

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

August 27, 2009
City Council Chambers
6615 Passons Blvd.

A G E N D A

- CALL TO ORDER:* Dr. Joseph Rivera, President
- PLEDGE OF ALLEGIANCE:* Gerry Goyenaga, ASB President/El Rancho HS
- ROLL CALL:* Dr. Joseph Rivera, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Delia Alvidrez, Member
Lupe Salas, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Interim Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer
- ASB BOARD MEMBER:* Gerry Goyenaga, ASB President/El Rancho H.S.
- RECORDER:* Victoria N. Chavez
- INTERPRETER: (Spanish)* Herlinda Acevedo
- VISITORS:* Register No. 2-2009/2010

EL RANCHO HIGH SCHOOL ASB REPORT:
Gerry Goyenaga, ASB President at El Rancho High School, will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

- 17 Adopt the minutes of the Board of Education's regular meeting held July 9, 2009.

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| M_____ | S_____ | Vote_____ |
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BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA ITEMS 18 THROUGH 22:

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

M _____ S _____

CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

18 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approve Contract CCTR-9108 in the amount of \$366,416.00 for General Child Care and Development Program agreement between the California State Department of Education and ERUSD for the purpose of providing child care and development services in fiscal year 2009-2010 and approve Resolution No. 3-2009/2010, authorizing Norbert Genis, Superintendent; Lydia Cano, Chief Business Officer; and Roberta Gonzalez, Principal, Early Learning Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from July 1, 2009 to June 30, 2010.
- . 2 Approve Contract CSPP-9199 in the amount of \$2,696,397.00 for California State Preschool Program agreement between the California State Department of Education and ERUSD for the purpose of providing state preschool child care and development services in fiscal year 2009-2010 and approve Resolution No. 4-2009/2010, authorizing Norbert Genis, Superintendent; Lydia Cano, Chief Business Officer; and Roberta Gonzalez, Principal, Early Learning Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from July 1, 2009 to June 30, 2010.

19 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approve continued service agreement with *Paradigm Health Care Services* to provide Medi-Cal Local Education Agencies (LEA) Billing Option Claiming Services and Medi-Cal Administrative Activities (MAA) Claim Services for contract period July 1, 2009 through June 30, 2011. The El Rancho Unified School District shall pay Paradigm Health Care Services a fee for gross LEA claims processed not to exceed 15% of Medi-Cal claims processed. With regards to MAA Claim Services, the El Rancho Unified School District shall pay \$125 per participant per time survey quarter per year to Paradigm Health Care Services. Fees shall not exceed 3% of “Medi-Cal Maximum Reimbursable” funds received by the District.
- . 2 Approve equipment maintenance agreement with *EVREX* for one Kodak IRW 1000 and one Film Controller Kodak IRW 100. The contract is from August 29, 2009 to August 28, 2010 in the amount of \$1,137.00 for the Kodak IRW and \$688.00 for the Kodak IRW 100. The total amount is \$1825.00 payable through Student Services account.
- . 3 Approve the IEP mandated public transportation training trips for Obregon School Transition Program students for 2009-2010 school year. Total costs not to exceed \$4,162.50 payable from the Special Education Transition program account.
- . 4 Approve/Amend contract agreement for one (1) Vocational Coordinator for the 2009 Summer Career Connection Job Club at the rate of \$35.00 per hour, plus 12.803% in benefits for 25 days for a total of 100 hours, effective June 22, 2009 through July 31, 2009. Total expenditure of \$3,948.11 funded from the Work Ability Account. Whittier Union High School District will be billed for reimbursement.
- . 5 Approve agreement with the *City of Pico Rivera* for joint funding of a Special Event Law Enforcement Services, Truancy Officer. The total cost of \$63,680.00 for ten months, from September 1, 2009 through June 30, 2010, will be payable from general funds.
- . 6 Approve/Ratify contract with *Autism Spectrum Therapies* to provide 10 hours per week of Applied Behavior Analysis and 2 hours per week of Supervision. Services are from July 20, 2009 through August 21, 2009. Expenditures not to exceed \$5,000.00 are to be paid from the Special Education Account.
- . 7 Approve contract with *Bright I.D.E.A.S.* for a complete Speech & Language Assessment of student from August 27, 2009 to December 30, 2009. Payment is not to exceed \$900.00 payable from the Special Education Account.

