

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
6:00 PM

November 12, 2009  
City Council Chambers  
6615 Passons Blvd.

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 6:01 PM

ADOPTION OF MINUTES:

52 Adopted the minutes of the Board of Education's regular meeting held October 8, 2009.

CONSENT AGENDA:

53 **DIVISION OF STUDENT SERVICES** – Arnold Tovar (562) 801-4810

- . 1 Approved attendance for one nurse to attend the *California School Nurses Organization National Conference (CSNO)* at the Renaissance Hollywood Hotel, in Hollywood, CA, including registration, meals, parking and mileage expenses. Expenses are payable from School Readiness and Medical LEA funds in the estimated amount of \$872.60.
- . 2 Approved/Ratified mandatory attendance to the New Grantee Conference for the Safe Schools/Healthy Students grant. Conference is to be held on November 2<sup>nd</sup> through November 4<sup>th</sup>, 2009 at the Hyatt Regency Bethesda in Washington, D.C. Registration, airfare and lodging arrangements have been made and will be paid directly from the grant at the Federal level for the participants. Meals and transportation expenses to be paid from the Safe Schools/Healthy Students grant. ~~Three (3)~~ Two (2) El Rancho Unified School District employees will attend.
- . 3 Approved Independent Contract Agreement with *Jeanne Davis* for the 2009/2010 school year, effective November 3, 2009 through June 30, 2010, at \$400 per day, once a week, and is payable from the Special Education funds.
- . 4 Approved/Ratified service agreement for *Lifesigns* to provide signing translation services to the Student Services department, on an as needed basis for the 2009-2010 school year, payable at \$65.00 per hour from Special Education account Payable from Special Education Account.
- . 5 Approved reimbursement of two hundred fifty (\$250.00) dollars for the purchase of a Sentence Master – Level I, by Laureate, a computer software program for writing skills to parent. Expenditures are not to exceed \$250.00 to be paid from the Special Education Account.
- . 6 Approved/Ratified contract with parents, to transport student to school to Lindamood Bell Learning Processes, 959 East Walnut, Suite 110 Pasadena, CA 91106 from October 29, 2009 to June 30, 2010. Expenditures are not to exceed \$6,000.00 and are to be paid from the Special Education funds.

**53 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810**

- .7 Approved/Ratified Master Contract and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: *Switzer Learning Center* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment of \$29,080.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- .8 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Whittier Area Parents' Association for the Developmentally Handicapped* for identified and board approved El Rancho student will attend this school as defined in Item 18 under General Provisions with payment of \$10,250.00 in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account to be billed to Whittier City School District for reimbursement.
- .9 Approved/Ratified Master Contract and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: *Zinsmeyer Academy* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment of \$35,394.06 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- .10 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Speech and Language Development Center*. An El Rancho Unified School District student will attend this school as defined in Item 18, under General Provisions, with payment of \$36,292.14 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds.
- .11 Approved contract with *Russo, Fleck & Associates* to provide Occupational Therapy Evaluation for student from November 12, 2009 to June 30, 2010. Estimated expenditure of \$400.00 is payable through the Special Education Account.
- .12 Approved/Ratified contract with *Gallagher Pediatric Therapy*, to provide Occupational Therapy services for student, from October 29, 2009 to June 30, 2010. Total expenditures of \$2,535.00, is to be paid through the Special Education Account.
- .13 Approved/Ratified Consultant Agreement with *Lindamood-Bell Learning Processes* for 144 hours of instructional services for student at the rate of \$84.00 per hour, from October 29, 2009 and ending June 30, 2010. Expenditures are not to exceed \$12,096.00, which is to be paid from the Special Education Account.
- .14 Approved/Ratified contract with *SEEK Education, Inc.* to provide Behavior Support Services for student, from October 29, 2009 to June 30, 2010. Total expenditures of \$942.75, is to be paid through the Special Education Account.

