

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

January 17, 2008
City Council Chambers
6615 Passons Blvd.

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 6:00 PM

ADOPTION OF MINUTES:

094 Adopted the minutes of the Board of Education's regular meeting held December 13, 2007.

CONSENT AGENDA: (Items 095 through 099)

095 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approved educational field trip to the Page Museum at the La Brea Tar Pits, May 6, 2008. Entrance fees and District transportation costs for CDC, not to exceed \$325.25 to be paid from Parent Advisory fund.
- . 2 Approved agreement with the Iceman Snow Company to provide a hands-on sensory experience with snow appropriate for young children at Maizeland Early Learning Program, February 6, 2008. Total expenditure not to exceed \$2,490.00 payable from the Parent Advisory Committee Fund.
- . 3 Approved agreement with Giddy Up Ranch to provide a petting zoo at Maizeland Early Learning Programs, March 28, 2008. Total expenditure not to exceed \$500.00 paid from the Parent Advisory Committee Fund.
- . 4 Approved Contract Number CIMS-7184 in the amount of \$3,464.00 between the California State Department of Education and ERUSD for the materials and supplies for the General Child Development Program and approval of Resolution No. 23-2007/2008, authorizing Norbert Genis, Superintendent, Lydia Cano, Chief Business Officer and Joanne Brenner, Director Early Learning Programs to sign the transaction for the Governing Board, effective from July 1, 2007 to June 30, 2008.
- . 5 Approved amendment #1 for an additional \$78,987.00 to the State Preschool Program Contract (CPRE-7134) agreement between the California State Department of Education and ERUSD for the purpose of providing inflation funds to the State Preschool Program from July 1, 2007 through June 30, 2008.
- . 6 Approved Resolution No. 24-2007/2008, Honoring the City of Pico Rivera for its 50th Anniversary.

096 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 1 Approved consultant contract with Recourse Communications, Inc. Initial fee to retain search services with Recourse Communications, Inc. would be in the amount of \$6,250.00 up front, followed by a second payment of \$6,250.00 due upon employment of a Speech and Language Pathologist. Total recruiting fee of \$12,500.00 to be paid for each Speech and Language Pathologist recruited with the assistance of Recourse Communications, Inc.

096 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 2 Approved attendance for one (1) Coordinator, one (1) Assistant Principal and one (1) School Police Officer to attend the seminar presented by Response Law Incorporated in Pomona California, on February 7, 2008 including registration and mileage expenses. Expenditures payable from Safe and Drug Free Schools account, in the amount of \$468.00 plus mileage.
- . 3 Approved Consultant Agreement with Terry J. Tibbetts, Ph.D. The Consultant will provide a complete Psycho-Educational Assessment for student from January 17, 2008 through June 30, 2008. Expenditures for the assessment is \$3,000.00 which is payable from the Special Education Account.
- . 4 Approved contract with Believe Ability, Inc. Inc. The Consultant will provide training to three (3) staff members, parent and student on the Co-Writer and Kidspiration. Consultant will also provide assistive technology services for 60 & 90 day follow-up, from January 17, 2008 through June 30, 2008. An estimated expenditure of \$770.00 is payable through Special Education Account.
- . 5 Approved contract with Believe Ability, Inc. Inc. for an Assistive Technology Evaluation for an El Rancho U.S.D. student. Payment for services rendered will be \$550.00 for evaluation from January 17, 2008 to March 31, 2008.
- . 6 Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and Speech and Language Development Center. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$191,506.38 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7.
- . 7 Ratified addendum to the Individual Service Agreement approved on August 23, 2007, item 017.25 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and The Almansor Center. Both parties agree that the Individual Service Agreement Contract shall remain in force with the following changes to be agreed upon. This addendum is to add individual counseling services for this student at one hour per week, effective November 20, 2007 through June 20, 2008 at the rate of \$55.00 per hour x 27 hour = \$1,485.00. The new individual agreement amount is \$40,944.60.
- . 8 Approved/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and Rossier Park Junior/Senior High School. An El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$28,545.10 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7.
- . 9 Approved/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and Rossier Park Junior/Senior High School. An El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$26,095.45 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7.