19 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 8 Approve/Ratify agreement with Consultant, *Assistive Technology Exchange Center* to provide an Assistive Technology Evaluation and attended the IEP meeting for student. Services are from July 1, 2009 to December 30, 2009. Total expenditure are not to exceed \$1,500.00 is payable from Special Education account.
- . 9 Approve/Ratify contract with parents, to transport student to school at Rio Vista Elementary, 8809 Coffman-Pico Road, Pico Rivera, CA., 90660, including the extended school year. An estimated expenditure of \$250.00 is to be paid from the Special Education Account.
- .10 Approve/Ratify contract with *Robert D. Byrd, Ph.D.*, for a complete Psycho-Education Assessment of student. Services are from July 1, 2009 to December 30, 2009. Payment not exceed \$4,000.00 which is payable from the Special Education Account.
- .11 Approve/Ratify contract with *Autism Spectrum Therapies* to provide Behavioral Supervision to student from July 1, 2009 to June 30, 2010. Expenditures not to exceed \$10,500.00 are to be paid from the Special Education Account.
- .12 Approve/Ratify contract with *Maria L. Coronado, M.E.D., OTR/L*, for an Occupational Therapy Assessment of student. Services performed from May 22, 2009 to June 30, 2009. Payment not exceed \$1,340.00 which is payable from the Special Education Account.
- .13 Approve/Ratify Individual Service Tuition Agreement between El Rancho Unified School District and *Rossier Park Junior/Senior High School*. Authorized identified and Board approved El Rancho District student will attend this school as defined in Item 18 under General Provisions with payment of \$240.50 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .14 Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Alton School*. Authorized identified and Board approved El Rancho District student will attend this school as defined in Item 18 under General Provisions with payment of \$31,609.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .15 Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Rossier Park Junior/Senior High School*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$215,455.25 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education funds.

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- .16 Approve/Ratify addendum to the Individual Service Agreement previously approved on August 28, 2008, item 21.14 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *The Cleta Harder Developmental School*. The purpose of this addendum is to add additional services for the 2008-09 school year.
- .17 Approve Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Rossier Park Elementary School*. An El Rancho Unified School District student will attend this school as defined in Item 18, under General Provisions, with payment of \$81,640.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds.
- .18 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Core Physical Therapy* for Occupational Therapy services to student. Services are from 1/9/09 to 1/23/09 at the rate of \$85.00 per hour, not to exceed 3 sessions for a total expenditure of \$255.00 payable through the Special Education Account.
- .19 Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Applied Behavior Consultants, Inc.* El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$36,393.06 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education funds.
- .20 Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Cleta Harder Developmental School*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$42,769.70 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education funds.
- .21 Approve Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Speech and Language Development Center*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$250,122.74 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education funds.

19 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- .22 Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *The Almansor Center*. Authorized identified and Board approved El Rancho District student will attend this school as defined in Item 18 under General Provisions with payment of \$41,610.60 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .23 Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Beacon Day School*. El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$60,586.58 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .24 Approve contract with consultant, *Augmentative Communication Therapies*, for speech and language services at \$135.00 per hour, 2 times per week. Expenditures are not to exceed \$10,800.00, which is to be paid from the Special Education Account.
- .25 Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Carousel School*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$43,033.90 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .26 Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Devereux Texas Treatment Network*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$28,588.38 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .27 Approve/Ratify contract with *Autism Spectrum Therapies* to provide Behavioral Assessment to student from July 1, 2009 to December 30, 2009. Expenditures not to exceed \$2,500.00 are to be paid from the Special Education Account.
- .28 Approve Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Barbara Dawson Educational Center*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$31,935.93 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

19 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- .29 Approve Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Five Acres Therapeutic School*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$69,820.66 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

