

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

November 12, 2009
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Dr. Joseph Rivera, President

PLEDGE OF ALLEGIANCE: Rio Vista Elementary
Student Council President

ROLL CALL: Dr. Joseph Rivera, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Delia Alvidrez, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Arnold Tovar, Assistant Superintendent
Lydia Cano, Assistant Superintendent
John Lopez, Director

ASB BOARD MEMBER: Gerry Goyenaga, ASB President/El Rancho H.S.

ASB BOARD MEMBER: Juan Mendoza, ASB Representative/Salazar H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 6-2009/2010

EL RANCHO HIGH SCHOOL ASB REPORT:

- ❖ Gerry Goyenaga, ASB President at El Rancho High School, will report on past and future activities.

SALAZAR HIGH SCHOOL ASB REPORT:

- ❖ Juan Mendoza, Salazar High School Representative, will report on past and future activities.

STUDENT GOVERNMENT, RIO VISTA ELEMENTARY:

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- ❖ Recognition of Lupe Salas for her 12 years of service on the Governing Board.

BREAK: A reception will be held in the lobby.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

- 52 Adopt the minutes of the Board of Education’s regular meeting held October 8, 2009.

M_____	S_____	Vote_____
--------	--------	-----------

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- ❖ District Assessment Results and School Reports, *Susanna Smith*
- ❖ Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints, *Susanna Smith*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA ITEMS 53 THROUGH 56:

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

M_____S_____

CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

53 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approve attendance for one nurse to attend the *California School Nurses Organization National Conference (CSNO)* at the Renaissance Hollywood Hotel, in Hollywood, CA, including registration, meals, parking and mileage expenses. Expenses are payable from School Readiness and Medical LEA funds in the estimated amount of \$872.60.
- . 2 Approve/Ratify mandatory attendance to the New Grantee Conference for the Safe Schools/Healthy Students grant. Conference is to be held on November 2nd through November 4th, 2009 at the Hyatt Regency Bethesda in Washington, D.C. Registration, airfare and lodging arrangements have been made and will be paid directly from the grant at the Federal level for the participants. Meals and transportation expenses to be paid from the Safe Schools/Healthy Students grant. ~~Three (3)~~ Two (2) El Rancho Unified School District employees will attend.
- . 3 Approve Independent Contract Agreement with *Jeanne Davis* for the 2009/2010 school year, effective November 3, 2009 through June 30, 2010, at \$400 per day, once a week, and is payable from the Special Education funds.
- . 4 Approve/Ratify service agreement for *Lifesigns* to provide signing translation services to the Student Services department, on an as needed basis for the 2009-2010 school year, payable at \$65.00 per hour from Special Education account Payable from Special Education Account.
- . 5 Approve reimbursement of two hundred fifty (\$250.00) dollars for the purchase of a Sentence Master – Level I, by Laureate, a computer software program for writing skills to parent. Expenditures are not to exceed \$250.00 to be paid from the Special Education Account.
- . 6 Approve/Ratify contract with parents, to transport student to school to Lindamood Bell Learning Processes, 959 East Walnut, Suite 110 Pasadena, CA 91106 from October 29, 2009 to June 30, 2010. Expenditures are not to exceed \$6,000.00 and are to be paid from the Special Education funds.

53 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 7 Approve/Ratify Master Contract and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: *Switzer Learning Center* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment of \$29,080.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- . 8 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Whittier Area Parents' Association for the Developmentally Handicapped* for identified and board approved El Rancho student will attend this school as defined in Item 18 under General Provisions with payment of \$10,250.00 in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account to be billed to Whittier City School District for reimbursement.
- . 9 Approve/Ratify Master Contract and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: *Zinsmeyer Academy* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment of \$35,394.06 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- .10 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Speech and Language Development Center*. An El Rancho Unified School District student will attend this school as defined in Item 18, under General Provisions, with payment of \$36,292.14 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds.
- .11 Approve contract with *Russo, Fleck & Associates* to provide Occupational Therapy Evaluation for student from November 12, 2009 to June 30, 2010. Estimated expenditure of \$400.00 is payable through the Special Education Account.
- .12 Approve/Ratify contract with *Gallagher Pediatric Therapy*, to provide Occupational Therapy services for student, from October 29, 2009 to June 30, 2010. Total expenditures of \$2,535.00, is to be paid through the Special Education Account.

