

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

January 15, 2009
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Dr. Joseph Rivera, President

PLEDGE OF ALLEGIANCE: Birney Elementary
Student Council President

ROLL CALL: Dr. Joseph Rivera, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Delia Alvidrez, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Ariet Angeles, ASB President/El Rancho H.S.

ASB BOARD MEMBER: Richard Flores, ASB President/Salazar H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 7-2008/2009

STUDENT GOVERNMENT, BIRNEY ELEMENTARY:

STUDENT GOVERNMENT, RIVERA ELEMENTARY:

EL RANCHO HIGH SCHOOL ASB REPORT:

Ariet Angeles, ASB President at El Rancho High School, will report on past and future activities.

SALAZAR HIGH SCHOOL ASB REPORT:

Richard Flores, Salazar High School Representative, will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- ❖ Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints, *Susanna Smith, Assistant Superintendent of Educational Services*
- ❖ Magee and Rivera Elementary schools, named "California Honor Roll Star School for 2008," by the California Business for Education Excellence (CBEE) and Just for the Kids California
Susanna Smith, Assistant Superintendent of Educational Services

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

82 Adopt the minutes of the Board of Education’s regular meeting held December 11, 2008.

M_____	S_____	Vote_____
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SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- (1) Rio Hondo Community College, *Dr. Ted Martinez, Superintendent/President*
- (2) 2007/2008 Financial Audit Report, *Jeff Carter, Vavrinek, Trine, Day & Co.*
- (3) 2007/2008 General Obligation Bond Audit Report, *Jeff Carter, Vavrinek, Trine, Day & Co.*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA ITEMS 83 THROUGH 86:

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

M _____ S _____

CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

83 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approve/Ratify IEP mandated public transportation training trips for Obregon School Transition Program students for 2008-2009 school year. Total costs not to exceed \$4,162.50 payable from the Special Education Transition program account.
- . 2 Approve amendment for two (2) Psychologists to attend the Nonviolent Crisis Intervention Instructor Certification Program on March 3, 2009 to March 6 2009. The Whittier Area Cooperative Special Education Program (WACSEP) has agreed to reimburse the El Rancho Unified School District the \$2,578.00 registration fees.
- . 3 Approve contract with Ms. Mary Bergman, Speech Pathologist, for an Augmentative Communication Assessment for student. Expenditures are not to exceed \$400.00, which is to be paid from the Special Education Account.
- . 4 Approve ratification of agreement with parent to transport student to therapy services, from October 31, 2008 to June 19, 2009. Expenditures are not to exceed \$5,850.00 which are payable from the Special Education Account.

83 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 5 Ratify/Approve addendum to the Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Applied Behavior Consultants, Inc. The purpose of this addendum is to add 270 instructional minutes for student with no change in the Individual Service Agreement amount. Current Individual Agreement amount \$40,691.88. All other terms and conditions of the contract shall remain the same.
- . 6 Ratify/Approve addendum to the Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy. The purpose of this addendum is to add one session per month for student for Physical Therapy consultation effective November 3, 2008 through June 30, 2009. A total of eight sessions x \$87.00 per session equals \$696.00. All other terms and conditions of the contract shall remain the same.
- . 7 Ratify/Approve addendum to the Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy. The purpose of this addendum is to add one session per month for student for Occupational Therapy consultation effective November 3, 2008 through June 30, 2009. A total of eight sessions x \$87.00 per session equals \$696.00. All other terms and conditions of the contract shall remain the same.
- . 8 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Whittier Area Parents' Association for the Developmentally Handicapped for identified and board approved El Rancho student will attend this school as defined in Item 18 under General Provisions with payment of \$8,640.00 in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- . 9 Approve/Ratify Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and Speech and Language Development Center. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$39,461.50 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education funds.
- .10 Approve/Ratify Individual Service Tuition Agreements between El Rancho Unified School District and Gallagher Pediatric Therapy. El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$2,262.00 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