20 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .1 Approve participation for eighteen (18) students and three (3) teachers from Rivera Middle School in the Iolani Cross Country Invitational, September 18-22, 2009 in Kualoa, Hawaii. Total expenditures of \$1800.00 will be payable from Rivera Middle School EIA/SCE funds.
- .2 Approve participation for 24 El Rancho High School ASB Executive Commission student members, one (1) administrator, and one (1) certificated staff member in a sleepover/team bonding event in the El Rancho High School Faculty Center Monday, October 12, 2009 at 3:00 p.m. – Tuesday, October 13, 2009 at 8:00 a.m., at which time students will begin their regular school day. All participants must submit a parent permission slip with emergency information. There is no cost to the District.
- .3 Approve consultant agreement with Dr. Hector Gonzalez for medical services rendered to the El Rancho High School Varsity Football Team during seven athletic events: five home games, one Powder Puff football game, and one CIF game (if played), effective September 5, 2009 through December 14, 2009. Total expenditure of \$65.00 per game, solely for games worked, payable from El Rancho High School ASB funds, at no cost to the District.
- .4 Approve consultant agreement with Armando Briones, Jr. for public address services rendered during El Rancho High School Varsity Football games, effective September 4 – December 14, 2009, not to exceed 5 home football games and 1 CIF final game (if played). Total expenditure of \$100.00 per game worked, not to exceed \$600.00, payable from El Rancho High School ASB funds.
- .5 Approve Consultant Agreement with Los Angeles County Office of Education (LACOE) Online Assessment System Services to provide district and school assessment reports for diagnosing student needs to help them improve student achievement. Contract will be effective all of the 2009-10 school year. Expenditures of \$1,500.00 payable from Centralized Title I funds.
- .6 Approve agreement with Red Schoolhouse Software for Online Assessment Reporting System (OARS) in the amount \$3000.00 for Setup and Maintenance Fee along with \$40.00 per participant with 110 eligible participants at Reading First School sites for a total not to exceed \$7,400.00. The OARS services will occur during the 2009-2010 school year beginning on July 1, 2009 and ending June 30, 2010. Expenditure of \$7,400.00 payable from Reading First funds.

20 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .7 Approve consultant agreement with Ann M. Smith to provide workshops and assist El Rancho Adult School certificated and classified staff with the development and implementation of the WASC Accreditation process and 5-year strategic growth plan during eighteen days (18) of in-services beginning August 2009 through April 2010. Total expenditure, not to exceed \$9,000.00 consultant fee, will be payable from El Rancho Adult School funds.
- .8 Approve/ratify consultant agreement with Shawn Dyball to provide a workshop in the area of School Terrorism Awareness for the District's Management Team on Tuesday, August 18, 2009. Expenditure of \$1,200.00 payable from District Disaster funds.
- .9 Approve/ratify contract with Agile Mind for online learning services, effective June 12, 2009 through June 30, 2012. Total expenditure not to exceed \$39,420.00, payable from the Education Technology K-12 Voucher Program.
- .10 Approve amendment to agreement with TeleParent Educational Systems to provide expert technical assistance to El Rancho High, Burke Middle, North Park Middle, Rivera Middle, and Birney Elementary Schools with customized student calls and school broadcasts for 12 months starting July 1, 2009 until June 30, 2010. Total expenditure of \$22,169.00 is payable from EIA/SCE and EIA/LEP funds.
- .11 Approve amendment to Board Item #126.13, approved 04/16/09, consultant agreement with Parent Institute for Quality Education (PIQE), to add eleven (11) parent participants that participated in the weekly parenting workshops for North Ranchito Elementary School parents from April 21, 2009 through June 16, 2009. Expenditures of \$880.00 payable from North Ranchito Elementary School Title I funds for 2008-2009 school year.
- .12 Approve agreement with Renaissance Learning, Inc. to provide Renaissance Place subscription for Accelerated Math, Accelerated Reader, English in a Flash, STAR Math and STAR Reading software for the 2009-10 school year. Expenditure of \$61,853.54 is payable from Title I funds.
- .13 Approve agreement with Follett Software Company to provide Destiny Resource Management, a centralized inventory management solution that includes an application software license (which includes Library Manager, textbook manager and online data processing) and conversion services, system installation, project management support and training for 13 schools and libraries, effective 2009-10 school year. Expenditures of \$15,074.54 is payable from Education Technology K-12 Voucher funds.
- .14 Approve agreement with Houghton Mifflin Harcourt (Riverside Publishing) to provide EduSoft Assessment Management System License for elementary and middle schools, effective 2009-10 school year. Expenditure of \$58,500.00 is payable from Education Technology K-12 Voucher funds.

20 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .15 Approve consultant agreement with Marcus Alexander for choreography services rendered to the El Rancho High School Pepsters, effective August 28 – October 16, 2009. Total expenditure of \$1,000.00 for consultant services payable from El Rancho High School General funds.