53 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- .13 Approve/Ratify Consultant Agreement with *Lindamood-Bell Learning Processes* for 144 hours of instructional services for student at the rate of \$84.00 per hour, from October 29, 2009 and ending June 30, 2010. Expenditures are not to exceed \$12,096.00 which is to be paid from the Special Education Account.
- .14 Approve/Ratify contract with *SEEK Education, Inc.* to provide Behavior Support Services for student, from October 29, 2009 to June 30, 2010. Total expenditures of \$942.75, is to be paid through the Special Education Account.

54 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approve educational field trip for 45 students and four (4) certificated staff members from Rivera Middle School to Crystal Cove State Park, Laguna Beach on Saturday, November 14, 2009. Transportation will be provided by A & D. Expenditure of \$345.00, for transportation, will be paid by hiking club members and ASB funds, at no cost to the district.
- . 2 Approve extended field trip for 100 AVID students and six (6) certificated staff members from El Rancho High School to Knott's Berry Farm, departing at 6:00 p.m. on Friday, November 13, 2009 and returning at 1:00 a.m. on Saturday, November 14, 2009. Total expenditure of approximately \$3,200.00, for PTC transportation and tickets, payable from student fundraisers and individual participants, at no cost to the District.
- . 3 Approve participation for six (6) El Rancho High School Cross Country team student members, one (1) certificated staff member, and one (1) assistant walk-on coach in the CIF State Cross Country Finals November 27 & 28, 2009 in Fresno, CA. Accommodations will be at the Roadway Inn. Total expenditure of \$900.00 for El Rancho Vans transportation, meals, and accommodations, payable from El Rancho High School ASB funds, at no cost to the District.
- . 4 Approve consultant agreement with DataWORKS Educational Research to provide expert technical assistance at Rio Vista Elementary School during the 2009-2010 school year, effective November 13, 2009 through June 17, 2010. Total expenditures of \$35,500.00 payable from District Centralized Title I funds.
- . 5 Approve consultant agreement with DataWORKS Educational Research to provide instructional effectiveness training at North Park Middle School on November 19, 2009. Expenditure of \$3,900.00 payable from North Park Middle School EIA/SCE funds.
- . 6 Approve consultant agreement with MIND Research Institute to provide 200 ST Math Software licenses for use by students and teachers of North Ranchito Elementary School, agreement will include a one-day training, date to be determined, on ST Math Software for teachers and web based student reports, effective November 13, 2009 through November 12, 2010. Expenditures of \$10,925.00 payable from North Ranchito Elementary School Title I funds.

54 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 7 Approve amendment to Board item #45.7 approved on October 8, 2009, consultant agreement with Shirley Coddington (accompanist) and Ingrid Ries Gonzales (choreographer) to assist El Rancho High School Choral Department students, effective October 10, 2009 to June 16, 2010. Amendment is necessary to correct name of choreographer and change date of payment to her (from May 1, 2010 to March 1, 2010). Total expenditure of \$6,500.00 for consultant services payable from El Rancho High School General funds.
- . 8 Approve Annual Contract No. C-10772:09:10 with the Los Angeles County Office of Education (LACOE) Program of Outdoor Science Education and Conservation Education for the 2009-2010 school year.

