond Bus Company. Total expenditures of \$985.00, for admission and transportation fees, payable from Birney Elementary School first grade fundraiser, at no cost to the District.
- . 2 Approved educational field trip for 75 fifth grade students and three (3) certificated staff members from Birney Elementary School to Sunset Beach and Bolsa Chica Conservancy on Friday, May 23, 2008; and transportation agreement with Richmond Bus Company. Total expenditure of \$489.00, for transportation fees, payable from Birney Elementary School 5th grade fundraiser, at no cost to the District.
- . 3 Approved educational field trip for 79 second grade students, four (4) certificated staff members, one (1) instructional aide, and nine (9) parent volunteers from Birney Elementary School to the Discovery Science Center in Santa Ana, CA on May 28, 2008; and transportation agreement with Richmond Bus Company. Expenditures of \$977.00, for admission and transportation fees, payable from 2<sup>nd</sup> grade fundraiser, at no cost to the District.
- . 4 Approved extended field trip for fifty-five (55) students, one (1) certificated staff member, one (1) classified staff member, and four (4) chaperones from Rivera Middle School to Knott's Berry Farm to present a choir concert and enjoy park attractions on Saturday, May 17, 2008, from 8:30 a.m. to 6:15 p.m. Transportation will be provided by PTC. Cost of park attractions is the responsibility of parents. Total expenditure of \$400.00, for transportation fees, payable from Rivera Middle School ASB funds, at no cost to the District.
- . 5 Approved/ratified extended educational field trip for forty-six (46) Valencia Elementary School GATE students, one (1) certificated administrator, and three (3) certificated staff members to the University of California, Los Angeles' "I'm Going to College" event on Saturday, May 3, 2008, from 7:30 a.m. to 4:30 p.m. PTC will provide transportation. Total expenditure of \$450.00, for transportation fees, payable from Valencia Elementary School fundraiser funds, at no cost to the District.
- . 6 Approved extended educational field trip for 24 Meller Elementary School Student Council students, two (2) certificated staff members, and three (3) parent chaperones to view the musical, "Wicked, the Untold Story of the Witches of Oz" at the Pantages Theatre in Hollywood, CA, on Saturday, May 10, 2008; and transportation agreement with Roadrunner Transportation Services. Total expenditure of \$3,616.00, for tickets and transportation fees, payable from Meller Elementary School PTO funds raised by the Student Council, at no cost to the District.
- . 7 Approved participation for sixteen (16) Rivera Middle School students and three (3) certificated staff members in the Iolani Cross Country Invitational, September 19 – 24, 2008 in Kualoa, Hawaii. Parents will provide transportation to the airport. Total all-inclusive cost for students of \$12,800.00 will be paid through fundraisers; there is no cost to teachers. Total expenditure of \$1,800.00, for substitute teachers, payable from Rivera Middle School SLIBG (School and Library Improvement Block Grant) funds.