21 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports for the month of July 2009.
- a. Miscellaneous Cash Collections Receipt Nos. 78205 through 78280 totaling \$1,658,433.61. *Receipts include the following donations:*
- | <u>Vendor</u> | <u>Amount</u> | <u>Recipient</u> |
|----------------------|---------------|------------------|
| UNAVCO, Inc. | \$1,000.00 | Burke Middle |
| Edison International | \$ 25.00 | Burke Middle |
| Edison International | \$ 25.00 | Burke Middle |
- b. Purchase Order Nos. P177798 through P178094 and including prior numbered confirming orders totaling \$3,449,661.06 and Cafeteria Purchase Orders totaling \$74,234.74.
- c. Revolving Cash No. 3281 through 3282 totaling \$1,220.17.
- d. "A" Warrant Schedule No. C1L through V1C totaling \$6,634,005.90.
- e. "B" Warrant Schedule No. 3632 through 3674 totaling \$3,400,031.44.
- d. "A" Warrant Schedule (for June 2009) No. C1K through H1W totaling \$5,919,975.42.
- e. "B" Warrant Schedule (for June 2009) No. 3588 through 3630 totaling \$3,202,617.87.
- f. Clearing Account (for June 2009) No. 3195 through 3199 totaling \$216,270.73.
- . 2 Approve/Ratify contract agreement between the El Rancho Unified School District and the County of Los Angeles Agricultural Commissioner/Director of Weights and Measures to provide pest control services for the 2009-2010 fiscal year. Total costs for services shall not exceed \$2,000.00, payable from the Restricted Maintenance Funds.
- . 3 Approve annual authorization for the Los Angeles County Office of Education to make appropriation transfers necessary at the close of the school year 2008-2009, to permit payment of obligations of the district incurred during such school year, including the identification of the sources of funds.
- . 4 Approve contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services as required for the Culinary Arts Grant Project for El Rancho High School. Total contract cost is \$7,500.00 payable from General Obligation Bond Funds.
- . 5 Approve renewal of service agreement with Office Digital Solutions Plus, Inc. to provide District copier service. Annual cost of \$86,400.00 will be paid from various schools and department funds.

21 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .6 Adopt annual Resolution No. 5-2009/2010 for annual delegation of administrative authority to process routine budget revision, adjustments and transfers for the 2009/2010 fiscal year.
- .7 Approve Change Order No. 04 and final payment of \$401,334.96, including all change orders to Harbor Construction and accept the New Practice Gymnasium for El Rancho High School as complete. Total project payable from Budgeted Bond Funds.
- .8 Approve Change Order No. 01 and final payment of \$6,237.42, including all change orders to Reliable Floor Covering and accept the Kitchen Floor Replacement Project for Magee Elementary, Rivera Elementary, Rivera Middle and El Rancho High School as complete. Total project payable from Budgeted Bond Funds.
- .9 Approve Change Order No. 01 and final payment of \$6,863.70, including all change orders to Project Development Group and accept the Classroom Abatement Project – Bid No. 2 for Birney Elementary School and Meller Elementary School as complete. Total project payable from Budgeted Bond Funds.
- .10 Approve final payment of \$2,319.90, including all change orders to Moore Flooring Inc. and accept the Floor Replacement Project – Bid Package No. 1 for Obregon Elementary School as complete. Total project cost payable from Budgeted Bond Funds.
- .11 Approve Change Order No. 01 for the ACC Restroom and Accessibility Project for El Rancho High School campus by Sandalwood Construction for a total cost of \$6,335.43, payable from Budgeted Bond Funds.
- .12 Approve final payment of \$5,194.70, including all change orders to Reliable Floor Covering, Inc. and accept Flooring Replacement Project – Bid Package No. 3 for Meller and Birney Elementary Schools as complete. Total project cost payable from Budgeted Bond Funds.
- .13 Approve award of mandatory bid for Maintenance and Custodial Supplies – Bid No. 2009/2010-616 to E-Poly Star, Unisource and Waxie for a total low bid cost of \$107,932.00. Total cost payable from General Funds.
- .14 Approve Change Order No. 01 and final payment of \$8,514.00, including all change orders to Guzman Grading and Paving and accept the Parking Lot Resurfacing Project for Salazar High School as complete. Total project payable from Budgeted Bond Funds.

