

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
6:00 PM

May 14, 2009  
City Council Chambers  
6615 Passons Blvd.

**MINUTES OF BOARD ACTIONS**

*CALL TO ORDER:* 6:00 PM

*ADOPTION OF MINUTES:*

**140** Adopted the minutes of the Board of Education's regular meeting held April 16, 2009.

*CONSENT AGENDA ITEMS 141 THROUGH 145:*

**141 SUPERINTENDENT** – Norbert Genis (562) 801-5199

- . 1 Approved Resolution No. 37-2008/2009 declaring that Board Member Delia Alvidrez was absent from the April 16, 2009 regular board meeting due to a hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Approved agreement for services with Interquest Detection Canines of Los Angeles for contraband detection services from September 2009 through June 2010. Interquest agrees to provide 40-half day visits for the duration of the contract at \$215 per visit. Expenditure of \$8,600 payable from Safe and Drug Free Schools account.
- . 3 Approved Resolution No. 38-2008/2009 authorizing Norbert Genis, Superintendent, Susanna Smith, Assistant Superintendent of Education, Lydia Cano, Chief Business Officer, and Roberta Gonzalez, Principal of Early Learning Programs to sign required documents issued by the Los Angeles County Children and Families First-Proposition 10 Commission grant agreement transactions for the Governing Board.
- . 4 Approved Contract for Consultant Services between El Rancho Unified School District and the Intercommunity Child Guidance Center effective July 1, 2009 through June 30, 2010. Total expenditure of \$69,600.00 payable from First 5 LA School Readiness grant.
- . 5 Approved the Contract for Consultant Services between El Rancho Unified School District and Rosario Ordonez-Jasis and Susana Flores effective July 1, 2009 through June 30, 2010. Total expenditure of \$28,608.00 payable from First 5 LA School Readiness grant.
- . 6 Approved the Contract for Consultant Services between El Rancho Unified School District and Ira Nelken & Associates, Inc., to provide evaluation and management technical assistance for the School Readiness Early Education Program, effective July 1, 2009 through June 30, 2010. Total expenditure of \$20,000.00 payable from First 5 LA School Readiness grant funds.

**142 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810**

- . 1 Approved the instructional field trip for nineteen (19) Special Education Students (ED), one (3) certificated staff member, five (5) Special Education Aides to *LA Zoo* on June 15, 2009. Transportation will be provided by PTC. Expenditures of \$625.00, for transportation and admission fees, payable from school fundraisers and special education funds.
- . 2 Approved/Ratified agreement for Vision Screening services between Dr. Wayne W. Hoeft, O.D. and the El Rancho Unified School District for the 2009/2010 school year. Cost of services \$3.35 per student payable from the Health Services general fund budget account not to exceed \$15,000.00.
- . 3 Approved contract with Ms. Mary Bergman, Speech Pathologist, for an Augmentative Communication Assessment for student. Expenditures are not to exceed \$400.00, which is to be paid from the Special Education Account.
- . 4 Approved contract with Consultant *DG Therapy Group, Inc.*, for Occupational Therapy Assessment to a Special Education student. Expenditures not to exceed \$350.00, is to be paid from the Special Education Account.
- . 5 Approved contract with Consultant, *DG Therapy Group, Inc.*, for Speech and Language assessment to a Special Education student. Expenditures not to exceed \$350.00, is to be paid from the Special Education Account.
- . 6 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Rossier Park Junior/Senior High School*. An El Rancho Unified School District student will attend this school as defined in Item 18, under General Provisions, with payment of \$11,268.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds.

**143 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 1 Approved/Ratified attendance for one (1) ESL Secretary from the Adult School to the “Annual Literacy Network Summit 2009” on March 5, 2009 at the Skirball Cultural Center, Los Angeles, CA. Expenditure of \$75.00 payable from Adult School Funds.
- . 2 Approved attendance for one math coach at the Fifth Biennial National Conference on Cognitively Guided Instruction (CGI) in San Diego on July 30-August 1, 2009. Total not to exceed \$900 payable from California Math Science Partnership grant funds.
- . 3 Approved extended educational field trip for nineteen (19) El Rancho High School LEOS Club students, two (2) certificated staff members, and one (1) El Rancho USD governing board member to the Lions Camp at Teresita Pines in Wrightwood, CA on Saturday, May 16 – Sunday, May 17, 2009. The LIONS Club will provide meals and cabin accommodations at Teresita Pines Campground. Transportation will be provided by El Rancho Vans and a private car (all required insurance forms will be filed with the business office). There is no cost to the District.