096 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- .10 Approved/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and Rossier Park Elementary School. An El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$25,435.20 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7.
- .11 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: Gallagher Pediatric Therapy School identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment of \$63,375.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education account.
- .12 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: Gallagher Pediatric Therapy identified and board approved El Rancho pupils will attend this school as defined in Item 18 under General Provisions with payment of \$507.00 to be made by the district as specified, for physical therapy, in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education account.
- .13 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: Gallagher Pediatric Therapy School identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment of \$11,661.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education account.
- .14 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: Gallagher Pediatric Therapy School identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment of \$1,690.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education account.

097 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- .1 Approved attendance for seven (7) certificated administrators and two (2) certificated staff members to the *California Reading First Principal-Coach Summit* Conference on January 31, 2008, in Long Beach, California. Total cost not to exceed \$1,845.00 for registration and travel expenses payable from District Title I funds.

097 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 2 Approved attendance for two (2) certificated staff members from North Park Middle School to the *California Association of Health, Physical Education, Recreation, and Dance 2008 State Conference* on March 6 – 9, 2008, in Riverside, California. Total expenditure of \$1,691.64, which includes registration, meals, mileage, and substitutes, payable from North Park Middle School Arts, Music, and P.E. Equipment and Supplies Block Grant funds.
- . 3 Approved attendance for two (2) certificated staff members from El Rancho High School to the *Successful Strategies for Freshman Transition: a Career Choices Workshop* on March 27, 2008, at the DoubleTree Hotel in Los Angeles, California. Total expenditure of \$408.00 for registration and substitute teacher payable from El Rancho High School Discretionary funds.
- . 4 Approved extended educational field trip for 22 El Rancho High School ASB Student Officers and two (2) certificated staff members to tour Sacramento and San Francisco, CA, and see the Senate and Assembly at work on Saturday, April 26 through Monday, April 28, 2008. Estimated expenditure of \$11,150.00, which includes air/ground transportation, accommodations, meals, and tours, payable from student fundraisers, donations from supportive organizations and ASB funds, at no cost to the District.
- . 5 Approved consultant agreement with Thinking Maps, Inc. to provide language arts staff development for Rio Vista Elementary School certificated staff on January 28 and March 10, 2008. Total expenditure of \$5,600.00 for consultant services and materials payable from Centralized Title 1-PI (Program Improvement) funds.
- . 6 Approved consultant agreement with the Music Center to provide visual arts workshops to kindergarten through fifth grade students to promote literacy, self-confidence and self-esteem, effective February 1 through May 30, 2008. Total expenditure of \$5,050.00 for consultant fee payable from South Ranchito Elementary School Arts, Music, and Physical Education Grant.
- . 7 Approved amendment to El Rancho High School Board Item No. 048.14, approved 10/11/07, consultant agreement with Mark Wheat for video recording services for football games, to increase consultant fee to include an additional two games at \$50.00 per game. Total additional expenditure of \$100.00 payable from El Rancho High School ASB Football funds.

098 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/Ratified Business Office Reports for the month of December 2007.
 - a. Miscellaneous Cash Collections Receipt Nos. 25937 through 26018 totaling \$974,684.80. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Del Taco	\$ 290.50	Rivera Elementary
Edison International	\$ 75.00	El Rancho High
Lifetouch Nat'l School Studios	\$ 111.00	Obregon Elementary
Edison International	\$ 75.00	El Rancho High
 - b. Purchase Order Nos. P175474 through P175590 and including prior numbered confirming orders totaling \$517,561.19 and Cafeteria Purchase Orders totaling \$161,270.41.
 - c. "A" Warrants Schedule C1E through HIK totaling \$6,106,882.85.
 - d. "B" Warrants No. 2854 through 2888 totaling \$2,300,326.66.

