

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

December 9, 2010
City Council Chambers
6615 Passons Blvd.

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 6:03 PM

ORGANIZATION OF THE BOARD:

65 Nominated and elected Board of Education 2011 **President.**
Vincent Chavez

66 Nominated and elected Board of Education 2011 **Vice President.**
Delia Alvidrez

67 Nominated and elected Board of Education 2011 **Clerk.**
Rachel Canchola

68 Adopted the Board of Education calendar of regular meetings for 2011 to be held on the 2nd Thursday of each month (with exception of August), 6:00 p.m. Closed Session; 7:00 p.m. Open Session, on the following dates and locations:

DATE	LOCATION
January 20, 2011	Magee Elementary
February 10, 2011	Valencia Elementary
March 10, 2011	South Ranchito Elementary
April 14, 2011	Rio Vista Elementary
May 12, 2011	Burke Middle School
June 9, 2011	El Rancho High School
July 14 21, 2011	City Hall Council Chambers
August 25, 2011	City Hall Council Chambers
September 8, 2011	City Hall Council Chambers
October 13, 2011	Location to be determined
November 10, 2011	Location to be determined
December 8, 2011	City Hall Council Chambers

- 69 Approved/appointed Governing Board members to participate and become voting members on the following committees for 2011.
- a. LACOE Committee on School District Organization R. Canchola
 - b. Los Angeles County School Trustees Association (LACSTA) R. Canchola
 - c. Pupil Transportation Cooperative Trustee Review Committee V. Chavez
 - d. Whittier Area Cooperative Spec. Ed. Prog. (WACSEP) Trustee Review(2nd yr) D. Alvidrez
 - e. Whittier Area School Trustees Assn. (WASTA) Executive Board (2nd yr) J. Rivera

ADOPTION OF MINUTES:

70 Adopted the minutes of the Board of Education's regular meeting held November 4, 2010.

CONSENT AGENDA:

71 **SUPERINTENDENT** – Dr. Myrna Rivera Coté, Superintendent

- . 1 Approved Resolution No. 13-2010/2011 declaring that Board Member Delia Alvidrez was absent from the October 28, 2010 special meeting and the November 2, 2010 regular board meeting in accordance with Education Code 35120, which allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Approved El Rancho Unified School District's nomination of **Dr. Joseph Rivera** to serve as a CSBA Delegate Assembly Member for Region 24 (Southwest Crescent-Los Angeles County) for a two-year term, beginning April 1, 2011.
- . 3 Approved Contract CCAP-0036 in the amount of \$677.00 for Instructional Materials agreement between the California State Department of Education and ERUSD in fiscal year 2010-2011 and Resolution No. 14-2010/2011, authorizing Dr. Myrna Rivera Coté, Superintendent; Lydia Cano, Assistant Superintendent-Business Services; and Roberta Gonzalez, Principal, Early Learning Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from July 1, 2010 to June 30, 2011.
- . 4 Approved Consultant Agreement with Art in Action to provide training in the area of art education for Early Learning Program teachers on January 18, ~~2010~~ 2011. Expenditures of \$400.00 payable from California State Preschool Program funds.
- . 5 Approved the Contract between El Rancho Unified School District and The Broadoaks Children's School of Whittier College at a cost of \$15,260.00 effective February 7, 2011 through February 11, 2011. Total expenditure of \$15,260.00 payable from First 5 LA School Readiness grant.
- . 6 Approved the Contract for Consultant Services between El Rancho Unified School District and Dr. Rosario Ordonez-Jasis at a cost of \$9,180.00 effective January 1, 2011 through June 30, 2011. Total expenditure of \$9,180.00 payable from First 5 LA School Readiness grant.

72 **DIVISION OF STUDENT SERVICES** – Arnold Tovar, Asst. Superintendent

- . 1 Authorized the administration to submit for approval of a waiver of Education Code Section 48350, to the California Department of Education, regarding open enrollment for Durfee Elementary for the 2010-2011 and 2011-2012 school years.
- . 2 Authorized the administration to submit for approval of a waiver of Education Code Section 48350, to the California Department of Education, regarding open enrollment for Rio Vista Elementary for the 2010-2011 and 2011-2012 school years.