**143 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 4 Approved educational field trip for 70 El Rancho High School AP Biology students, four (4) certificated staff members and three (3) parent chaperones to the Upper Newport Bay School (UNB), Newport, CA, on Friday, May 15, 2009. The Upper Newport Bay Ecological Reserve and Nature Preserve will pay PTC transportation cost of \$800.00. There is no cost to the District.
- . 5 Approved participation of four (4) El Rancho High School Track Team students, two (2) certificated staff members, and one (1) assistant coach in the CIF 2009 Track State Championship at Clovis Buchanan High School in Fresno, CA June 4 – 7, 2009. Accommodations will be at the Marriott Courtyard. Transportation will be provided by El Rancho Vans. Total expenditure of \$1,907.99 for transportation, accommodations, and meals payable from El Rancho High School ASB Track funds, student fundraisers and contributing organizations at no cost to the District.
- . 6 Approved participation of four (4) El Rancho High School Boys Varsity Track Team students, one (1) certificated staff member, and one (1) assistant coach in the 2009 NIKE Outdoor Nationals in Greensboro, North Carolina, June 19 – 21, 2009. Accommodations will be at the Marriot Courtyard and air transportation will be provided by American Airlines. Ground transportation will be through Enterprise mini van rental. Total expenditure of \$4,232.04 for transportation, meals, and accommodations payable from El Rancho High School ASB Track funds, student fundraisers and contributions from supportive organizations at no cost to the District.
- . 7 Approved participation of twenty (20) students from Rivera Middle, South Ranchito Elementary, and Valencia Elementary Schools and five (5) certificated staff members in the Los Angeles County Math Field Day on Saturday, June 6, 2009. PTC will provide transportation to and from District Office I, departing at 6:30 a.m. and returning at 2:30 p.m. Total expenditure of \$600.00 for transportation is payable from Centralized Title I funds.
- . 8 Approved (*as amended*) consultant agreement with Kimberly Medendorp to conduct ~~Language! Program~~ **Reading Strategies** training for all three district middle schools on June 29, 30 and July 1, 2009. Expenditure of \$1,694.00 payable from Title III funds.
- . 9 Approved the 2009 Summer School Program in El Rancho Unified School District.

**144 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approved/Ratified Business Office Reports for the month of April 2009.
  - a. Miscellaneous Cash Collections Receipt Nos. 77772 through 77931 totaling \$1,732,973.58. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Washington Mutual	\$ 212.20	Durfee Elementary
Target	\$ 91.94	Durfee Elementary
Coca Cola Bottling Company	\$ 37.04	Durfee Elementary
Coca Cola Bottling Company	\$ 69.67	Magee Elementary
Coca Cola Bottling Company	\$ 48.36	Valencia Elementary
Lifetouch National School Studios	\$ 581.00	Durfee Elementary
Ralphs Grocery Company	\$ 9.18	Obregon Elementary
SCO, LLC (Shakey's #24)	\$ 97.85	Obregon Elementary
Beilke Enterprises, Inc.	\$ 100.00	Obregon Elementary
SCO, LLC (Shakey's #24)	\$ 572.76	Rivera Elementary

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- b. Purchase Order Nos. P177453 through P177604 and including prior numbered confirming orders totaling \$496,278.45 and Cafeteria Purchase Orders totaling \$269,577.90.
  - c. "A" Warrants Schedule C1I through 222 totaling \$6,465,301.34.
  - d. "B" Warrants No. 3504 through 3546 totaling \$4,107,286.73.
  - e. Revolving Cash No. 3268 through 3274 totaling \$20,208.49.
  - f. Clearing Account No. 3189 through 3191 totaling \$124,673.32.
- . 2 Approved award of mandated lowest bid for the District Roof Replacement Project – Bid Package No. 01 for Birney Elementary and Burke Middle School to Solar Integrated Technologies Inc. for a total base bid contract cost of \$186,400.00. Total contract cost payable from State Deferred Maintenance Funds.
  - . 3 Approved award of mandated lowest bid for the District Roofing Project – Bid Package No. 02 for District Office 1, North Park Middle School, Pio Pico Elementary School and Rivera Middle School to Solar Integrated Technologies Inc. for a total base bid contract cost of \$219,000.00. Total contract cost payable from State Deferred Maintenance Funds.
  - . 4 Approved/Ratified agreement between El Rancho Unified School District and the law firm of Atkinson, Andelson, Loya, Ruud & Romo to provide legal services for Special Services including General Obligation Bond and modernization projects. Agreement shall be effective February 1, 2009 through January 31, 2012; legal fees are payable at an hourly rate.
  - . 5 Approved Change Order No. 03 for the New Practice Gymnasium Project for El Rancho High School by Harbor Construction for a total cost of \$38,101.45, payable from Budgeted Bond Funds.
  - . 6 Approved award of mandated lowest bid for the District Floor Replacement Project – Bid Package No. 1 for Obregon School to Moore Flooring for a total base bid contract cost of \$23,199.00. Total contract cost payable from Budgeted Bond Funds.
  - . 7 Approved award of mandated lowest bid for the Classroom Abatement Project – Bid Package No. 2 for Meller and Birney Elementary Schools to Project Development Group for a total base bid contract cost of \$67,197.00. Total contract cost payable from Budgeted Bond Funds.
  - . 8 Approved award of mandated lowest bid for the District Floor Replacement Project – Bid Package No. 3 for Meller and Birney Elementary Schools to Reliable Floor Covering for a total base bid contract cost of \$51,947.00. Total contract cost payable from Budgeted Bond Funds.
  - . 9 Approved award of mandated lowest bid for the Kitchen Floor Replacement Project – Bid Package No. 4 for Magee Elementary, Rivera Elementary, Rivera Middle and El Rancho High School to Reliable Floor Covering for a total base bid contract cost of \$59,994.00. Total contract cost payable from Budgeted Bond Funds.
  - . 10 Approved award of mandated lowest bid for the Parking Lot Project for Salazar High School to Guzman Grading and Paving for a total base bid contract cost of \$77,490.00. Total contract cost payable from Budgeted Bond Funds.

