

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
6:00 PM

January 15, 2009  
City Council Chambers  
6615 Passons Blvd.

**MINUTES OF BOARD ACTIONS**

*CALL TO ORDER:* 6:00 PM

*ADOPTION OF MINUTES:*

**82** Adopted the minutes of the Board of Education's regular meeting held December 11, 2008.

*CONSENT AGENDA:*

**83** **DIVISION OF STUDENT SERVICES** – Arnold Tovar (562) 801-4810

- . 1 Approved/Ratified IEP mandated public transportation training trips for Obregon School Transition Program students for 2008-2009 school year. Total costs not to exceed \$4,162.50 payable from the Special Education Transition program account.
- . 2 Approved amendment for two (2) Psychologists to attend the Nonviolent Crisis Intervention Instructor Certification Program on March 3, 2009 to March 6 2009. The Whittier Area Cooperative Special Education Program (WACSEP) has agreed to reimburse the El Rancho Unified School District the \$2,578.00 registration fees.
- . 3 Approved contract with Ms. Mary Bergman, Speech Pathologist, for an Augmentative Communication Assessment for student. Expenditures are not to exceed \$400.00, which is to be paid from the Special Education Account.
- . 4 Approved ratification of agreement with parent to transport student to therapy services, from October 31, 2008 to June 19, 2009. Expenditures are not to exceed \$5,850.00 which are payable from the Special Education Account.
- . 5 Approved/Ratified addendum to the Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Applied Behavior Consultants, Inc. The purpose of this addendum is to add 270 instructional minutes for student with no change in the Individual Service Agreement amount. Current Individual Agreement amount \$40,691.88. All other terms and conditions of the contract shall remain the same.
- . 6 Approved/Ratified addendum to the Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy. The purpose of this addendum is to add one session per month for student for Physical Therapy consultation effective November 3, 2008 through June 30, 2009. A total of eight sessions x \$87.00 per session equals \$696.00. All other terms and conditions of the contract shall remain the same.

**83 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810**

- .7 Approved/Ratified addendum to the Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy. The purpose of this addendum is to add one session per month for student for Occupational Therapy consultation effective November 3, 2008 through June 30, 2009. A total of eight sessions x \$87.00 per session equals \$696.00. All other terms and conditions of the contract shall remain the same.
- .8 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Whittier Area Parents' Association for the Developmentally Handicapped for identified and board approved El Rancho student will attend this school as defined in Item 18 under General Provisions with payment of \$8,640.00 in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- .9 Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and Speech and Language Development Center. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$39,461.50 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7. Payable through Special Education funds.
- .10 Approved/Ratified Individual Service Tuition Agreements between El Rancho Unified School District and Gallagher Pediatric Therapy. El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$2,262.00 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

**84 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- .1 Approved extra curricular field trip for 90 students, one (1) administrator, three (3) certificated staff members from Rivera Elementary School and nine (9) students Camp Counselors from El Rancho High School to the LACOE Outdoor Science Camp, from February 10 through 13, 2009. PTC will provide transportation to and from Rivera Elementary and Wrightwood, California. Approximate expenditures of \$24,000 will be paid from Rivera Elementary Fund Raiser account.
- .2 Approved extended day instructional field trip for nine (9) Special Education Students (SH), one (1) certificated staff member, three (3) Special Education aides, and two (2) parent volunteers from Birney Elementary School to Disneyland on February 26, 2009. Transportation will be provided by PTC. Expenditures of \$625.00, for transportation and admission fees, payable from Birney Dads Club, class fundraiser and SLIBG funds.
- .3 Approved incentive field trip to Magic Mountain for one hundred fifty (150) North Park Middle School AVID students, five (5) certificated staff members, and three (3) school security officers on March 27, 2009. Total expenditure of approximately \$5,584.00, which includes PTC transportation and admission fees, payable from North Park Middle School ASB funds (PTC) and individual student participants at no cost to the District.

**84 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208**

- . 4 Approved extended day field trip for 80 AP Biology students, four (4) certificated staff members, and four (4) parents from El Rancho High School to the Aquarium of the Pacific in Long Beach, on January 16, 2009. Transportation will be provided by PTC. Expenditures of \$1,800, for transportation and admission fees, payable from El Rancho High School AP Biology club funds.
- . 5 Approved educational field trip for twenty (20) El Rancho High School students and two (2) certificated staff members to Spain, Italy and France on July 25 – August 5, 2009. Air transportation will be provided by United Airlines and ground transportation by Education First Coach Bus Lines. To offset costs, a portion of expenditures for students only will be through student fundraisers. All remaining expenditures for students and teachers are the responsibility of each participant, at no cost to the District.
- . 6 Approved educational field trip for 140 students, four (4) certificated staff members, and eleven parent volunteers from Rivera Elementary School to Adventures in Education in Buena Park, CA on Friday, March 27, 2009. Transportation will be provided by PTC. Total expenditures of \$2425.00 payable from Rivera Elementary Fundraiser Account.
- . 7 Approved consultant agreement with Evalumetrics, Inc. to provide district and school assessment reports for diagnosing student needs to help improve physical education achievement. This agreement is effective from January 16, 2009 to June 30, 2009. Expenditures of \$1,100.00 payable from the Centralized SLIBG funds.
- . 8 Approved consultant agreement with, Toby Larson, Educational Consultant, to provide writing workshop to staff at Rivera Elementary School on March 12, 2009, SIP day. Expenditure of \$700 payable from Rivera Elementary School Title I funds.
- . 9 Approved consultant agreement with Terry Hess, Pioneer Living, to provide program for the third and fourth grade students at Rivera Elementary School on June 5, 2009. Expenditure of \$600 payable from Rivera Elementary School SLIBG funds.
- .10 Approved consultant agreement with Toby Larson, Educational Consultant, to provide demonstration lessons and feedback to classroom teachers at Rivera Elementary School on January 22, 2009, January 27, 2009, and February 12, 2009. Expenditure of \$3600 payable from Rivera Elementary School Title I funds.
- .11 Approved consultant agreement with S.T.A.R. Inc. to provide South Ranchito Elementary School GATE students with writing and visual arts workshops, effective February 23 - May 15, 2009. Total expenditure of \$3,700.00 consultant fee payable from South Ranchito Elementary School GATE (\$3,000.00) and Arts and Music Block Grant (\$700.00) funds.
- .12 Approved service agreement with TeleParent Educational Systems, LLC (TeleParent) to provide a multilingual communication system to Durfee, Magee, North Ranchito, Rio Vista, Rivera, South Ranchito, and Valencia Elementary Schools, effective January 16, 2009 – January 15, 2010. Total expenditure of \$19,485.00 payable 100% from each school's Title I funds except for Valencia Elementary School payable from Title I (75%) and EIA / LEP (25%).