72 DIVISION OF STUDENT SERVICES – Arnold Tovar, Asst. Superintendent

- . 3 Approved (**as amended**) attendance to the *Leading for Change (LFC) Conference* to be held January 10-12, 2011 at the Liaison Capital Hill Hotel in Washington, DC. The conference is mandatory and in compliance with the grant guidelines. Registration, airfare, lodging, transportation arrangements and meals for an approximate cost of ~~\$6,309.92~~ **\$6,509.92** will be paid directly from the Safe Schools / Healthy Students grant.
- . 4 Approved Independent Contract Agreement with *Under the Stars Events*, who will supply and apply professional make-up for the implementation of the “Every 15 Minutes” Program, effective April 27, 2011, with a not to exceed amount of \$502.43 payable from the Safe School / Healthy Students Grant.
- . 5 Approved attendance for three psychologists to attend the *National Association of School Psychologist (NASP) National Conference* in San Francisco, CA. Including registration, meals, and travel, expenses are estimated in the amount of \$5,316.40 payable from Medi-Cal LEA funds.
- . 6 Approved attendance for fourteen district personnel to attend the Applied Suicide Intervention Skills Training (ASIST) through *The County of Los Angeles Department of Mental Health* in Los Angeles County, CA. The workshops will be offered at no cost to the District.
- . 7 Approved attendance to *Whittier Union High School District Cal Stat Transition Summit* on January 19-20, 2011 at Chapman University, Orange, CA. Four certificated El Rancho Unified School District employees and a parent will attend. Total estimated expenditure of \$852.00 is payable from the Special Education account.
- . 8 Approved Independent Contract Agreement with *GET SAFE*, a Personal Safety for Persons with Disabilities program, to provide a three-day workshop on December 10, 2010, December 17, 2010 and January 14, 2011, to the students in the Transition Program at the Salazar High School campus. The workshop will be offered at no cost to the District.
- . 9 Approved one Coordinator of Special Education-Emotional Disturbance to attend the *Nonviolent Crisis Intervention, Instructor Re-Certification Program* on December 14-16, 2010. Once re-certified, the Coordinator of Special Education- Emotional Disturbance will train other staff in the use of nonviolent crisis intervention techniques. Total estimated expenditure of \$790.23 will be payable from APEX Funds.
- . 10 Approved attendance for one psychologist to attend “Working with Angry Students and Those Who Just Don’t Care,” presented by *Ideas Unlimited Seminars Inc.*, at the Doubletree Hotel, in Monrovia, CA. Including registration, lunch, and mileage, expenses are estimated in the amount of \$230.33, payable from Disproportionality funds.
- . 11 Approved contract with *Ms. Mary Bergman, Speech Pathologist*, for an IEP mandated Augmentative Communication evaluation from December 10, 2010 through June 30, 2011 for one student. Expenditures are not to exceed \$500.00, paid from the Special Education Account.

72 DIVISION OF STUDENT SERVICES – Arnold Tovar, Asst. Superintendent

- .12 Approved contract with *Therapy West, Inc.*, Consultant, to provide IEP mandated Occupational Therapy Assessment to student from December 10, 2010 to June 30, 2011. Expenditures not to exceed \$2,000.00 are to be paid from the Special Education Account.
- .13 Approved/Ratified Consultant Agreement with *Peggy Bailey Lett, M.A. & Associates*, to provide IEP mandated Speech & Language services for student. Services will be provided from July 1, 2010, to June 30, 2011. Estimated expenditure of \$5,000.00 to be paid from Special Education account.
- .14 Approved amendment to Board Item No. 02.8, previously approved on 7/8/10, for agreement with parent, as consultant. Services from July 1, 2010 to June 30, 2011 will be paid at the rate of \$100.00 per day. The number of times per week will vary based on student's attendance to Big Fun Gym. Total expenditures, not to exceed \$26,000.00, will not change; payable from the Special Education Account.
- .15 Approved consultant agreement with *Autism Spectrum Therapies* to provide an IEP mandated Functional Analysis Assessment to student. Services will be rendered from December 10, 2010 to June 20, 2011. Total expenditures, which are not to exceed \$2,000.00 will be paid from the Special Education Account.
- .16 Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Alton School*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions from September 8, 2010 to June 30, 2011 with payment of \$27,678.50 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .17 Amended previously Approved Master Contract between El Rancho Unified School District and *Vista Ridge Academy*, a nonpublic school for special education students, effective July 1, 2010, to June 30, 2011. Authorized identified and Board approved El Rancho District students will have services rendered as defined in Item 18 under General Provisions with payment not to exceed \$37,500.54 ~~\$34,699.32~~ in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .18 Approved/Ratified Addendum to the Individual Service Agreement previously approved on August 26, 2010, item 23.11 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *The Almanson Center*. The purpose of this addendum is to delete five days of transportation and one hour of counseling with a reduced total rate of \$38,705.20. Payable from the Special Education account.
- .19 Amended previously Approved Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *HBIC/Cleta Harder*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions from July 1, 2010 to June 30, 2011 with payment of \$48,498.90 ~~\$31,161.32~~ to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