55 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports for the month of October 2009.
 - a. Miscellaneous Cash Collections Receipt Nos. 78467 through 27578 totaling \$847,778.28. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Target	\$ 62.46	Rio Vista Elem.
CEC Entertainment	\$ 628.60	Valencia Elem.
Coca Cola Bottling Company	\$ 63.51	Valencia Elem.
L.A. Restaurant Management, Inc.	\$1000.00	Rivera Elementary

 - b. Purchase Order Nos. P178396 through P178544 and including prior numbered confirming orders totaling \$333,410.29 and Cafeteria Purchase Orders totaling \$111,699.79.
 - c. "A" Warrant Schedule No. 272 through 296 totaling \$1,642,416.29.
 - d. "B" Warrant Schedule No. 3760 through 3800 totaling \$3,638,200.40.
 - e. Clearing Account No. 3206 through 3209 totaling \$252,549.02.
 - f. Revolving Cash Fund No. 3284 through 3286 totaling \$1,202.04.
- . 2 Approve budget revisions.
- . 3 Approve/Ratify amendment to contract agreement (Board Item No. 161.7, approved on June 11, 2009) between El Rancho Unified School District and Tri-Signal Integrated, Inc. to provide additional services (open/close supervised central station monitoring of District security systems) and amend contract cost from \$24,780.00 to \$28,428.00 annually, plus a one time set up fee of \$800.00. Total cost shall be payable from the General Funds.
- . 4 Approve final payment of \$21,900.00 including all change orders, to Solar Integrated Technologies and accept Roofing Project Bid Package No. 2 for North Park Middle School, Pio Pico Elementary and Rivera Middle School as complete. Total project cost payable from Deferred Maintenance Funds.

55 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 5 Approve change order no. 03 and final payment of \$32,525.37, including all change orders to Omari Construction and accept the Bleacher Maintenance Project for El Rancho High School as complete. Total project payable from Budgeted Bond Funds.
- . 6 Approve/Ratify attendance for two district staff members to attend the “Mandatory Readiness and Emergency Management for Schools Grant Conference,” being held on November 18-19, 2009 in Irving, Texas as required by the (REMS) grant. Estimated expenditures of \$1,500.00 for travel and lodging payable from (REMS) grant funds.
- . 7 Approve continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2010 at a cost of \$2,220.00, plus expenses, and Addendum A, Special Services Agreement, for the Comparative Analysis of District Income and Expenditures and Salary and Benefits Reports at an additional cost of \$600.00 for the year. Total costs of \$2,820.00 payable from General Funds.
- . 8 Approve/Ratify amendment to lease agreement (Board Item 109.2, approved March 12, 2009) to amend lease vendor from Key Equipment Finance Inc. to GE Capital Solutions for Lanier Pro906ex copier. Total cost of \$320.23 per month payable from Student Services funds.
- . 9 Approve/Ratify amendment to lease agreements (Board Item 175.12, approved June 25, 2009) to amend lease vendor from Leaf Funding Inc. to GE Capital Solutions for Pro906ex and LD533C copiers. Total cost of \$329.70 per month for District Print Shop, \$161.10 per month for District Purchasing and \$320.23 per month for South Ranchito Elementary School, payable from various school site funds.

56 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216

- . 1 Approve/Ratify to employ on the basis of Ed. Code 44258.2 one (1) certificated applicant.
- . 2 Approve/Ratify Adoption of Resolution No. 12-2009/2010 to employ on the basis of Ed Code 44263 one certificated employee.
- . 3 Approve/Ratify Adoption of Resolution No. 13-2009/2010 authorizing one Multiple Subject Credentialed teacher to teach in intermediate departmentalized classes per Ed. Code 44256(b).
- . 4 Approve/Ratify revision to regular instructional schedule for the APEX Special Education Program at Obregon for the 2009-2010 school year.