**85 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approved/Ratified Business Office Reports for the month of December 2008.
- a. Miscellaneous Cash Collections Receipt Nos. 2 7293 through 27402 totaling \$512,486.73. *Receipts include the following donations:*
- | <u>Vendor</u>       | <u>Amount</u> | <u>Recipient</u>      |
|---------------------|---------------|-----------------------|
| Wal-Mart Foundation | \$1,000.00    | El Rancho High School |
- b. Purchase Order Nos. P176903 through P177021 and including prior numbered confirming orders totaling \$534,882.83 and Cafeteria Purchase Orders totaling \$198,213.42.
- c. "A" Warrants Schedule C1E through 354 totaling \$5,776,462.75.
- d. "B" Warrants No. 3344 through 3382 totaling \$3,437,122.48.
- e. Revolving Cash (*None to report*).
- f. Clearing Account No. 3178 through 3181 totaling \$177,877.33.
- . 2 Approved acceptance of the 2007/2008 General Obligation Bond financial and performance audit report.
- . 3 Approved acceptance of the El Rancho Unified School District's 2007/2008 annual financial audit report.
- . 4 Approved Change Orders No. 01 and 02 for the demolition of asphalt walkway and the addition of concrete to replace the swale and curb for the tennis court resurfacing project for El Rancho High School by TrueLine for a total cost of \$19,149.00. Total project payable from Budgeted Bond Funds.
- . 5 Approved Change Order No. 01 for one additional catch basin and three Flogard Lopro filters for the parking lot project for Rivera Elementary School by Universal Asphalt for a total cost of \$5,458.18. Total project payable from Budgeted Bond Funds.
- . 6 Approved/Ratified three-year contract agreement between El Rancho Unified School District and the Los Angeles County Office of Education for Network Services and Technology Support effective July 1, 2008 through June 30, 2011 for a total cost of \$7,455.00 per year.
- . 7 Approved Change Order No. 01 and final payment of \$8,079.00, including all change orders to American Modular Systems and accept the Relocatable Classroom Project for the State Preschool Program at South Ranchito Elementary School as complete. Total project payable from Child Care Facilities Revolving Fund Account.

**86 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Adopt Resolution No. 23-2008/2009 authorizing the reduction or discontinuance of particular kinds of services, pursuant to Ed. Code 44955.
- . 2 Adopt Resolution No. 24-2008/2009 authorizing the District to adopt Competency Standards in determining the order of termination and ranking of certificated personnel, pursuant to Education Code 44955.
- . 3 Adopt Resolution No. 25-2008/2009 authorizing the District to implement the procedures for skipping during a Certificated Reduction in Force, pursuant to Education Code 44955.

**86 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 4 Adopt Resolution No. 26-2008/2009 authorizing the District to determine the order of termination/reemployment for certificated personnel solely on the basis of the needs of the District and its students, pursuant to Education Code 44955.
- . 5 Approved conference attendance for two (2) North Park Middle School counselors to attend Grades, Report Cards, Test, etc. and the LAW in Anaheim, California on February 2, 2009. Total expenditures of \$333.00 for registration, meals, and mileage payable from the El Rancho Unified School District Teacher Recruitment and Student Support Grant.
- . 6 Approved an annual 2.5 percent stipend for School Psychologists who accrue trainee hours towards Board Certification in Applied Behavior Analysis (ABA), and an additional 2.5 percent (5% total) upon becoming Board Certified in Applied Behavior Analysis. Estimated initial increased annual costs to District of \$9,155.00 is anticipated to increase to approximately \$18,310.00 within three school years. Increased expenditures to be derived from general funds.
- . 7 Approved School District Internship Agreement between the El Rancho Unified School District and the California State University, Fullerton to assign intern candidates in the area of Single Subject Internship Programs.
- . 8 Approved to employ on a basis of an initial or subsequent Waiver for Special Education in Speech & Language Pathology for one certificated applicant.

*DISCUSSION/ACTION:*

- 87** Approved First Reading and waived second reading of *revised* Board Policy: BP 5131.7 Students: Weapons and Dangerous Instruments
- 88** Approved First Reading and waived second reading of *new* Administrative Regulation: AR 6020 Instruction: Parent Involvement

*CLOSED SESSION: (Items 89 through 91)*

- 89** Denied Claim.
- 90** Approved/Ratified Certificated Employment Register No. 7-2008/2009.
- 91** Approved/Ratified Classified Employment Register No. 7-2008/2009.

*ADJOURNMENT: 9:27 PM*