73 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith, Asst. Superintendent

- . 1 Approved attendance for two (2) certificated staff members from Birney Elementary School to the “*Working with Angry Students and Those Who Just Don’t Care!*” conference on December 15, 2010, in Anaheim, CA. Total expenditure of \$398.00, for registration, payable from Birney Elementary School Title I Funds.
- . 2 Approved attendance for three (3) certificated staff members and one (1) administrative staff member from El Rancho High School to the *Professional Learning Communities & Technology Conference* in Monterey, CA January 14 - January 16, 2011. Total expenditure of \$3,156.00, which includes registration, hotel, mileage, meals and substitute costs, payable from El Rancho High School’s EIA/SCE (50%) and EIA/LEP (50%) Funds.
- . 3 Approved extended educational field trip for 37 fifth grade students, three (3) certificated staff members, and three (3) parent chaperones from Birney Elementary School to the Catalina Island Marine Institute (CIMI), Wednesday, February 9 – Friday, February 11, 2011. All insurance coverage will be provided by the Catalina Island Marine Institute. Transportation to and from the Catalina Terminal in Long Beach is the responsibility of parents of participants. Total expenditure of \$10,575.00 payable from Birney Elementary School Dads’ Club and school fundraisers (\$9,675.00) for room, board, and program fees and Title I Funds (\$900.00) for substitutes.
- . 4 Approved extended educational field trip for 98 fifth grade students and three (3) certificated staff members from North Ranchito Elementary School to Rainbow Harbor for a whale watching tour on January 14 2011, from 8:20 a.m. to approximately 4:00 p.m. Transportation to and from harbor will be provided by PTC. Expenditures of \$1936.00, for transportation and boat tour fees, will be paid by North Ranchito Elementary School PTO, at no cost to the District.
- . 5 Approved extended educational field trip for 110 Rivera Elementary School fifth grade students, one (1) administrator, four (4) certificated staff members, and twelve (12) El Rancho High School AP Biology Student Counselors to the Los Angeles County Office of Education (LACOE) Outdoor Science School near Malibu, CA, Monday, January 10 – Friday, January 14, 2011. All insurance coverage will be provided by LACOE Outdoor Science School. PTC will provide transportation to and from Rivera Elementary School and Malibu, California. Estimated expenditure of \$33,000.00, for participation fees and PTC transportation, payable from Rivera Elementary School Science Fundraiser Account.
- . 6 Approved amendment to South Ranchito Elementary School Board Item #54.5, approved 11/4/10, **due to a change in date**, for participation for fourteen (14) Drill Team students, two (2) certificated staff members, and two (2) parent chaperones in the Whittier Christmas Parade on ~~Saturday, December 4, 2010~~ **Saturday, December 11, 2010**. Parents will be responsible for transportation. There will be no expenditure.
- . 7 Approved educational field trip for 50 students, four (4) certificated staff members from Rivera Middle School and one (1) ERUSD Board member to the California Science Center located at Exposition Park in Los Angeles on Saturday December 11, 2010. There are no admission/entrance fees. Transportation will be provided by Four Winds Transportation and will be paid by Environmental Service Learning Project, at no cost to the District.

73 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith, Asst. Superintendent