56 DIVISION OF HUMAN RESOURCES – John Lopez (562) 801-5216

- . 5 Approve the amended 2009-2010 School Calendar to include the furlough days that were mutually agreed upon by the District and the ERFT, CSEA, and ERASA bargaining units.
- . 6 Approve the amended 2009-2010 School Calendar for Ruben Salazar High School to include the furlough days that were mutually agreed upon by the District and the ERFT, CSEA, and ERASA bargaining units.
- . 7 Approve the new position and job description of certificated Mental Health Services Liaison, as required and funded by Federal Safe Schools/Healthy Students grant.
- . 8 Approve the new position and job description of certificated Evidence Based Program Liaison, as required and funded by Federal Safe Schools/Healthy Students grant.
- . 9 Approve/Ratify Exemption Certification for Emergency Employment of a Retired Member for the 2009-2010 school year.
- .10 Approve Memorandum of Understanding (MOU) for the 2009/2010 school year, regarding the No Child Left Behind Act (NCLB), Title II, Part A: Preparing, Training, and Recruiting High Quality Teachers and Principals, under the Compliance, Monitoring, Interventions, and Sanctions (CMIS) Program.
- .11 Approve Memorandum of Understanding (MOU) for the 2010/2011 school year, regarding the No Child Left Behind Act (NCLB), Title II, Part A: Preparing, Training, and Recruiting High Quality Teachers and Principals, under the Compliance, Monitoring, Interventions, and Sanction (CMIS) Program.
- .12 Approve Budget Agreement for the 2009/2010 school year (Expended and Projected Expenditures) for the No Child Left Behind (NCLB), Title II, Part A: Preparing, Training, and Recruiting High Quality Teachers and Principals, under the Compliance, Monitoring, Interventions, and Sanction (CMIS) Program.
- .13 Approve Budget Agreement for the 2010/2011 school year (Expended and Projected Expenditures) for the No Child Left Behind (NCLB), Title II, Part A: Preparing, Training, and Recruiting High Quality Teachers and Principals, under the Compliance, Monitoring, Interventions, and Sanction (CMIS) Program.

CONSENT AGENDA ITEMS 53 THROUGH 56:

Vote _____

HEARING SESSION:

The public is invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

- 57 Approve/appoint a Governing Board Member as a representative to the Tri-Cities ROP Board of Management to fill the expiring term of Lupe Salas and become a voting member for a 2-year term, December 2009 through November 2011.

M _____	S _____	Vote _____
---------	---------	------------

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Certificated Register No. 5-2009/2010
 - Certificated (1) employment as Temporary certificated Teacher for the 2009-2010 school year.
 - Certificated (1) employment as Adult School Teacher for the 2009-2010 school year.
 - Certificated (2) employment as Adult School Substitute Teachers for the 2009-2010 school year.

CLOSED SESSION:

- Certificated (2) employment as Substitute Teachers for the 2009-2010 school year.
- Certificated (9) employment as Long Term Substitute Teachers for the 2009-2010 sch yr.
- Certificated (1) request for an unpaid leave of absence under the FLMA from 11/20/09 to 1/01/10.
- Certificated (1) request for extension of unpaid leave-of-absence under the FMLA from 11/30/09 to 1/11/10.
- Certificated (1) request for resignation for the 2009-2010 school year.
- Certificated (3) supplemental pay for certificated staff members from North Park Middle School to serve in the positions of annual advisor, newspaper advisor, band director, and marching band director effective November 13, 2009 through January 31, 2010. Total expenditures of \$5,136.00 payable from District General Account.
- Certificated (1) first semester supplemental pay assignment for certificated staff member from Salazar High School, to serve in the position of Newspaper Advisor. Total expenditure of \$1,059.00 is payable from the District General Funds.
- Certificated (1) first semester supplemental pay assignment for certificated staff member from Salazar High School, for the assignment of monitoring and assisting the Salazar High School student yearbook staff. Total expenditure of \$1,059.00 is payable from District General Funds.
- Certificated (2) extra duty, extra pay assignment for two (2) teachers to teach students in the Independent Study and Home/Hospital Teaching Programs effective November 13, 2009 to June 19, 2009 at the District's hourly rate of \$35.00, plus 13.953% for benefits (Included in the previously approved August 27, 2009 board meeting with a "not to exceed" 5,000 hours in total and with "not to exceed" amount of \$175,000.00 for all board approved ISP teachers for the 2009-2010 school year). Payable from Independent Study/Home Teaching program account.
- Teacher (1) extra-duty, extra-pay assignment to serve as folklorico teacher, effective November 13, 2009 through June 11, 2010/North Ranchito Elementary School.
- Teachers (2) extra-duty, extra-pay assignment to serve as student council advisors, effective November 14, 2009 through June 17, 2010/North Ranchito Elementary School.
- Teachers (23) extra-duty, extra-pay assignment to provide extended day language arts intervention services for English Learners and underachieving students, effective November 16, 2009 through May 14, 2010/North Ranchito Elementary School.
- Teachers (23) Administrator (1) extra-duty, extra-pay assignment to implement the Saturday School Program, effective November 16, 2009 through May 3, 2010/North Ranchito Elem. Sch.
- Teachers (38) extra-duty, extra-pay assignment to conduct the English Learner Extended Day Learning Program, effective November 16, 2009 through May 20, 2010/Rivera Middle School.
- Teachers (7) extra-duty, extra-pay assignment to serve as department representatives, effective November 13, 2009 through June 17, 2010/Rivera Middle School.
- Administrators (2) amendment to extra-duty, extra-pay assignment to supervise Saturday School on a rotating basis, effective September 12, 2009 through June 4, 2010/Rivera MS.
- Teachers (8) extra-duty, extra-pay assignment to prepare students for the District competitions of Math Counts, Spelling Bee and Science Bowl, effective November 13, 2009 through March 6, 2010/North Park Middle School.
- Teachers (17) Administrators (4) amendment to extra-duty, extra-pay assignment to work the Saturday School Intervention Program, effective September 19, 2009 through June 16, 2010/El Rancho High School.
- Counselors (7) amendment to extra-duty, extra-pay assignment to provide 10th grade student counseling services for students and parents regarding graduation requirements, CAHSEE, college subject requirements, and post-secondary options, effective November 5, 2009 through January 19, 2010/El Rancho High School.

