

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Organizational Meeting
6:00 PM

December 10, 2009
City Council Chambers
6615 Passons Blvd.

MINUTES

CALL TO ORDER: 6:18 PM

ORGANIZATION OF THE BOARD:

- 66 Nominated **Rita Jo Ramirez** as Board of Education **President** for 2010.
- 67 Nominated **Vincent Chavez** as Board of Education **Vice President** for 2010.
- 68 Nominated **Delia Alvidrez** as Board of Education **Clerk** for 2010.
- 69 Approved/appointed Governing Board members to participate and become voting members on the following committees:
- | | |
|--|---|
| a. LACOE Committee on School District Organization | <u>R. Canchola</u> |
| b. Los Angeles County School Trustees Association (LACSTA) | <u>R. Canchola</u> |
| c. Pupil Transportation Cooperative Trustee Review Committee | <u>V. Chavez</u> |
| d. WACSEP Trustees Review Committee | (1st of 2 yrs) <u>J. Rivera (tentative)</u> |
| e. Whittier Area School Trustees Assoc. Executive Board | (1st of 2 yrs) <u>J. Rivera</u> |

ADOPTION OF MINUTES:

- 70 Adopted the minutes of the Board of Education's regular meeting held November 12, 2009.

CONSENT AGENDA:

- 71 **DIVISION OF STUDENT SERVICES** – Arnold Tovar (562) 801-4810
- . 1 Approved amendment of agreement with parents for transportation services to another non-public School. Reimbursement is at the federal rate, five (5) days a week from October 1, 2009, to June 30, 2010. Expenditures are not to exceed \$7,000.00, which is to be paid from the Special Education Account.
- . 2 Approved/Ratified contract with *Christine Majors, Psy.D.*, for a complete Psycho-Education Assessment of student. Payment not exceed \$3,500.00 which is payable from the Special Education Account.
- . 3 Approved contract with *Ms. Mary Bergman, Speech Pathologist*, for an Assistive Technology Assessment for student. Expenditures are not to exceed \$400.00, which is to be paid from the Special Education Account.
- . 4 Approved addendum to the Individual Service Agreement previously approved on August 27, 2009, item 19.19 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Applied Behavior Consultants, Inc.* The purpose of this addendum is to add 270 instructional minutes with no change in the amount.

71 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 5 Approved/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and *The Almansor Center*. Authorized identified and Board approved El Rancho District student will attend this school as defined in Item 18 under General Provisions with payment of \$28,913.56 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 6 Approved/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and *Speech and Language Development Center*. The El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$19,336.44 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education funds.
- . 7 Approved/Ratified amendment of Consultant Agreement with *Lindamood-Bell Learning Processes* for 144 hours of instructional services for student at the rate of \$89.00 per hour, from October 29, 2009 and ending June 30, 2010. Expenditures are not to exceed \$12,816.00, which is to be paid from the Special Education Account.

72 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approved extended educational field trip for 64 fifth-grade students, three (3) certificated staff members and nine (9) parent chaperones from Birney Elementary School to the Catalina Island Marine Institute from February 10-12, 2010. The expenditure of \$17,100.00 for room, board, and program fees is payable from Birney Elementary School Dads' Club funds and school fundraisers. Substitute expenditures of \$450.00, which includes benefits, is payable from Birney Elementary School Title I funds.
- . 2 Approved participation for 63 students, three (3) certificated staff members and one (1) classified staff member from Rivera Middle School in the Outdoor Education Program at the Catalina Island Marine Institute from May 1-3, 2009. Expenditures of \$15,750.00, for student fees, will be paid from student-conducted fundraisers and \$450.00, for substitutes, payable from Rivera Middle School General Fund.
- . 3 Approved participation for Rivera Middle School Marching Band and Cheerleaders in the Whittier Christmas Parade on Saturday, December 12, 2009. PTC will provide bus transportation. Expenditures will not exceed \$280.00, for transportation, and will be payable from Rivera Middle School ASB Account (Band).
- . 4 Approved educational field trip for six (6) El Rancho High School Animal Advocates Club student members and one (1) certificated staff member to the Long Beach Convention Center Tour of Champions Dog Show in Long Beach, CA, on Saturday, December 12, 2009, 8:00 a.m. – 4:00 p.m. Transportation will be provided by parent drivers whose insurance forms are on file. Total expenditure of \$120.00 for admission payable from El Rancho High School ASB funds.
- . 5 Approved consultant agreement with Louis Mangione, motivational speaker, to address El Rancho High School certificated staff, effective January 11, 2010. Total expenditure of \$3,500.00 for consultant services payable from El Rancho High School EIA/SCE funds.