- .8 Approved consultant agreement with Lindsey Hundley (accompanist) to assist El Rancho High School Drama Department students, effective April 1, 2011 to May 30, 2011. Total expenditure of \$2,500.00 for consultant services payable from El Rancho High School General Funds.
- .9 Approved consultant agreement with Armando Briones, Jr. to provide the El Rancho High School Varsity Basketball Team with public announcement services during games, effective January 7, 2011 – February 7, 2011. Total expenditure not to exceed \$700.00 (\$100.00 per game worked: 5 home games and up to 2 CIF games) payable from El Rancho High School ASB Funds, at no cost to the District.
- .10 Approved amendments to El Rancho High School Board Item #54.7, approved 11/4/10, educational field trips, to include all students enrolled **in El Rancho High School Band, Color Guard, and Pepster**, ~~63~~ **94** students total, two (2) certificated staff members, and (10) adult chaperones will participate in the West Covina High School Music Festival, November 10, 2010; South Hills High School Festival, November 16, 2010; and Disneyland Christmas Parade, December 10, 2010. Transportation will be provided by PTC. Total expenditure of ~~\$7,005.00~~ ~~\$11,190.00~~ **\$4,274.84** payable from El Rancho High School ASB Band/Color Guard and Pepster Funds (~~\$5,805.00~~ ~~\$10,890.00~~ **\$3,974.84** event costs) and from El Rancho HS General Funds (\$300.00 substitute costs); no cost to students. **This amount is already included in the initial Band/Colorguard and Pepsters fees for the year.** No cost to the District.
- .11 Approved consultant agreement with the Parent Institute for Quality Education (PIQE) for a series of workshops for El Rancho High School parents January 27 – March 24, 2011. Total expenditure of \$13,500, \$90.00 per graduate, maximum of 150 (or a flat fee of \$5,400 should there be less than 60 parent graduates) plus \$800.00 for materials for pins & certificates payable from Title I Set Aside Funds – Parental Involvement of PI District.
- .12 Approved amendment to Rio Vista Elementary School Board Item #24.9, approved 8/26/10, consultant agreement with the Parent Institute for Quality Education (PIQE), **to increase consultant payment for parent education classes due to increased parent participation and to correct funding**, effective September 14 – November 9, 2010. Total expenditure of ~~\$4,800.00~~ **\$5,920.00** payable from ~~Rio Vista Title I Parent Involvement Funds~~ **Title I Set Aside Funds – Parental Involvement of PI District.**
- .13 Approved consultant agreement with Dataworks Educational Research to provide Explicit Direct Instruction (EDI) training at Burke, North Park and Rivera Middle Schools for the purpose of ensuring students are taught grade-level standards and improving student achievement, effective December 10, 2010 through June 15, 2011. Total expenditure of \$16,000 payable from Title I Set Aside Funds – PI LEA Professional Development.
- .14 Approved amendment to Board Item # 32.5, approved on September 9, 2010, consultant agreement with Dataworks Educational Research to provide Curriculum Calibration at ~~participating school sites~~ **El Rancho High School** for the purpose of ensuring students are taught grade-level standards and improving student achievement, effective September 10, 2010 through ~~December 17, 2010~~ **June 15, 2011**. **Amendment is necessary due to a change in the timeline of services and to correct funding.** Total expenditure of \$5,500.00 payable from ~~Centralized Title I funds~~ **Title I Set Aside Funds – PI LEA Professional Development.**

73 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith, Asst. Superintendent

- .15 Approved amendment to Board Item #32.6, approved on September 9, 2010, agreements with 26 supplemental educational service providers for schools in Program Improvement Years 2-5 under the No Child Left Behind Act, effective September 10, 2010 to May 27, 2011. **Amendment is necessary due to the increase in number of participants and new per pupil rate released by the California Department of Education and to correct funding.** Providers are not to exceed ~~\$1,095.87~~ **\$1,125.17** per student for the ~~100~~ **355** students receiving services (per pupil rate provided by California Department of Education as of ~~Sept. 30, 2009~~ **Oct. 11, 2010**). Total expenditures not to exceed ~~\$109,587.00~~, **\$399,435.35** payable from ~~District Title I funds~~ **Title I Set Aside Funds – PI Schools: Supplemental Educational Services.**
- .16 Approved/Ratified agreements with three scholars to present at Teaching American History events and to provide curatorial services as needed, effective October 27, 2010 through December 4, 2010. Each scholar is to be paid a total, not to exceed, of \$900.00 (\$700 for presentation plus \$200 if curatorial services are provided). Total expenditure of \$2,700.00 payable from the Teaching American History (TAH) Grant Funds.
- .17 Approved submission to the California Department of Education of the General Request Waiver for posting of the School Accountability Report Card.
- .18 Approved the report of findings from the Los Angeles County Office of Education for the first quarter of the 2010-2011 fiscal year on the Williams and Valenzuela Settlements.

74 DIVISION OF BUSINESS SERVICES – Lydia Cano, Asst. Superintendent

- . 1 Approved/Ratified Business Office Reports for the month of November 2010.
- a. Miscellaneous Cash Collections Receipt Nos. 28985 through 29112 totaling \$1,132,896.25. *Receipts include the following donations:*
- | <u>Vendor</u> | <u>Amount</u> | <u>Recipient</u> |
|--|---------------|------------------|
| Edison International
(employee contribution campaign) | \$ 324.99 | El Rancho High |
| Ohiopyle Prints, Inc. | \$ 39.23 | El Rancho High |
| Coca-Cola Refreshments | \$ 38.47 | Valencia Elem. |
| Wells Fargo Community Support | \$ 70.00 | Valencia Elem. |
- b. Purchase Order Nos. 180575 through 180682 and including prior numbered confirming orders totaling \$238,996.42 and Food Service Purchase Orders totaling \$160,205.64.
- c. A-Warrant (payroll) Schedule No. C1D through H1I totaling \$4,281,493.10.
- d. B-Warrant (accounts payable) Schedule No. 18440640 through 18509914 totaling \$2,599,396.32.
- e. Revolving Cash Fund No. 3313 totaling \$500.00.
- f. Clearing Account No. 3264 through 3265 totaling \$120,772.39.
- . 2 Approved award of mandated lowest bid for rubbish disposal service, Bid No. 2010/2011-622 to Cal Met Services for an annual cost of \$74,256.00, effective January 1, 2011 with an annual renewal option for four (4) subsequent years. Total annual cost is payable from the General Funds.
- . 3 Approved contract between El Rancho Unified School District and Christofi Architects, Inc. for architectural services to close out the Child Development Relocatable Classroom Project at South Ranchito Elementary School. Total expenditure of \$250.00 is payable from the California State Preschool Program.