**54 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 1 Approved educational field trip for 45 students and four (4) certificated staff members from Rivera Middle School to Crystal Cove State Park, Laguna Beach on Saturday, November 14, 2009. Transportation will be provided by A & D. Expenditure of \$345.00, for transportation, will be paid by hiking club members and ASB funds, at no cost to the district.
- . 2 Approved extended field trip for 100 AVID students and six (6) certificated staff members from El Rancho High School to Knott's Berry Farm, departing at 6:00 p.m. on Friday, November 13, 2009 and returning at 1:00 a.m. on Saturday, November 14, 2009. Total expenditure of approximately \$3,200.00, for PTC transportation and tickets, payable from student fundraisers and individual participants, at no cost to the District.
- . 3 Approved participation for six (6) El Rancho High School Cross Country team student members, one (1) certificated staff member, and one (1) assistant walk-on coach in the CIF State Cross Country Finals November 27 & 28, 2009 in Fresno, CA. Accommodations will be at the Roadway Inn. Total expenditure of \$900.00 for El Rancho Vans transportation, meals, and accommodations, payable from El Rancho High School ASB funds, at no cost to the District.
- . 4 Approved consultant agreement with DataWORKS Educational Research to provide expert technical assistance at Rio Vista Elementary School during the 2009-2010 school year, effective November 13, 2009 through June 17, 2010. Total expenditures of \$35,500.00 payable from District Centralized Title I funds.
- . 5 Approved consultant agreement with DataWORKS Educational Research to provide instructional effectiveness training at North Park Middle School on November 19, 2009. Expenditure of \$3,900.00 payable from North Park Middle School EIA/SCE funds.
- . 6 Approved consultant agreement with MIND Research Institute to provide 200 ST Math Software licenses for use by students and teachers of North Ranchito Elementary School, agreement will include a one-day training, date to be determined, on ST Math Software for teachers and web based student reports, effective November 13, 2009 through November 12, 2010. Expenditures of \$10,925.00 payable from North Ranchito Elementary School Title I funds.
- . 7 Approved amendment to Board item #45.7 approved on October 8, 2009, consultant agreement with Shirley Coddington (accompanist) and Ingrid ~~Rios~~ Gonzales (choreographer) to assist El Rancho High School Choral Department students, effective October 10, 2009 to June 16, 2010. Amendment is necessary to correct name of choreographer and change date of payment to her (from May 1, 2010 to March 1, 2010). Total expenditure of \$6,500.00 for consultant services payable from El Rancho High School General funds.
- . 8 Approved Annual Contract No. C-10772:09:10 with the Los Angeles County Office of Education (LACOE) Program of Outdoor Science Education and Conservation Education for the 2009-2010 school year.

55 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/Ratified Business Office Reports for the month of October 2009.
  - a. Miscellaneous Cash Collections Receipt Nos. 78467 through 27578 totaling \$847,778.28. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Target	\$ 62.46	Rio Vista Elem.
CEC Entertainment	\$ 628.60	Valencia Elem.
Coca Cola Bottling Company	\$ 63.51	Valencia Elem.
L.A. Restaurant Management, Inc.	\$1000.00	Rivera Elementary
  - b. Purchase Order Nos. P178396 through P178544 and including prior numbered confirming orders totaling \$333,410.29 and Cafeteria Purchase Orders totaling \$111,699.79.
  - c. "A" Warrant Schedule No. 272 through 296 totaling \$1,642,416.29.
  - d. "B" Warrant Schedule No. 3760 through 3800 totaling \$3,638,200.40.
  - e. Clearing Account No. 3206 through 3209 totaling \$252,549.02.
  - f. Revolving Cash Fund No. 3284 through 3286 totaling \$1,202.04.
- . 2 Approved budget revisions.
- . 3 Approved/Ratified amendment to contract agreement (Board Item No. 161.7, approved on June 11, 2009) between El Rancho Unified School District and Tri-Signal Integrated, Inc. to provide additional services (open/close supervised central station monitoring of District security systems) and amend contract cost from \$24,780.00 to \$28,428.00 annually, plus a one time set up fee of \$800.00. Total cost shall be payable from the General Funds.
- . 4 Approved final payment of \$21,900.00 including all change orders, to Solar Integrated Technologies and accept Roofing Project Bid Package No. 2 for North Park Middle School, Pio Pico Elementary and Rivera Middle School as complete. Total project cost payable from Deferred Maintenance Funds.
- . 5 Approved change order no. 03 and final payment of \$32,525.37, including all change orders to Omari Construction and accept the Bleacher Maintenance Project for El Rancho High School as complete. Total project payable from Budgeted Bond Funds.
- . 6 Approved/Ratified attendance for two district staff members to attend the "Mandatory Readiness and Emergency Management for Schools Grant Conference," being held on November 18-19, 2009 in Irving, Texas as required by the (REMS) grant. Estimated expenditures of \$1,500.00 for travel and lodging payable from (REMS) grant funds.
- . 7 Approved continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2010 at a cost of \$2,220.00, plus expenses, and Addendum A, Special Services Agreement, for the Comparative Analysis of District Income and Expenditures and Salary and Benefits Reports at an additional cost of \$600.00 for the year. Total costs of \$2,820.00 payable from General Funds.
- . 8 Approved/Ratified amendment to lease agreement (Board Item 109.2, approved March 12, 2009) to amend lease vendor from Key Equipment Finance Inc. to GE Capital Solutions for Lanier Pro906ex copier. Total cost of \$320.23 per month payable from Student Services funds.