22 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve district membership in the Los Angeles/Orange Counties Education & Labor Law Consortium at a yearly membership cost of \$1,000, for eleven monthly meetings, payable from Human Resources General Fund for the 2009-2010 school year.
- . 2 Approve Intern Program Agreement between the El Rancho Unified School District and the Whittier College to facilitate intern attendance and participation in the prescribed course of study to become qualified for a Professional Clear Multiple Subject/Single Subject credential during the 2009-2010 school year.
- . 3 Approve/Ratify Student Teaching contract agreement between the El Rancho Unified School District and California State University, Fullerton for providing teaching experience through student teaching.
- . 4 Approve contract agreement between the El Rancho Unified School District and Whittier College for providing teaching experience through student teaching.
- . 5 Approve Consultant Agreement with Dr. Albert Jones for the provision of consulting services to veteran teachers from September 2009 to April 2010. Expenditures not to exceed \$3,500.00, payable from the District General Fund.
- . 6 Approve on-site training for members of the El Rancho Adult School Faculty and Staff presented by SkillPath Seminars "The Indispensable Staff" at El Rancho Adult School on September 3, 2009. Total expenditure of \$3,400.00, for training and materials, payable from El Rancho Adult School funds.
- . 7 Approve to employ on a basis of an initial or subsequent Waiver for Special Education in Speech & Language Pathology for four certificated applicants.
- . 8 Approve/Ratify to employ on a basis of a Provisional Internship for Education Specialist – Mild/Moderate Disabilities for one (1) certificated applicant.
- . 9 Approve the new position and job description of Food Safety & Program Support Clerk.
- .10 Approve revision to instructional schedule for Durfee Elementary School for the 2009-2010 school year.

CONSENT AGENDA ITEMS 18 THROUGH 22:

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| Vote_____ |
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HEARING SESSION:

The public is invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION ITEMS 23 THROUGH 25:

The Board President will call for a motion and second to open Board discussion on Discussion/Action items. Items may require further explanation prior to action by the Board.

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- 23 Adopt Second Reading of *revised* Board Policy 4030 Nondiscrimination in Employment, to include sections on Harassment and Complaints Concerning Discrimination in Employment.
- 24 Adopt Second Reading of *revised* Administrative Regulation 4031 Complaints Concerning Discrimination in Employment, to include an addendum to the complaint procedures, and additional cross-references and legal references.

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| Vote_____ |
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The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 6 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

CLOSED SESSION:

- (1) Liability Claim – Whittier Union High School v. El Rancho Unified School District, Case Number VC 050853.
- (2) Liability Claim – Espinoza v. El Rancho Unified School District, Case Number VC 050549.
- (3) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Certificated Register No. 2-2009/2010
 - Certificated (1) employment as a Secondary Teacher from the Recall list for the 2009-2010 school year.
 - Certificated (2) employment as Probationary certificated Speech Pathologists for the 2009-2010 school year.
 - Certificated (3) employment as Probationary certificated Special Education Teachers for the 2009-2010 school year.
 - Certificated (6) employment as Probationary certificated Teachers for the 2009-2010 sch. yr.
 - Certificated (7) employment as Temporary certificated Teachers for the 2009-2010 sch. yr.
 - Certificated (2) employment as Probationary Certificated School Counselors for the 2009-2010 school year.
 - Certificated (1) placement of a Special Education Teacher on the Speech Pathologist Salary Schedule for additional Speech Pathologist duties for the 2009-2010 school year.
 - Certificated (8) employment as Adult School Teachers for the 2009-2010 school year.
 - Certificated (38) employment as Adult School Teacher Substitute for the 2009-2010 sch. year.
 - Certificated (7) employment as Substitute Teachers for the 2009-2010 school year.
 - Certificated (4) employment as Long Term Substitute Teachers for the 2009-2010 sch. year.
 - Certificated (1) request for a one-year voluntary reduction from 100% to 66% contract for the 2009-2010 school year.
 - Certificated (1) request for unpaid leave-of-absence for the 2009-2010 school year.
 - Certificated (1) request for resignation for the 2009-2010 school year.
 - Approve stipend assignments for fourteen (14) certificated teachers, working as BTSA Support Providers for the 2009-2010 school year. A total, not to exceed \$25,070.00 including 13.953% for benefits, is payable from the District General Fund in two equal installments. The first installment payable on Feb. 1, 2010; second installment payable on June 20, 2010.
 - Approve extra duty, extra pay assignment for three (3) certificated teachers, working as PAR Panel members for the 2009-2010 school year, payable at the hourly rate of \$35.00. A total, not to exceed \$1,196.51, including 13.953% for benefits, is payable from the District General Fund.
 - Approve/Ratify supplemental pay for ten (10) certificated staff members from El Rancho High School to work the 2009-2010 Fall athletics supplemental pay assignments, effective August 27, 2009 – November 30, 2009. Total expenditures payable from the General Fund.
 - Approve extra duty, extra pay assignment for one (1) adult school teacher for 2009-2010 to provide further preparation time and staff support for WASC initial Visit Application. Compensation is not to exceed 50 hours. Expenditure of \$2,220.94, which includes 13.953% for benefits, payable from Adult Education Funds.
 - Approve extra duty, extra pay assignment for two (2) teachers from El Rancho Adult School to coordinate ASB activities, effective September 08, 2009 through June 11, 2010. Teacher will be paid at their current hourly and benefit rate, not to exceed hours indicated. Teachers will hold student elections and organize special students events that incorporate government, culture and community. Total expenditure of \$3,389.29 is payable from Adult Education Funds.

