

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
6:00 PM

October 14, 2010  
City Council Chambers  
6615 Passons Blvd.

**MINUTES OF BOARD ACTIONS**

*CALL TO ORDER:* 6:00 PM

*ADOPTION OF MINUTES:*

- 37 Adopted the minutes of the Board of Education's regular meeting held September 9, and special meetings held on September 11 and September 28, 2010.

*CONSENT AGENDA:*

- 38 **SUPERINTENDENT** – Dr. Myrna Rivera Coté, Superintendent

. 1 Approved Superintendent's Core Beliefs and Goals 2010-2011.

- 39 **DIVISION OF STUDENT SERVICES** – Arnold Tovar, Assistant Superintendent

- . 1 Approved Independent Contract Agreement with Jason Barber, inspirational speaker, who will provide drunk driving prevention programs for the 2010-2011 school year, effective April 27, 2011 and April 28, 2011. Total expenditure not to exceed \$2000.00 payable from the Safe Schools/Healthy Students Grant.
- . 2 Approved/Ratified contract with Los Angeles County Office of Education (LACOE) as designated fiscal agent for American Recovery and Reinvestment Act (ARRA) Prevention and Wellness Initiative: Project Tobacco Reduction Using Effective Strategies and Teamwork (TRUST) and the El Rancho Unified School District effective September 1, 2010 through March 18, 2012. LACOE shall pay District an amount not to exceed Fifteen Thousand Six Hundred Eighty Dollars (\$15,680.00).
- . 3 Approved/Ratified contract with SEEK Education, Inc. to provide (8) eight hours a month of IEP mandated Behavior Intervention consultation services for student from August 30, 2010 to June 30, 2011. Payment is not to exceed \$8,380.00 which is payable from the Special Education Account.
- . 4 Approved/Ratified contract with SEEK Education, Inc. to provide (3) three hours of IEP mandated Behavior Intervention services for student from September 10, 2010 to June 30, 2011. Payment is not to exceed \$314.25 payable from the Special Education Account.
- . 5 Approved reimbursement of \$3,500.00 to parent for IEP mandated Psycho-Educational Assessment of student. Total reimbursement is payable from Special Education account.
- . 6 Approved/Ratified contract with Dr. Michael Salce, Educational Psychologist for a complete IEP mandated Psycho-Educational assessment and attendance at IEP meetings for student. Services from September 24, 2010 to June 30, 2011. Expenditure not to exceed \$2,500.00 is payable from the Special Education Account.

**40 DIVISION OF EDUCATIONAL SERVICES -Susanna Smith, Assistant Superintendent**

- . 1 Approved attendance for two (2) Teaching American History grant district lead personnel to the "90th National Council for the Social Studies" in Denver, Colorado from November 11 - 14, 2010. Total cost not to exceed \$3,300.00 payable from Teaching American History grant funds.
- . 2 Approved educational field trip for 110 Birney Elementary School fourth grade students, three (3) certificated staff members, one (1) inclusion aide, one (1) LH aide, and six (6) parent volunteers to the Santa Monica Pier Aquarium in Santa Monica, CA, on October 20 and October 22, 2010 from 10:30 a.m. – 3:30 p.m. There are no admission costs. Total expenditure of \$666.00 for PTC buses payable from the Rose Hills Foundation (\$600.00) and Birney Elementary School PTO (\$66), at no cost to the District.
- . 3 Approved out-of-state educational field trip for 42 students from El Rancho High School, one (1) certificated staff member, and (4) adult chaperones to the 2011 Choral Music Festival in New York City, New York, Monday, April 18 – Thursday, April 21, 2011. Ground transportation will be provided by New York public transportation via bus or subway. Total expenditure of \$57,152.00 payable through El Rancho High School ASB funds, at no cost to the District.
- . 4 Approved/Ratified educational field trip for thirty (30) El Rancho High School AP Biology students, three (3) certificated staff members, and three (3) parent chaperones to Upper Newport Bay, Newport, CA, Saturday, September 25, 2010, 8:00 a.m. – 4:00 p.m. Total expenditure of \$800.00 for two PTC buses payable via check to El Rancho High School by the Upper Newport Bay Ecological Reserve and Nature Preserve. There is no cost to students, school or district.
- . 5 Approved participation for 45 El Rancho High School Boys Varsity, Junior Varsity, and Freshmen Basketball team students, three (3) certificated staff members and two (2) walk-on coaches in Big Bear Camp in Big Bear, CA November 19 – 21, 2010. Accommodations will be at a parent-donated cabin. Transportation will be provided by El Rancho Vans and private parent transportation. Total expenditure of \$13,050.00 payable from El Rancho ASB funds, student fundraisers and parents, at no cost to the District.
- . 6 Approved field trip to Knott's Berry Farm for 150 North Park Middle School AVID students, five (5) certificated staff members, one (1) AVID tutor, and one (1) school security officer on November 5, 2010, departing campus at 6:30 p.m. and returning at 2:00 a.m. November 6, 2010. Total expenditure of approximately \$4,781.00, which includes PTC transportation and admission tickets, payable from North Park Middle School ASB funds (PTC), fundraisers, and individual student participants, at no cost to the District.
- . 7 Approved/Ratified attendance for 35 middle and high school students and four (4) certificated staff members to the *California up for Grabs: 2010 Gubernatorial Race and the Politics of Reform* in the Golden State gubernatorial debate at the Huntington Library, October 12, 2010. Total expenditure of \$350.00 for PTC transportation payable from Centralized EIA/SCE funds.
- . 8 Approved, **as amended**, consultant agreement with Adrian Sarmiento (percussions instructor) to assist El Rancho High School Band students, effective October 15, 2010 through June 15, 2011. Total expenditure of \$800.00 consultant fee payable from El Rancho High School ~~ASB band~~ **General** funds.