72 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .6 Approved/Ratified the Memorandum of Understanding between El Rancho Unified School District and the Los Angeles County Office of Education Migrant Education Program for Direct Services from July 1, 2009 through June 30, 2010, within the boundaries of our district.
- .7 Approved/Ratified Contract No. 069887:09:10 with the Los Angeles County Office of Education for Support Services Parent and Community Services Migrant Education for the 2009-2010 school year.
- .8 Approved amendment to Board Item #108.9, approved on March 12, 2009, consultant agreement with Parent Institute for Quality Education (PIQUE) for parent educational program, from April 16, 2009 through June 11, 2009 at Magee Elementary School. Amendment is requested because the number of participants and classes were underestimated. Total expenditure of ~~\$8,000.00~~ \$9,040.00, which includes additional expenditure of \$1,040.00, payable from Magee Elementary School Title I funds.
- .9 Approved amendment to Board Item #38.4, approved on September 10, 2009, agreements with ~~15~~ 11 supplemental educational service providers for Rio Vista Elementary School, a Program Improvement School under the No Child Left Behind Act, effective September 11, 2009 to May 28, 2010. Amendment is necessary due to the increase in number of participants and new per pupil rate released by the California Department of Education. Providers are not to exceed ~~\$936.26~~ \$1,095.87 per student for the ~~45~~ 86 students receiving services (per pupil rate provided by California Department of Education as of ~~Nov-2008~~ Sept. 30, 2009). Total expenditures not to exceed ~~\$42,131.70~~ \$94,244.82, payable from District Title I funds.
- .10 PULLED the submission of the 2009-10 Single Plan for Student Achievement Revision for all elementary, middle and high schools.
- .11 Approved the submission of the El Rancho Unified School District Title III Improvement Plan Addendum (IPA) to the California Department of Education (CDE).

73 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .1 Approved/Ratified Business Office Reports for the month of November 2009.
 - a. Miscellaneous Cash Collections Receipt Nos. 27579 through 27669 totaling \$580,874.97.
Receipts include the following donations:

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Ohiopyle Prints, Inc.	\$49.38	El Rancho High

 - b. Purchase Order Nos. P178545 through P178658 and including prior numbered confirming orders totaling \$205,288.27 and Cafeteria Purchase Orders totaling \$114,348.82.
 - c. "A" Warrant Schedule No. C1D through H1I totaling \$6,220,902.38.
 - d. "B" Warrant Schedule No. 3802 through 3834 totaling \$2,745,801.39.
 - e. Clearing Account No. 3210 through 3212 totaling \$136,602.85.
 - f. Revolving Cash Fund O.
- .2 Adopted Resolution No. 14-2009/2010 Certification of Signatures, authorizing the signature of either the Superintendent, Assistant Superintendent of Education, Assistant Superintendent of Business Services, Director of Fiscal Services on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment and Contracts; Director of Purchasing and Warehousing on Purchase Orders and the Assistant Superintendent of Student Services on Student Services Contracts.

73 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 3 Approved first interim report and a positive certification of El Rancho Unified School District's ability to meet its 2009-2010, 2010-2011 and 2011-2012 obligations.
- . 4 Approved budget revisions in support of the First Interim Report.
- . 5 Approved/Ratified amendment to lease agreements (Board Item 175.12, approved June 25, 2009) to amend lease vendor from Leaf Funding Inc. to GE Capital Solutions for Lanier LD360 copier for the Human Resources Department. Total cost of \$184.72 per month, payable from Human Resources funds.
- . 6 Approved the selection of Strategic Partnership Schools Group, Inc. through the Request for Proposal Process for emergency management training services for the Readiness and Emergency Management for Schools Grant. Total contract cost of \$76,500.00 payable from REMS grant funds.
- . 7 Approved Change Order No. 03 for the ACC Restroom Modernization Project for El Rancho High School by Sandalwood Construction for a total cost of \$38,630.31, payable from Budgeted Bond Funds.
- . 8 Approved acceptance of proposal from Hess and Associates, Inc., for the installation of Electronic Time and Attendance Reporting (ETA) software. Total costs for Option 2 is ~~\$13,500.00 plus \$10,125.00~~ **\$10,000.00** per year for maintenance and support, payable from General Funds. **(amended)**
- . 9 Approved attendance for one school police officer to attend the mandatory two-week G.R.E.A.T. grant training course being held on January 11 through January 22, 2010 in Portland, Oregon as required by the G.R.E.A.T. grant. Estimated expenditures of \$1,600.00 for travel, lodging and meals are payable from G.R.E.A.T. grant funds.

74 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216

- . 1 Approved/Ratified to employ on a basis of Provisional Internship for Education Specialist –Moderate/Severe Disabilities for one (1) certificated applicant.
- . 2 Approved/Ratified to employ on the basis of Ed. Code 44258.2 two (2) certificated employees.
- . 3 Adopted Resolution No. 15-2009/2010 to employ on the basis of Ed Code 44263 one certificated employee.
- . 4 Approved/Ratified Memorandum of Understanding (MOU) between the El Rancho Unified School District and the El Rancho Federation of Teachers (ERFT), regarding an extra-duty, extra-pay assignment for School Site Coordinators as implemented under the Safe Schools/Healthy Students Grant.
- . 5 Approved Memorandum of Understanding, between the El Rancho Unified School District (ERUSD) and the El Rancho Administrators and Supervisors Association (ERASA), for a 2% retirement bonus for the 2009-2010 school year.
- . 6 Approved **amended** Memorandum of Understanding between the El Rancho Unified School District and the El Rancho Federation of Teachers (ERFT), for a 2% retirement bonus for the 2009-2010.

74 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216

- .7 Approved **amended** Memorandum of Understanding between the El Rancho Unified School District and the California School Employees Association, El Rancho Chapter 107 (CSEA), for a 2% retirement bonus for the 2009-2010.

CLOSED SESSION: (Items 75 through 81)

- 75 Approved/Ratified Certificated Employment Register No. 6-2009/2010
- 76 Approved/Ratified Classified Employment Register No. 6-2009/2010
- 77 Approved Student Expulsion: Student A
- 78 Approved Student Expulsion: Student B
- 79 Approved Student Expulsion: Student C
- 80 Approved Student Expulsion: Student D
- 81 Approved Student Expulsion: Student E

ADJOURNMENT: 11:08 PM