CLOSED SESSION:

- Approve extra duty, extra pay assignment for ten (10) certificated staff members from El Rancho Adult School for participation in gathering, analyzing and synthesizing data as we prepare to submit the initial application for WASC Accreditation. In addition, members of the Leadership Team will work collaboratively in drafting and implementing a 5-year strategic growth plan. Teachers will be paid at the hourly rates listed and will not exceed hours indicated. Expenditure of \$15,719.45, which includes 13.953% for benefits, payable from Adult Education Funds.
- Approve extra duty, extra pay assignment for the adult school principal and assistant principal effective September 13, 2009 – June 6, 2010 for supervision of Saturday School classes at El Rancho Adult School. Total expenditure not to exceed \$9,000.00 payable from Adult Education Funds.
- Approve extra duty, extra pay assignment for one (1) teacher from El Rancho Adult School effective September 08, 2009 through January 29, 2010, to maintain, produce, and direct messages aired on ECTV Channel 98. The teacher will be paid at his current hourly rate and will not exceed hours indicated. Total expenditure of \$1,949.00 is payable from Adult Education Funds.
- Approve extra duty, extra pay assignment for fifty-two (52) Adult School Teachers attendance at a mandatory “Back to School” meeting on September 02, 2009, that will be held outside of their contracted agreement. Teachers will be paid at their current hourly rate, plus 13.953% for those who earn benefits from the Adult School Funding.
- Approve amendment to Obregon Learning Center Board Item No. 147, Section K, Reg. No. 11, 2008-2009, extra-duty, extra-pay assignment, approved May 14, 2009, to include an additional certificated staff member, amend hours and amend the effective date, for four (4) Special Education Teachers for the summer 2009 Learning Center, effective June 22, 2009 – July 24, 2009, not to exceed hours specified, and payable at the District hourly rate of \$35.00. Total expenditure of \$9,292.87, which includes 13.953% for benefits, payable from the Special Education Account.
- Approve/Ratify extra duty, extra pay assignment for fifty-four (54) teachers to teach students in the Independent Study and Home/Hospital Teaching Programs. Effective August 27, 2009 to June 17, 2010 at the District’s hourly rate of \$35.00, plus 13.953% for benefits. Payable from Independent Study/Home Teaching program account.
- Approve extra-duty, extra-pay stipend for one (1) Lead Speech and Language Pathologist for the 2009/2010 school year in the amount of \$750.00 per month, plus 13.953% in fringe benefits totaling \$854.65 per month, for ten months with total expenditures of \$8,546.48. Effective September 1, 2009 to June 30, 2010 and payable from Special Education Speech and Language account.
- Approve/Ratify Stipends for three (3) certificated staff members for their participation in the Intensive Autism Spectrum Disorder Training, which was presented in the summer of 2008 and 2009 by LACASA (Los Angeles County Autism Spectrum Alliance). The district will bill WACSEP for reimbursement for two of the three stipends.
- Approve extra-duty, extra-pay assignment for one (1) certificated staff member from El Rancho High School to assist with translation at SSC/ELAC meetings, effective September 2, 2009 – June 15, 2010, not to exceed 18 hours, and payable at the District hourly rate of \$35.00. Total expenditure of \$717.90, which includes 13.953% for benefits, payable from El Rancho High School EIA/LEP funds.
- Approve/ratify extra-duty, extra-pay assignment for three (3) certificated staff members from El Rancho Adult School to conduct the California High School Exit Exam (CAHSEE) preparation classes, effective July 2, 2009 through July 29, 2009. Teachers will be paid at the hourly rates listed and not to exceed hours indicated. Expenditures of \$1,525.42 which includes 13.953% for benefits, payable from CAHSEE Intensive Instruction and Service Program funds.