74 DIVISION OF BUSINESS SERVICES – Lydia Cano, Asst. Superintendent

- . 4 Approved budget revisions in support of the First Interim Report.
- . 5 Approved first interim report and a qualified certification of El Rancho Unified School District's ability to meet its 2010-2011, 2011-2012 and 2012-2013 obligations.
- . 6 Adopted Resolution No. 15-2010/2011 approving assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal years, 2010/11, 2011/12 and 2012/13, approving execution and delivery of related documents and actions, and authorize Lydia Cano, Assistant Superintendent Business Services, to sign all necessary paperwork.
- . 7 Adopted Resolution No. 16-2010/2011 Certification of Signatures, authorizing the signature of either the Superintendent, Assistant Superintendent of Education, Assistant Superintendent Business Services, Director of Fiscal Services on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment and Contracts; Director of Purchasing and Warehousing on Purchase Orders and the Assistant Superintendent of Student Services on Student Services Contracts.
- . 8 Approved/Ratified to accept donation of surplus furniture from a community member to Rivera Middle School in the El Rancho Unified School District for use at Rivera Middle School campus.
- . 9 Approved attendance for two district staff members to attend the "Search and Seizure Survival" and "Street Drug Identification and Packaging" training, presented by Los Angeles Community Law Enforcement and Recovery (LA CLEAR) on January 4, 2011 and January 7, 2011 at the Los Angeles High Intensity Drug Trafficking Area Center in Commerce, CA. Total expenditure of \$110.00 payable from General Funds.
- .10 Approved continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2011 at a cost of \$2,220.00, plus expenses, and Addendum A, Special Services Agreement, for the Comparative Analysis of District Income and Expenditures and Salary and Benefits Reports at an additional cost of \$600.00 for the year. Total costs of \$2,820.00 payable from General Funds.
- .11 Approved to accept donation in the amount of \$25,000.00 from Mr. Kemper Shaw to Rivera Elementary School in the El Rancho Unified School District to be used specifically for Science School.
- .12 **PULLED** master joint use agreement no. 10-1207 between the City of Pico Rivera and El Rancho Unified School District for the use of recreational facilities to offer recreational programs and services to students, residents and authorized users.
- .13 **PULLED** designs for construction plans allowing the City of Pico Rivera to perform renovations at Meller Elementary School as part of the City of Pico Rivera's Smith Park Master Plan.
- .14 **PULLED** designs for construction plans allowing the City of Pico Rivera to perform renovations at Pio Pico Elementary School as part of the City of Pico Rivera's Pico Neighborhood Park Project.

74 DIVISION OF BUSINESS SERVICES – Lydia Cano, Asst. Superintendent

- .15 **PULLED** designs and construction plans allowing the City of Pico Rivera to perform renovations at North Park Middle School as part of the City of Pico Rivera’s Pico Park Master Plan.
- .16 **PULLED** designs and construction plans allowing the City of Pico Rivera to perform renovations at Rio Vista Elementary School as part of the City of Pico Rivera’s Rio Vista Park Master Plan.

DISCUSSION/ACTION:

- 75** Adopted First Reading and waived Second Reading of Board Policy & Administrative Regulation 5118, Open Enrollment Act Transfers.

CLOSED SESSION ACTION ITEMS: (Items 76 through 83)

- 76** Approved/Ratify Certificated Employment Register No. 7-2010/2011, *as amended.*
- 77** Approved/Ratify Classified Employment Register No. 7-2010/2011, *with addendum.*
- 78** Approved Student Expulsion: Student A
- 79** Approved Student Expulsion: Student B
- 80** Approved Student Expulsion: Student C
- 81** Approved Student Expulsion: Student D
- 82** Approved Student Expulsion: Student E
- 83** Approved Student Expulsion: Student F

ADJOURNMENT: 10:44 PM