098 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- e. Revolving Cash No. 3226 through 3228 totaling \$1,735.00.
 - f. Clearing Account No. 3134 through 3136 totaling \$92,914.94.
- .2 Accept the 2006/2007 Audit Report.
 - .3 Accept the 2006/2007 General Obligation Bonds Audit Report.
 - .4 Approved final payment of \$7,648.98, including all change orders, to C. Canright Construction, Inc. and accept the repair and restoration of the fire damaged restroom building project as complete. Total project cost payable from Property and Liability Funds.
 - .5 Approved the purchase of one relocatable classroom for the State Preschool Program at South Ranchito Elementary School from American Modular System under the Santa Rita Union School District Piggyback provision. Total cost of \$84,490.00 payable from Child Care Facilities Revolving Fund Account.
 - .6 Approved transfer of not more than \$500,000.00 into the Deferred Maintenance Fund in order to receive State Matching Funds.
 - .7 Approved contract agreement between El Rancho Unified School District and the City of Pico Rivera for the Grant of Easement at Pico Park for use as an emergency access road required by the Los Angeles County Fire Department and the Department of the State Architect, into the North Park Middle School campus.
 - .8 Approved attendance for one Director of Purchasing & Warehousing and one District Peace Officer to attend the “Campus Safety Conference” being presented at the TREXPO West 2008 (Tactical Response Expo) on February 19-20, 2008 at the Long Beach Convention Center in Long Beach, CA. Total expenditure of \$697.00 payable from Safe and Drug Free Funds.
 - .9 Approved attendance for one Director of Purchasing & Warehousing and one District Peace Officer to attend the “The Rights of School & Police Personnel: Managing Your School Environment” training, presented by Response Law, Inc. on February 6, 2008 in Santa Ana, CA. Total expenditure of \$390.00 payable from Safe and Drug Free Funds.
 - .10 Approved public disclosure of proposed 2007-2008 collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Federation of Teachers as mandated by Assembly Bill 1200.
 - .11 Approved 36-month lease-purchase agreement with Complete Business Systems for a new Duplo Duplicator machine for South Ranchito Elementary School. Total cost of \$310.49 per month, plus tax is payable from School Library Improvement Block Grant and Economic Impact Aid Funds.
 - .12 Approved award of mandated lowest bid for the Wrought Iron Fencing Project for North Park Middle School to Harris Steel Fence Company for a total low base bid cost of \$85,773.00. Total contract cost payable from Budgeted Bond Funds.

099 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approved/Ratified to employ on a basis of a Provisional Internship and/or Waivers for Single Subject for one (1) certificated applicant.
- . 2 Presentation of ERFT's Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2007-2008 school year; and approved of a public hearing for the regular meeting of February 14, 2008.
- . 3 Presentation of the District's Initial Proposal between El Rancho Unified School District and El Rancho Classified Employees Union, Inc. (CSEA) for the 2007-2008 school year; and approved to schedule a public hearing for the regular meeting of February 14, 2008.
- . 4 Approved/Ratified Settlement Agreement between the El Rancho Unified School District Board of Education and the El Rancho Federation of Teachers (ERFT) for 2007-2008 school year with salary schedules reflecting a 5.03% increase effective July 1, 2007 and a new Speech Pathologist Salary Schedule effective January 1, 2008.
- . 5 Approved/Ratified the new Classified Salary Schedule, Appendix "B" 2007/2008 to reflect the new State Minimum Wage Increase to \$8.00 per hour, effective January 1, 2008, affecting the unclassified position of Student Helper.

*DISCUSSION/ACTION:***100 Adopted Second Reading of revised Board Policies and Administrative Regulations:**

- ◆ BP/ AR 1312.3 – Uniform Complaint Procedures
- ◆ BP/ AR 2230 – Representative and Deliberative Groups
- ◆ BP/ AR 4211.21 – Qualifications Appraisal/ Examination
- ◆ BP 4213.2 – Promotion/Demotion/Reclassification
- ◆ BP/ AR 4215 – Evaluation/Supervision
- ◆ AR 4311 – Recruitment and Selection
- ◆ BP 4317.12 – Early Retirement Consultancy Contract

101 Approved First Reading of revised and new Board Policies and Administrative Regulations:

- ◆ AR 4112.23 Personnel – Special Education Staff
- ◆ BP & AR 4113 Certificated Personnel – Assignment
- ◆ BP 4115 Certificated Personnel – Evaluation/Supervision

CLOSED SESSION: (Items 102 through 107)

- 102** Approved Liability Claim – Hernandez vs. El Rancho Unified School District, Case No. VC 048072.
- 103** Approved Liability Claim – Pena vs. El Rancho Unified School District, Case No. VC 048106.
- 104** Approved/Ratified Certificated Employment Register No. 7-2007/2008
- 105** Approved/Ratified Classified Employment Register No. 7-2007/2008, **as amended.**
- 106** Approved Student Expulsion: Student A
- 107** Approved Student Expulsion: Student B

ADJOURNMENT: 9:20 PM