CLOSED SESSION:

- Approve extra-duty, extra-pay assignment for four (4) certificated staff member from El Rancho Adult School to conduct the California High School Exit Exam (CAHSEE) preparation classes effective September 08, 2009 March 17, 2010. Teacher will be paid at the hourly rate listed and will not exceed hours indicated. Expenditures of \$6,614.47, which includes 13.953% for benefits, payable from California High School Exit Exam Intensive Instruction and Service Program funds.
- Approve amendment to Item #132, Section Q, Certificated Register No. 10, 2008-09, approved on April 16, 2009, per diem assignments for four (4) certificated District Resource Teachers for extended responsibilities during the summer of 2009, not to exceed ~~16~~ 20 days for two resource teachers, ~~20~~ 25 days for one resource teacher, and 5 days for one person. Amendment is necessary to indicate correct number of eight hours days (per diem) worked, not 10 hours days. Total expenditure of \$30,858.40, which includes per diem rates based upon current individual salaries, payable from Title I, Title III, EIA, CaMSP, and Special Education funds.
- Approve/Ratify stipend pay assignment for one (1) certificated staff member from Rivera Middle School to serve as College Preparatory Math (CPM) Coach, effective August 26, 2009 through November 20, 2009. Certificated staff member will receive a one-time stipend in the amount of \$797.67 for CPM Coach. Total expenditures of \$797.67, which includes 13.953% for benefits, payable from Rivera Middle School EIA/SCE funds.
- Approve extra-duty, extra-pay assignment for two (2) certificated administrators from Rivera Middle School to supervise Saturday School on a rotating basis, effective September 12, 2009 through June 04, 2010, not to exceed 5 hours per Saturday, and payable at the District hourly administrator rate of \$43.27. Total expenditure of \$7,396.12, which includes 13.953% for benefits, is payable from Rivera Middle School EIA/SCE (75%) and EIA/LEP (25%) funds.
- Approve extra-duty, extra-pay for thirty-eight (38) certificated staff members from Rivera Middle School to conduct the Saturday School program, effective September 19, 2009 through May 22, 2010. The teachers will be paid \$35.00 per hour (4 hours per Saturday for 3 teachers, 15 times per year), not to exceed a program total of 12 hours per week, for the 2009-2010 school year. Total cost is not to exceed \$7,179.03, which includes 13.953% for benefits, payable from Rivera Middle School EIA/SCE (75%) and EIA/LEP (25%) funds.
- Approve extra-duty, extra-pay for thirty-eight (38) certificated staff members from Rivera Middle School to conduct the After School Tutoring program, effective September 14, 2009 through June 03, 2010. The teachers will be paid \$35.00 per hour (one hour per day for six teachers, three times per week) not to exceed a program total of 18 hours per week, for the 2009-2010 school year. Total cost is not to exceed \$23,690.83, which includes 13.953% for benefits, payable from Rivera Middle School EIA/SCE (75%) and EIA/LEP (25%) funds.
- Approve/ratify stipend payment for one (1) certificated staff member to attend the Los Angeles County Office of Education (LACOE) and California Technology Assistance Project (CTAP) Instructional Technology Outreach Summer Level 1 Training, effective August 3, 2009 through August 7, 2009. The teacher will receive a stipend of \$400.00 from LACOE. Total expenditure of \$400.00, no benefits included, is payable from Centralized Title I funds and will be reimbursed by the Los Angeles County Office of Education and California Technology Assistance Project (CTAP).
- Approve/Ratify extra-duty-extra-pay for four (4) certificated staff members from El Rancho High School for attending the Agile Mind Training on August 20-21, 2009. The teachers will be paid at the hourly rate of \$35.00, not to exceed 16 hours each. Expenditures of \$2,552.55, which includes 13.953% for benefits, payable from Project ALPHA, California Math Science Partnership Grant funds.