84 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approve extra curricular field trip for 90 students, one (1) administrator, three (3) certificated staff members from Rivera Elementary School and nine (9) students Camp Counselors from El Rancho High School to the LACOE Outdoor Science Camp, from February 10 through 13, 2009. PTC will provide transportation to and from Rivera Elementary and Wrightwood, California. Approximate expenditures of \$24,000 will be paid from Rivera Elementary Fund Raiser account.
- . 2 Approve extended day instructional field trip for nine (9) Special Education Students (SH), one (1) certificated staff member, three (3) Special Education aides, and two (2) parent volunteers from Birney Elementary School to Disneyland on February 26, 2009. Transportation will be provided by PTC. Expenditures of \$625.00, for transportation and admission fees, payable from Birney Dads Club, class fundraiser and SLIBG funds.
- . 3 Approve incentive field trip to Magic Mountain for one hundred fifty (150) North Park Middle School AVID students, five (5) certificated staff members, and three (3) school security officers on March 27, 2009. Total expenditure of approximately \$5,584.00, which includes PTC transportation and admission fees, payable from North Park Middle School ASB funds (PTC) and individual student participants at no cost to the District.
- . 4 Approve extended day field trip for 80 AP Biology students, four (4) certificated staff members, and four (4) parents from El Rancho High School to the Aquarium of the Pacific in Long Beach, on January 16, 2009. Transportation will be provided by PTC. Expenditures of \$1,800, for transportation and admission fees, payable from El Rancho High School AP Biology club funds.
- . 5 Approve educational field trip for twenty (20) El Rancho High School students and two (2) certificated staff members to Spain, Italy and France on July 25 – August 5, 2009. Air transportation will be provided by United Airlines and ground transportation by Education First Coach Bus Lines. To offset costs, a portion of expenditures for students only will be through student fundraisers. All remaining expenditures for students and teachers are the responsibility of each participant, at no cost to the District.
- . 6 Approve educational field trip for 140 students, four (4) certificated staff members, and eleven parent volunteers from Rivera Elementary School to Adventures in Education in Buena Park, CA on Friday, March 27, 2009. Transportation will be provided by PTC. Total expenditures of \$2425.00 payable from Rivera Elementary Fundraiser Account.
- . 7 Approve consultant agreement with Evalumetrics, Inc. to provide district and school assessment reports for diagnosing student needs to help improve physical education achievement. This agreement is effective from January 16, 2009 to June 30, 2009. Expenditures of \$1,100.00 payable from the Centralized SLIBG funds.

84 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 8 Approve consultant agreement with, Toby Larson, Educational Consultant, to provide writing workshop to staff at Rivera Elementary School on March 12, 2009, SIP day. Expenditure of \$700 payable from Rivera Elementary School Title I funds.
- . 9 Approve consultant agreement with Terry Hess, Pioneer Living, to provide program for the third and fourth grade students at Rivera Elementary School on June 5, 2009. Expenditure of \$600 payable from Rivera Elementary School SLIBG funds.
- .10 Approve consultant agreement with Toby Larson, Educational Consultant, to provide demonstration lessons and feedback to classroom teachers at Rivera Elementary School on January 22, 2009, January 27, 2009, and February 12, 2009. Expenditure of \$3600 payable from Rivera Elementary School Title I funds.
- .11 Approve consultant agreement with S.T.A.R. Inc. to provide South Ranchito Elementary School GATE students with writing and visual arts workshops, effective February 23 - May 15, 2009. Total expenditure of \$3,700.00 consultant fee payable from South Ranchito Elementary School GATE (\$3,000.00) and Arts and Music Block Grant (\$700.00) funds.
- .12 Approve service agreement with TeleParent Educational Systems, LLC (TeleParent) to provide a multilingual communication system to Durfee, Magee, North Ranchito, Rio Vista, Rivera, South Ranchito, and Valencia Elementary Schools, effective January 16, 2009 – January 15, 2010. Total expenditure of \$19,485.00 payable 100% from each school’s Title I funds except for Valencia Elementary School payable from Title I (75%) and EIA/LEP (25%).

85 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports for the month of December 2008.
 - a. Miscellaneous Cash Collections Receipt Nos. 2 7293 through 27402 totaling \$512,486.73. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Wal-Mart Foundation	\$1,000.00	El Rancho High School

 - b. Purchase Order Nos. P176903 through P177021 and including prior numbered confirming orders totaling \$534,882.83 and Cafeteria Purchase Orders totaling \$198,213.42.
 - c. “A” Warrants Schedule C1E through 354 totaling \$5,776,462.75.
 - d. “B” Warrants No. 3344 through 3382 totaling \$3,437,122.48.
 - e. Revolving Cash (*None to report*).
 - f. Clearing Account No. 3178 through 3181 totaling \$177,877.33.
- . 2 Approve acceptance of the 2007/2008 General Obligation Bond financial and performance audit report.
- . 3 Approve acceptance of the El Rancho Unified School District’s 2007/2008 annual financial audit report.