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- .11 **PULLED** award of mandated lowest bid for the Heating Ventilation and Air Conditioning (HVAC) upgrade project for North Park Middle School Library to Mek Air Tech for a total low bid contract cost of \$690,000.00. Total contract cost payable from Budgeted Bond Funds.
- .12 Approved (*with revisions*) Budget Reduction Plan for the 2008-2009 through 2010-2011 school years.
- .13 Approved lease agreement between El Rancho Unified School District and Southeast Area Social Services Funding Authority (SASSFA) for the use of Pio Pico Elementary School Office. Lease agreement shall be effective June 1, 2009 on a month-to-month basis. Monthly rental fee of \$2,000.00 per month, plus the cost for custodial services shall be deposited in the General Fund.
- .14 Approved contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural/engineering services for the installation of one additional restroom and one concession building for the New Practice Gymnasium Project for El Rancho High School. Total contract cost is \$40,000.00 payable from Budgeted Bond Funds.
- .15 Approved Change Order No. 01 and final payment of \$10,700.00, including all change orders to Best Quality Painting and accept the Door and Hardware Project for North Park Middle School as complete. Total project payable from Budgeted Bond Funds.
- .16 Approved Change Order No. 02 and final payment of \$9,250.00, including all change orders to Wolverine Fence Co. and accept the Tennis Court Vinyl Chain Link Fencing Project at El Rancho High School as complete. Total project payable from Budgeted Bond Funds.
- .17 Approved Change Order No. 02 and final payment of \$18,198.13, including all change orders to Two Horse Construction and accept the Parking Lot Pick-up/Drop-off Project for Birney Elementary School as complete. Total project payable from Budgeted Bond Funds.
- .18 Approved Change Order No. 03 and final payment of \$17,854.90, including all change orders to TrueLine and accept the Tennis Court Resurfacing project for El Rancho High School as complete. Total project payable from Budgeted Bond Funds.
- .19 Approved/Ratified contract agreement between El Rancho Unified School District and AssetWorks, Inc. for the, operation, maintenance and support of the District's asset management software (ASSETMAXX application). Total annual cost of \$3,900, payable from the General Funds.
- .20 Approved/Ratified purchase of Apple Computer Products for North Park Middle, Rivera Elementary, North Ranchito Elementary and Rio Vista Elementary Schools under the Glendale Unified School District Piggyback provision, Bid #P-13 08/09. Total cost payable from School Title I Funds.

**145 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Approved (*as amended*) the 2009-2010 School Calendar per tentative agreement between the El Rancho Unified School District (ERUSD) and the El Rancho Federation of Teachers (ERFT).
- . 2 Approved (*as amended*) the alternative calendar for Ruben Salazar Continuation High School and Independent Study Program for the 2009-2010 school year.
- . 3 Approved the new job title and job description of Categorical Programs Secretary.
- . 4 Approved the new job title and job description of District State and Federal Programs Clerk.
- . 5 Approved/Ratified an increase in salary for R.O.T.C. Instructor in accordance with the new 2009 Pay & Allowances Scales for the United States Armed Forces which was signed into law by President Bush. These new military pay rates are effective January 1, 2009 and adjustments to R.O.T.C. Instructor’s salary should be made accordingly.
- . 6 Approved contract agreement for one (1) Vocational Coordinator for the 2009 Summer Career Connection Job Club at the rate of \$35.00 per hour, plus 12.803% in benefits for 25 days for a total of 100 hours, effective June 22, 2009. Total expenditure of \$3,948.11 funded from the Work Ability Account. Whittier Union High School District will be billed for reimbursement.
- . 7 Approved/Ratified Exemption Certification for Emergency Employment of a Retired Member for the 2008-2009 school year.

*CLOSED SESSION: (Items 146 through 156)*

- 146** Denied Claim.
- 147** Approved/Ratified Certificated Employment Register No. 11-2008/2009, *with amendments.*
- 148** Approved/Ratified Classified Employment Register No. 11-2008/2009, *with amendments.*
- 149** Approved Student Expulsion: Student A
- 150** Approved Student Expulsion: Student B
- 151** Approved Student Expulsion: Student C
- 152** Approved Student Expulsion: Student D
- 153** Approved Student Expulsion: Student E
- 154** Approved Student Expulsion: Student F
- 155** Approved Student Expulsion: Student G
- 156** Approved Student Expulsion: Student H  
Informational Student I

*ADJOURNMENT: 9:15 PM*