**40 DIVISION OF EDUCATIONAL SERVICES -Susanna Smith, Assistant Superintendent**

- .9 Approved consultant agreement with Parent Institute for Quality Education to provide weekly parenting workshops for North Park Middle School parents, effective October 18, 2010 through December 17, 2010. Total expenditure of \$8,500.00 consultant fee payable from North Park Middle School EIA/SCE: 70% (\$5,950) and EIA/LEP: 30% (\$2,550) funds.
- .10 Approved/Ratified Contract No. 078089:10:11 with the Los Angeles County Office of Education for Support Services, Parent and Community Services, Migrant Education for the 2010/2011 school year.
- .11 Approved/Ratified Annual Contract No. C-11565:10:11 with the Los Angeles County Office of Education (LACOE) Program of Marine Education Programs Science and Conservation Education for the 2010-2011 school year.
- .12 Approved resolution No. 8-2010/2011 – A Resolution of the Governing Board Determining Sufficiency of Instructional Materials.
- .13 Approved submission to the Los Angeles County Office of Education of the William’s/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints 2010-2011. The report states that no complaints were filed with any school in the district during the first quarter, which covers July 1, 2010 through September 30, 2010.

**41 DIVISION OF BUSINESS SERVICES – Lydia Cano, Assistant Superintendent**

- .1 Approved/Ratified Business Office Reports for the month of September 2010.
  - a. Miscellaneous Cash Collections Receipt Nos. 28773 through 28877 totaling \$766,134.62. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Wells Fargo Foundation	\$ 60.00	Valencia Elementary
Target	\$ 111.50	Valencia Elementary
Target	\$ 153.08	Rio Vista Elem.
Target	\$ 106.49	Magee Elementary
Target	\$ 836.31	El Rancho High
  - b. Purchase Order Nos. P180225 through P180411 and including prior numbered confirming orders totaling \$889,381.95 and Food Service Purchase Orders totaling \$59,686.26.
  - c. A-Warrant (payroll) Schedule No. C1B through 267 totaling \$1,538,280.86.
  - d. B-Warrant (accounts payable) Schedule No. 4210 through 4250 totaling \$1,855,461.11.
  - e. Clearing Account No. 3253 through 3258 totaling \$218,688.86.
- .2 Approved/Ratified attendance for six (6) classified staff members from the Maintenance and Operations Department to attend the 2010 Landscape Expo on October 6-7, 2010 at the Long Beach Convention Center in Long Beach California. There is no cost to the district.