**157 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- .8 Approved participation in a performance tour for 35 North Park Middle School Band students, one (1) certificated staff member, three (3) former band members/chaperones, and five (5) parent chaperones to Fresno Children's Hospital and Sacramento Shriners Children's Hospital from May 22 – 26, 2008; and transportation agreement with Coach America. Total expenditure of \$22,000.00 for transportation, meals, and lodging fees, payable from North Park Middle School Band Boosters via fundraisers and donations, at no cost to the District.
- .9 Approved participation for twenty (20) students from Rivera Middle, South Ranchito Elementary, and Valencia Elementary Schools and six (6) certificated staff members in the Los Angeles County Math Field Day on Saturday, June 7, 2008. PTC will provide transportation. Total expenditure of \$550.00, for transportation, payable from Centralized Title I (50%) and GATE (50%) funds.
- .10 Approved end of the year/promotional activity field trip for 75 fifth grade students and three (3) certificated staff members from Birney Elementary School to Smith Park Pool on June 19, 2008; and transportation agreement with Richmond Bus Company. Expenditures of \$581.00, for transportation and admission fees, payable from Birney Elementary School 5<sup>th</sup> grade fundraising.
- .11 Approved consultant agreement with The Blue Submarine Adventures in Marine Biology for two individual sessions for Birney Elementary School Kindergarten and 3<sup>rd</sup> grade students on May 28, 2008. Expenditures of \$250.00 payable from Birney Elementary School kindergarten and 3<sup>rd</sup> grade fundraisers.
- .12 Approved/ratified consultant agreement for one (1) professional vocalist/musician to accompany El Rancho High School Drama Department students during rehearsal and presentation of the play, *The Green Heart*, effective March 24 – May 24, 2008. Total expenditure of \$1,500.00, for consultant fee, payable from El Rancho High School Arts and Music Block Grant funds.
- .13 Approved consultant agreement with the Civil War Living History Program for one day of Civil War education and presentations for North Park Middle School 8<sup>th</sup> grade students on Tuesday, May 27, 2008. Total expenditure of \$550.00, for consultant fee, payable from the North Park Middle School ASB funds, at no cost to the District.
- .14 Approved consultant agreement with John Valentine, "Valentine's Traveling Nature Class," to provide structured classes and live animal demonstrations for Meller Elementary School first grade students on May 15, 2008. Total expenditure of \$550.00, consultant fee, payable from Meller Elementary School PTO, at no cost to the District.
- .15 Approved/ratified participation in the Advanced Placement (AP) Reimbursement Program. Total estimated cost of \$13,000.00 to be paid from District General Funds. The California Department of Education (CDE), through a federal grant, will reimburse the local education agency for fees paid to the College Board for eligible students.
- .16 Approved the participation of the El Rancho Unified School District in the Community Based English Tutoring Program (CBET) for the 2008-2009 school year. This program will allow the District to provide free English language acquisition instruction (ESL) to adults who pledge to tutor the limited English proficiency students of Pico Rivera.
- .17 Approved the 2008 Summer School Program in El Rancho Unified School District.

158 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/ratified Business Office Reports for the month of April 2008.
  - a. Miscellaneous Cash Collections Receipt Nos. 26353 through 26512 totaling \$1,185,670.96. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
WaMu	\$ 178.02	Valencia Elementary
Verizon	\$ 25.59	Valencia Elementary
Lifetouch	\$ 197.00	Valencia Elementary
Lifetouch	\$ 347.00	Valencia Elementary
Target	\$ 709.98	El Rancho High
BP Fabric of America Fund	\$ 250.00	El Rancho High
Edison International	\$ 75.00	El Rancho High
Edison International	\$ 75.00	El Rancho High
Edison International	\$ 69.99	North Ranchito Elem.
Edison International	\$ 69.99	North Ranchito Elem.
Edison International	\$ 200.00	North Ranchito Elem.
WaMu	\$ 267.48	Rivera Elementary
WaMu	\$ 649.22	South Ranchito Elem.
WaMu	\$ 156.38	Selby Grove Elementary
Meller PTO	\$ 700.00	Meller Elementary
Target	\$ 120.60	Magee Elementary
Edison International	\$ 30.00	Magee Elementary
CEC Entertainment	\$ 685.89	Magee Elementary
Edison International	\$ 30.00	Magee Elementary
McDonald's	\$ 542.00	Magee Elementary
CEC Entertainment	\$ 547.52	Valencia Elementary
Bottling Group LLC-FSV	\$ 73.18	Selby Grove Elementary
Lifetouch	\$ 581.00	Rivera Elementary
Lifetouch	\$ 506.00	Rio Vista Elementary
City of Pico Rivera	\$5,000.00	Rivera Elementary
Coca-Cola Bottling Company	\$ 42.88	Durfee Elementary
Lifetouch	\$ 453.00	Durfee Elementary
Lodwig Enterprises Inc.	\$ 18.80	Selby Grove Elementary
Knott's Berry Farm	\$ 38.25	Rivera Elementary
  - b. Purchase Order Nos. P175852 through P175908 and including prior numbered confirming orders totaling \$103,751.04 and Cafeteria Purchase Orders totaling \$111,489.69.
  - c. "A" Warrants Schedule C1I through E4S totaling \$5,822,468.40.
  - d. "B" Warrants (March 2008) No. 2970 through 3012 totaling \$2,414,287.21.
  - e. Revolving Cash No. 3234 through 3235 totaling \$262.09.
  - f. Clearing Account No. 3148 through 3150 totaling \$94,468.56.
- . 2 Approved award of mandated lowest bid for the District Roofing Project – Bid Package No. 01 for Burke Middle, Rio Vista Elementary and El Rancho High School to Letner Roofing for a total base bid contract cost of \$297,700.00. Total contract cost payable from State Deferred Maintenance Funds.
- . 3 Approved the selection of Christofi Architects Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services for the Heating Ventilation and Air Conditioning upgrade project for Birney Elementary, North Ranchito Elementary, Durfee Elementary and North Park Middle Schools. Total contract cost is \$73,930.00 payable from General Obligation Bond Funds, Election of 2003, Series 2007.