CLOSED SESSION:

- Teachers (43) ratify stipend assignment to attend Advanced Literacy Institute training, effective October 20, 2009 through November 9, 2009/Reading First/Educational Services.
- Teachers (26) ratify extra-duty, extra-pay assignment to serve as the Bilingual Contact Teacher Representatives, effective October 7, 2009 through June 23, 2010/ Educational Services.

(2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Classified Register No. 5-2009/2010

- Probationary Employment (1) Director of Fiscal Services
- Probationary Employment (1) Department Secretary
- Probationary Employment (1) Food Safety & Prog. Supp. Clerk
- Early Retirement (1) Electrician
- Early Retirement (1) Grounds Worker
- Permanent Employment pulled from 39-Month Rehire list (1) Inst. Aide II
- Amendment to Permanent Employment pulled from 39-Month Rehire list (1) Speech-Lang. Path Asst.
- Out of Category Employment (1) Cook/Baker
- Substitute Employment (3) Spec. Educ. Inst. Aide
- Retirement under 2% Incentive Program (1) Inst. Aide/LH
- Unclassified Employment (4) College Tutors
- Unclassified Employment (4) Inst. Aide Trainee
- Unclassified Employment (1) School Safety Officer
- Unclassified Employment (1) Translator Special Ed.
- Unclassified Employment (1) Powder Puff Advisor
- Unclassified Employment (1) Walk On Coach/Girls Soccer Var. Asst.
- Unclassified Employment (1) Walk On Coach/Girls Softball Var. Asst.
- Unclassified Employment (4) Student Worker

(3) Student Disciplinary Matters: Students A through F

(4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

CLOSED SESSION: (Items 58 through 65)

- 58 Approve/Ratify Certificated Employment Register No. 5-2009/2010
- 59 Approve/Ratify Classified Employment Register No. 5-2009/2010

CLOSED SESSION:

- 60 Approve Student Expulsion: Student A
- 61 Approve Student Expulsion: Student B
- 62 Approve Student Expulsion: Student C
- 63 Approve Student Expulsion: Student D
- 64 Approve Student Expulsion: Student E
- 65 Approve Student Expulsion: Student F

ACTION ITEMS 58 THROUGH 65:

M_____S_____Vote_____

ADJOURNMENT:

M_____S_____Vote_____