**41 DIVISION OF BUSINESS SERVICES – Lydia Cano, Assistant Superintendent**

- . 3 Approved attendance for two (2) School Police Officers to attend the “Drug Alcohol Recognition Update” course being held on October 20-22, 2010 at the Glendale Police Department in Glendale, California. Total cost is \$100.00 per participant, payable from Safe Schools/Healthy Students Grant.
- . 4 Approved final payment of \$13,870.00 to Air Plus Corporation and accept the Sink Renovation Project, Bid Package No. 01 for Magee Elementary and Rio Vista Elementary as complete. Total project payable from Budgeted Bond Funds.
- . 5 Approved final payment of \$11,000.00 to Mek Air Tech and accept the Sink Renovation Project, Bid Package No. 02 for the Rivera Elementary and Durfee Elementary as complete. Total project payable from Budgeted Bond Funds.
- . 6 Approved final payment of \$2,800.00, including all change orders to Tri Span, Inc and accept the Kitchen Floor Abatement Project, Bid Package No. 03 for North Ranchito Elementary, Valencia Elementary, Rio Vista Elementary, South Ranchito Elementary, Birney Elementary and North Park Middle School as complete. Total project payable from Budgeted Bond Funds.
- . 7 Approved final payment of \$4,880.00, including all change orders to Moore Flooring and accept the Kitchen Floor Replacement Project, Bid Package No. 04 for North Ranchito Elementary, Valencia Elementary, Rio Vista Elementary, South Ranchito Elementary, Birney Elementary and North Park Middle School as complete. Total project payable from Budgeted Bond Funds.
- . 8 Approved agreement between the El Rancho Unified School District and Pyro Spectaculars, Inc. to provide a full service fireworks display during the homecoming half-time event at El Rancho High School on October 29, 2010. Total cost is \$2,000.00 payable from El Rancho High School Associated Student Body Funds.
- . 9 Approved final payment of \$24,999.53, including all change orders to Shade Structure (a division of Shade America, Inc) under the Newport-Mesa Unified School District Piggyback provision and accept the Shade Structure Project for El Rancho High School as complete. Total project payable from Budgeted Bond Funds.
- . 10 Approved final payment of \$24,088.90, including all change orders, to Cabral Roofing and Waterproofing and accept Roof Replacement Project for El Rancho High, Salazar (at Meller campus), Obregon Elementary, Pio Pico Elementary and Valencia Elementary as complete. Total project cost payable from State Deferred Maintenance Funds.

**42 DIVISION OF HUMAN RESOURCES – John Lopez, Assistant Superintendent**

- . 1 Approved agreement between the El Rancho Unified School District, Maizeland Early Learning Program and Rio Hondo Community College District.
- . 2 Approved/Ratified Adoption of Resolution No. 9-2010/2011 authorizing three Multiple Subject Credentialed teachers to teach in intermediate departmentalized classes per Ed. Code 44256(b).
- . 3 Approved/Ratified Adoption of Resolution No. 10-2010/2011 authorizing two Single Subject Credentialed teachers to teach in a class outside their credential on the basis of Ed Code 44263 two certificated employees.

**42 DIVISION OF HUMAN RESOURCES – John Lopez, Assistant Superintendent**

- . 4 Approved/Ratified to employ five (5) certificated teachers authorizing them to teach in a class outside their credential per Ed. Code 44258.2.
- . 5 Approved/Ratified to employ eight (8) certificated teachers authorizing them to teach in a class outside their credential per Ed. Code 44258.7(b).
- . 6 Approved the new position and job description of certificated Special Education Transition Teacher.
- . 7 Approved the new position and job description of certificated Teaching American History Resource Teacher.

*DISCUSSION/ACTION:*

- 43 Approved **with revision (to include “documented” before safety issue)** First Reading and waive Second Reading of Board Policy and Administrative Regulation:
  - ❖ Board Policy 6153 (revised) School-Sponsored Trips
  - ❖ Administrative Regulation 6153 (revised) School-Sponsored Trips

*CLOSED SESSION ACTION ITEMS: (Items 44 through 51)*

- 44 Approved/Ratified Certificated Employment Register No. 5-2010/2011
- 45 Approved/Ratified Classified Employment Register No. 5-2010/2011
- 46 Approved Student Expulsion: Student A
- 47 Approved Student Expulsion: Student B
- 48 Approved Student Expulsion: Student C
- 49 Approved Student Expulsion: Student D
- 50 Approved Student Expulsion: Student E
- 51 Information Item

*ADJOURNMENT: 10:28 PM*