85 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 4 Approve Change Orders No. 01 and 02 for the demolition of asphalt walkway and the addition of concrete to replace the swale and curb for the tennis court resurfacing project for El Rancho High School by TrueLine for a total cost of \$19,149.00. Total project payable from Budgeted Bond Funds.
- . 5 Approve Change Order No. 01 for one additional catch basin and three Flogard Lopro filters for the parking lot project for Rivera Elementary School by Universal Asphalt for a total cost of \$5,458.18. Total project payable from Budgeted Bond Funds.
- . 6 Ratify/Approve three-year contract agreement between El Rancho Unified School District and the Los Angeles County Office of Education for Network Services and Technology Support effective July 1, 2008 through June 30, 2011 for a total cost of \$7,455.00 per year.
- . 7 Approve Change Order No. 01 and final payment of \$8,079.00, including all change orders to American Modular Systems and accept the Relocatable Classroom Project for the State Preschool Program at South Ranchito Elementary School as complete. Total project payable from Child Care Facilities Revolving Fund Account.

86 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Adopt Resolution No. 23-2008/2009 authorizing the reduction or discontinuance of particular kinds of services, pursuant to Ed. Code 44955.
- . 2 Adopt Resolution No. 24-2008/2009 authorizing the District to adopt Competency Standards in determining the order of termination and ranking of certificated personnel, pursuant to Education Code 44955.
- . 3 Adopt Resolution No. 25-2008/2009 authorizing the District to implement the procedures for skipping during a Certificated Reduction in Force, pursuant to Education Code 44955.
- . 4 Adopt Resolution No. 26-2008/2009 authorizing the District to determine the order of termination/reemployment for certificated personnel solely on the basis of the needs of the District and its students, pursuant to Education Code 44955.
- . 5 Approve conference attendance for two (2) North Park Middle School counselors to attend Grades, Report Cards, Test, etc. and the LAW in Anaheim, California on February 2, 2009. Total expenditures of \$333.00 for registration, meals, and mileage payable from the El Rancho Unified School District Teacher Recruitment and Student Support Grant.

86 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 6 Approve an annual 2.5 percent stipend for School Psychologists who accrue trainee hours towards Board Certification in Applied Behavior Analysis (ABA), and an additional 2.5 percent (5% total) upon becoming Board Certified in Applied Behavior Analysis. Estimated initial increased annual costs to District of \$9,155.00 is anticipated to increase to approximately \$18,310.00 within three school years. Increased expenditures to be derived from general funds.
- . 7 Approve School District Internship Agreement between the El Rancho Unified School District and the California State University, Fullerton to assign intern candidates in the area of Single Subject Internship Programs.
- . 8 Approve to employ on a basis of an initial or subsequent Waiver for Special Education in Speech & Language Pathology for one certificated applicant.

CONSENT AGENDA ITEMS 83 THROUGH 86:

Vote_____

HEARING SESSION:

The public is invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

87 Approve First Reading and waive second reading of *revised* Board Policy:
BP 5131.7 Students: Weapons and Dangerous Instruments

88 Approve First Reading and waive second reading of *new* Administrative Regulation:
AR 6020 Instruction: Parent Involvement

M	S	Vote_____
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The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Liability Claim
Claimant: Katina Ortiz
Agency Claimed Against: El Rancho Unified School District

- (2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/
Release: Certificated Register No. 7-2008/2009
 - Certificated (1) employment as a Temporary Speech & Language Pathologist for the 2008-2009 school year.
 - Certificated (1) employment as a Probationary Speech & Language Pathologist for the 2008-2009 school year.
 - Teachers (6) employment as Adult School Teachers for the 2008-2009 school year.
 - Teachers (2) employment as Adult School Substitute Teachers for the 2008-2009 school year.
 - Certificated (1) termination of employment as a certificated Substitute Teacher for the 2008-2009 school year.
 - Certificated (2) employment as Child Development/State Pre-School Substitute teachers for the 2008-2009 school year.
 - Teachers (5) extra duty, extra pay for certificated staff members from El Rancho Adult School for participation in the collection of data and writing for the 2008-2009 WASC initial visit application as members of the Leadership Committee/Teachers will be paid at the hourly rates listed and will not exceed hours indicated. Expenditure of \$4,729.09, which includes 12.803% for benefits, payable from Adult Education Funds.
 - Teacher (1) extra duty, extra pay assignment for adult school teacher for 2008-2009 to provide further WASC preparation time and staff support for WASC Initial Visit Application due Spring 2009. Compensation is not to exceed 50 hours. Expenditure of \$2,198.53, which includes 12.803% for benefits, payable from Adult Education Funds.