**55 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- .9 Approved/Ratified amendment to lease agreements (Board Item 175.12, approved June 25, 2009) to amend lease vendor from Leaf Funding Inc. to GE Capital Solutions for Pro906ex and LD533C copiers. Total cost of \$329.70 per month for District Print Shop, \$161.10 per month for District Purchasing and \$320.23 per month for South Ranchito Elementary School, payable from various school site funds.

**56 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216**

- .1 Approved/Ratified to employ on the basis of Ed. Code 44258.2 one (1) certificated applicant.
- .2 Adopted Resolution No. 12-2009/2010 to employ on the basis of Ed Code 44263 one certificated employee.
- .3 Adopted Resolution No. 13-2009/2010 authorizing one Multiple Subject Credentialed teacher to teach in intermediate departmentalized classes per Ed. Code 44256(b).
- .4 Approved/Ratified revision to regular instructional schedule for the APEX Special Education Program at Obregon for the 2009-2010 school year.
- .5 Approved the amended 2009-2010 School Calendar to include the furlough days that were mutually agreed upon by the District and the ERFT, CSEA, and ERASA bargaining units.
- .6 Approved the amended 2009-2010 School Calendar for Ruben Salazar High School to include the furlough days that were mutually agreed upon by the District and the ERFT, CSEA, and ERASA bargaining units.
- .7 Approved the new position and job description of certificated Mental Health Services Liaison, as required and funded by Federal Safe Schools/Healthy Students grant.
- .8 **PULLED** the new position and job description of certificated Evidence Based Program Liaison, as required and funded by Federal Safe Schools/Healthy Students grant.
- .9 Approved/Ratified Exemption Certification for Emergency Employment of a Retired Member for the 2009-2010 school year.
- .10 Approved Memorandum of Understanding (MOU) for the 2009/2010 school year, regarding the No Child Left Behind Act (NCLB), Title II, Part A: Preparing, Training, and Recruiting High Quality Teachers and Principals, under the Compliance, Monitoring, Interventions, and Sanctions (CMIS) Program.
- .11 Approved Memorandum of Understanding (MOU) for the 2010/2011 school year, regarding the No Child Left Behind Act (NCLB), Title II, Part A: Preparing, Training, and Recruiting High Quality Teachers and Principals, under the Compliance, Monitoring, Interventions, and Sanction (CMIS) Program.
- .12 Approved Budget Agreement for the 2009/2010 school year (Expended and Projected Expenditures) for the No Child Left Behind (NCLB), Title II, Part A: Preparing, Training, and Recruiting High Quality Teachers and Principals, under the Compliance, Monitoring, Interventions, and Sanction (CMIS) Program.

**56 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216**

- .13 Approved Budget Agreement for the 2010/2011 school year (Expended and Projected Expenditures) for the No Child Left Behind (NCLB), Title II, Part A: Preparing, Training, and Recruiting High Quality Teachers and Principals, under the Compliance, Monitoring, Interventions, and Sanction (CMIS) Program.

*DISCUSSION/ACTION:*

- 57 Approved/appointed a Governing Board Member as a representative to the Tri-Cities ROP Board of Management to fill the expiring term of Lupe Salas and become a voting member for a 2-year term, December 2009 through November 2011.

Delia Alvidrez

*CLOSED SESSION: (Items 58 through 65)*

- 58 Approved/Ratified Certificated Employment Register No. 5-2009/2010, with exception. (Section E, 6<sup>th</sup> name was pulled)
- 59 Approved/Ratified Classified Employment Register No. 5-2009/2010
- 60 Approved Student Expulsion: Student A
- 61 Approved Student Expulsion: Student B
- 62 Approved Student Expulsion: Student C
- 63 Approved Student Expulsion: Student D
- 64 Approved Student Expulsion: Student E
- 65 Approved Student Expulsion: Student F

*ADJOURNMENT: 11:01 PM*