**158 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- .4 Approved to accept the Installation of Playground Safety Surface for all elementary schools, as part of the District's "Playground Improvement Project" by Spectraturf Inc. as complete. Total project cost payable from Budgeted Bond Funds.
- .5 Approved final payment of \$33,180.00 including all change orders to CHAP, Inc. and accept the Relocatable Classrooms – Site Work Project for Durfee Elementary School as complete. Total project cost payable from Budgeted Bond Funds.
- .6 Approved final payment of \$28,680.00 including all change orders to Chap, Inc. and accept the Relocatable Classrooms – Site Work Project for North Ranchito Elementary School as complete. Total project payable from Budgeted Bond Funds.
- .7 Approved final payment of \$15,103.60, including all change orders to Current Enterprises, Inc. and accept the Mechanical Heating Ventilation and Air Conditioning (HVAC) Project for Valencia Elementary School as complete. Total project cost payable from Budgeted Bond Funds.
- .8 Approved final payment of \$16,116.70, including all change orders to Current Enterprises, Inc. and accept the Mechanical Heating Ventilation and Air Conditioning (HVAC) Project for Rio Vista Elementary School as complete. Total project cost payable from Budgeted Bond Funds.
- .9 Approved Budget Reduction Plan for the 2008/2009 and 2009/2010 school years. **(Amended to delete 'Pool Closure' and 'Remove vending machines' from the reduction list.)**
- .10 Approved award of mandated lowest bid for the Exterior Painting Project – Bid Package No. 02 for North Ranchito Elementary School and Rio Vista Elementary School to Painting and Décor Ltd. for a total low base bid contract cost of \$114,290.00. Total contract cost payable from Budgeted Bond Funds.
- .11 Approved award of mandated lowest bid for the Exterior Painting Project – Bid Package No. 03 for Magee Elementary School and Burke Middle School to Painting and Décor Ltd. for a total low base bid contract cost of \$137,190.00. Total contract cost payable from Budgeted Bond Funds.
- .12 Approved award of mandated lowest bid for the Exterior Painting Project – Bid Package No. 04 for South Ranchito Elementary School and Durfee Elementary School to Economos Painting for a total low base bid contract cost of \$132,700.00. Total contract cost payable from Budgeted Bond Funds.
- .13 Approved Change Orders No. 01 and No. 2 for the Wrought Iron Fence Project for North Park Middle School by Harris Steel Fence Company for a total cost of \$7,960.00. Total project payable from Budgeted Bond Funds.

**159 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- .1 Approved/ratified to employ on a basis of a Provisional Internship and/or Waiver for Special Education in Mild/Moderate Disabilities for one certificated applicant.
- .2 Adopted Proposed Decision of the Administrative Law Judge as a result of the Certificated Layoff Hearing held on April 30, 2008.

**159 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 3 Adopted Resolution No. 35-2007/2008 authorizing the implementation of certificated layoff (terminating services of certificated employees), and providing direction to issue notifications to employees whose services are to be terminated. **(Amended to delete 39 names from the list)**

*DISCUSSION/ACTION:*

- 160 ~~Pulled~~ Approve** direction to the Superintendent of Schools from the Board of Education to present to the Board an agreement authorizing School Services of California to review the District’s budget as well as provide the Board with a budgetary analysis of migrating El Rancho High School from the current trimester, block schedule to a traditional six period, semester schedule while maintaining the current average class size.  
Submitted by: Lupe Salas

*CLOSED SESSION: (Items 161 through 169)*

- 161** Approved/ratified Certificated Employment Register No. 12-2007/2008
- 162** Approved/ratified Classified Employment Register No. 11-2007/2008
- 163** Approved Student Expulsion: Student A
- 164** Approved Student Expulsion: Student B
- 165** Approved Student Expulsion: Student C
- 166** Approved Student Expulsion: Student D
- 167** Approved Student Expulsion: Student E
- 168** Approved Student Expulsion: Student F
- 169** Approved Student Expulsion: Student G
- Information: Student H

*ADJOURNMENT: 11:35 PM*