CLOSED SESSION:

- Teachers (13) amendment to ERHS Board Item #54, Sec P, Cert. Reg.5, 2008-2009, approved November 13, 2008 supplemental pay assignment for certificated staff members to work the 2008-2009 Supplemental Assignments as Academic Decathlon Advisors and Coordinator, effective August 27, 2008 through November 30, 2008. Total expenditures payable from the District General Fund.
- Teachers (23) extra-duty, extra-pay assignment to participate in the Nell Soto Mentor Program, effective January 16 – February 27, 2009/Rio Vista Elementary School.
- Teacher (1) extra-duty, extra-pay assignment to provide an after-school enrichment program for GATE students, effective January 26 – April 2, 2009/Rivera Elementary School.
- Teacher (1) extra-duty, extra-pay assignment to develop the 2008/09 Single Plan for Student Achievement (SPSA), effective January 16 – 30, 2009/ Salazar High School.
- Teachers (2) amendment to extra-duty, extra-pay assignment to monitor progress, implement and coordinate school and student activities, effective November 14, 2008 – June 18, 2009/South Ranchito Elementary School.
- Teachers (2) amendment extra-duty, extra-pay assignment to provide after-school intervention services to at-risk students, effective October 13, 2008 – February 20, 2009/South Ranchito Elementary School.
- Teachers (7) extra-duty, extra-pay assignment to provide after-school language arts intervention for students performing below grade level, effective January 16 – June 5, 2009/Valencia Elementary School.
- Teacher (1) extra-duty, extra-pay assignment to provide student council leadership, effective January 16 – June 18, 2009/ Rio Vista Elementary School.
- Teachers (2) extra-duty, extra-pay assignment to instruct GATE students, effective January 19 – June 12, 2009/ Rio Vista Elementary School.
- Teacher (1) amendment to extra-duty, extra-pay assignment to serve as a Bilingual Contact Teacher Representative, effective October 16, 2008 – June 30, 2009/Educational Services.
- Teachers (3) ratify extra-duty, extra-pay assignment to conduct the CAHSEE preparation classes and administer the CAHSEE, effective January 6–March 12, 2009/ Adult School.
- Teacher (1) extra-duty, extra-pay assignment to provide extended instructional and program services, and implement and coordinate an after school early literacy program, effective January 20 – June 18, 2009/ Durfee Elementary School.
- Teachers (7) extra-duty, extra-pay assignments for Rivera Elementary School certificated staff members to provide after-school tutorial services for 1st – 5th grade at-risk and identified Title I students, effective January 19 – May 1, 2009, not to exceed 28 hours each, and payable at the District hourly rate of \$35.00. Total expenditure of \$7,738.00, which includes 12.803% for benefits, payable from Rivera Elementary School Title I Funds.

(3) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/
Release: Classified Register No. 7-2008/2009

- Probationary Employment (3) Clerk Typist III
- Out of Category Employment (1) Grounds Maintenance Leader
- Probationary Employment (1) Grounds Maintenance Leader
- Substitute Employment (8) Clerk Typist III/Sub
- Substitute Employment (1) Clerk Typist I/Sub
- Substitute Employment (1) Clerk Typist II/Sub
- Substitute Employment (1) Secretary/School Secretary/Sub
- Permanent Increase in Hours (2) Cafeteria Helper I
- Permanent Employment Pulled from the 39-Month Rehire list (1) Café. Manager I
- Permanent Employment Pulled from the 39-Month Rehire list (1) Cook/baker
- Out of Category Employment (2) Cook/Baker
- Out of Category Employment (2) Café. Manager I
- Substitute Employment (1) Child Care Attendant
- Substitute Employment (1) Instructional Aide III

CLOSED SESSION:

- Unclassified Employment (3) School Safety Officer
- Unclassified Employment (4) College Tutor
- Unclassified Employment (3) Inst. Aide Trainee
- Unclassified Employment (2) Noon Supervisor
- Unclassified Employment (1) Powder Puff Announcer
- Unclassified Employment (1) Walk On Coach/Varsity Track
- Unclassified Employment (1) Walk On Coach/Varsity Soccer
- Unclassified Employment (1) Walk On Coach/JV Water Polo
- Unpaid Leave of Absence (1) Child Care Attendant
- Notice of Reduction in Hours/Location Change (2) Health Services Assistants
- Notice of Reduction in Hours/Location Change (1) Clerk Typist I

- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

CLOSED SESSION: (Items 89 through 91)

- 89** Deny Claim.
- 90** Approve/Ratify Certificated Employment Register No. 7-2008/2009
- 91** Approve/Ratify Classified Employment Register No. 7-2008/2009

ACTION ITEMS 89 THROUGH 91:

M_____	S_____	Vote_____
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ADJOURNMENT:

M_____	S_____	Vote_____
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