CLOSED SESSION:

- Approve/Ratify extra-duty, extra-pay for ten (10) Reading First teachers to attend Advanced Institute training from July 6-10, 2009. Participating teachers will be paid at the district hourly rate of \$35.00, for a total of \$1,050.00 per teacher. The total cost of \$11,965.06, which includes 13.953% for benefits, payable from Reading First program funds.
- Approve/Ratify extra-duty, extra-pay for twenty-eight (28) participants; however, only nineteen (19) will attend the Reading First SB472 ELPD training from August 10 – 14, 2009. Participating teachers will be paid at the district hourly rate of \$35.00, for a total of \$1,400.00 per teacher. The total cost of \$30,311.50, which includes 13.953% for benefits, will be charged to the Reading First program.
- Approve/Ratify stipend for seventy-five (75) Reading First schools teachers to attend the Advanced Literacy Institute training during the months of March–May 2009. Each participating teacher will be compensated \$100 per day, not to exceed a total of \$500 each. Total cost of \$42,732.38, including 13.953% for benefits, charged to Reading First Funds.
- Administrator (1) Appointment to the position of Assistant Superintendent, Human Resources for the 2009/2010 school year.

(4) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/
Release: Classified Register No. 2-2009/2010

- Substitute Employment (2) Clerk Typist II
- Substitute Employment (1) Account Clerk
- Probationary Employment (1) School Secretary Bil.
- Probationary Employment (1) Technology Services Technician
- Probationary Employment (1) District State & Federal Programs Clerk
- Probationary Employment (1) Records Clerk
- Temporary Employment pulled from the 39-month rehire list (1) Clerk Typist III
- Summer School Employment (1) Clerk Typist II
- Out of Category Employment (1) Grounds Equipment Operator
- Out of Category Employment (1) Department Secretary
- Temporary Additional Assignment (1) Clerk Typist I
- Early Retirement (1) Records Clerk
- Unpaid Leave of Absence (1) Clerk Typist II
- Resignation (1) Director of Fiscal Services
- Resignation (1) Senior Bookkeeper
- Permanent Employment (3) Child Care Attd.
- Rescind Official Notice of Layoff (1) Café. Helper I
- Change In Classification (1) Inst. Aide/SH
- Substitute Employment (7) Inst. Aide III
- Substitute Employment (1) Inst. Aide II
- Substitute Employment (2) Inst. Aide I
- Substitute Employment (1) Child Care Attd.
- Substitute Employment (21) Café. Helper I
- Substitute Employment (34) Spec. Educ. Inst. Aide
- Temporary Employment (5) Inst. Aide/RSP/EMHI
- Temporary Employment (5) Spec. Educ. Bus Rider
- Resignation (1) Special Education Inst. Aide Sub
- Resignation (1) Inst. Aide/SH
- Resignation (2) Child Care Attd.
- Unclassified Employment (3) Inst. Aide Trainee
- Unclassified Employment (1) Intern
- Unclassified Employment (4) Translator
- Unclassified Employment (6) Student Worker

CLOSED SESSION:

- Notice of Job Elimination/Layoff (1) Clerk Typist II
- Notice of Job Elimination/Layoff (1) Inst. Resources/ AV Clerk
- Notice of Job Elimination/Layoff (1) Clerk Typist II/Bil.
- Notice of Job Elimination/Layoff (1) Clerk Typist III

- (5) Student Disciplinary Matters: Students A through F
- (6) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____
- (6) _____

CLOSED SESSION: (Items 25 through 34)

- 25 Approve settlement of liability claim, Case Number VC 050853.
- 26 Approve settlement of liability claim, Case Number VC 050549.
- 27 Approve/Ratify Certificated Employment Register No. 2-2009/2010
- 28 Approve/Ratify Classified Employment Register No. 2-2009/2010
- 29 Approve Student Expulsion: Student A
- 30 Approve Expulsion Review: Student B
- 31 Approve Expulsion Review: Student C
- 32 Approve Expulsion Review: Student D
- 33 Approve Expulsion Review: Student E
- 34 Approve Expulsion Review: Student F

ACTION ITEMS 25 THROUGH 34:

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| M _____ | S _____ | Vote _____ |
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ADJOURNMENT:

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| M _____ | S _____ | Vote _____ |
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