

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

August 26, 2010
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Dr. Joseph Rivera

ROLL CALL: Rita Jo Ramirez, President
Vincent Chavez, Vice President
Delia Alvidrez, Clerk
Rachel Canchola, Member
Dr. Joseph Rivera, Member

ADMINISTRATIVE CABINET: Dr. Myrna Rivera Coté, Superintendent
Susanna S. Smith, Asst. Superintendent, Educational Services
Arnold Tovar, Asst. Superintendent, Student Services
Lydia Cano, Asst. Superintendent, Business Services
John Lopez, Asst. Superintendent, Human Resources

ASB BOARD MEMBER: ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 4-2010/2011

EL RANCHO HIGH SCHOOL ASB REPORT:

- ❖ Nash Rivas, ASB President at El Rancho High School.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

- 22 Adopt the minutes of the Board of Education's regular meeting held July 29, 2010 and special meeting held August 4, 2010.

M _____ S _____ Vote _____

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- ❖ 2009/2010 Student Achievement Results, Susanna Smith and Ruth Baskett
- ❖ GREAT Grant Summer Update, Lydia Cano and Jeff Fitchett

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA: (Items 23 through 26)

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

M _____ S _____

CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

23 DIVISION OF STUDENT SERVICES – Arnold Tovar, Assistant Superintendent

- . 1 Approve Independent Contract Agreement with *Jeanne Davis* for the 2010-2011 school year, effective September 1, 2010 through June 30, 2011, at \$400 per day payable from the Special Education funds.
- . 2 Approve the IEP mandated public transportation training trips for Transition Program students @ Salazar from August 27, 2010 to June 30, 2011. Total costs not to exceed \$4,162.50 payable from the Special Education Transition program account.
- . 3 Approve License Agreement with *Presynct Technologies, Inc.* for one year subscription effective September 1, 2010 to August 30, 2011, at a total of \$1,500 payable from the Safe Schools/Healthy Students grant.
- . 4 Amend approved contract #152.5, June 10, 2010, to include agreed upon changes between *Penny Lane Centers* and the El Rancho Unified School District for mental health services. The total approved contract amount of \$73,000.00 shall not change. Total cost payable from budgeted Safe Schools/Healthy Students Grant.
- . 5 Amend approved contract #152.6, June 10, 2010, to include agreed upon changes between *Alma Family Services* and the El Rancho Unified School District for mental health services. The total approved contract amount of \$73,000.00 shall not change. Total cost payable from budgeted Safe Schools/Healthy Students Grant.
- . 6 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Carousel School*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions from July 1, 2010 to June 30, 2011 with payment of \$42,483.00 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 7 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *HBIC/Cleta Harder*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions from July 1, 2010 to June 30, 2011 with payment of \$31,161.32 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- . 8 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Vista Ridge Academy*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions from July 1, 2010 to June 30, 2011 with payment of \$34,699.32 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

23 DIVISION OF STUDENT SERVICES

- . 9 Approve contract with consultant, *Miriam Hsieh*, Language & Speech Pathologist. Consultant will provide Speech/Language and Augmentative Communication Assessment for Non-Public student effective August 27, 2010 to June 30, 2011. Expenditures are not to exceed \$1,000.00, which is to be paid from the Special Education Account.
- .10 Approve/Ratify contract with *Augmentative Communication Therapies*. Payment of \$135.00 per session of augmentative communication consultation services with a maximum of 18 sessions from July 1, 2010 to June 30, 2011. Expenditures are not to exceed \$2,430.00 which is to be paid from the Special Education Account.
- .11 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *The Almansor Center*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions from July 1, 2010 to June 30, 2011 with payment of \$38,988.00 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .12 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Beacon Day School*. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions, from July 1, 2010 to June 30, 2011 with payment of \$53,764.10 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

24 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith, Asst. Superintendent

- . 1 Approve extended educational field trip for thirty-two (32) El Rancho High School students and five (5) certificated staff members to Vienna, Venice, and Paris, December 26, 2010 through January 6, 2011 (during Winter Recess). Total expenditure of \$66,860.00, which includes accommodations at the Marriott and transportation by United Airlines and Education First Coach Bus Lines, payable from El Rancho High School Link Crew Club funds, fundraisers, and individual participants, at no cost to the District.
- . 2 Approve participation for twenty-four (24) El Rancho High School ASB Executive Commission student members, one (1) administrator, and two (2) certificated staff members in a sleepover/team bonding event in the El Rancho High School Faculty Center Monday, October 25, 2010 at 3:00 p.m. – Tuesday, October 26, 2010 at 8:00 a.m., at which time students will begin their regular school day. All participants must submit a parent permission slip with emergency information. There is no cost to the District.

24 DIVISION OF EDUCATIONAL SERVICES

- . 3 Approve/Ratify renewal of site license agreement with Discovery Education for 12 months, effective July 1, 2010 through June 30, 2011, to provide rapid access to digital standards-based educational media for the classroom. Total expenditure of \$2,615.00 payable (50% each) from El Rancho High School EIA/SCE and EIA/LEP funds.
- . 4 Approve consultant agreement with Shirley Coddington (accompanist) to assist El Rancho High School Choral Department students, effective September 15, 2010 to May 31, 2011. Total expenditure of \$3,500.00, for consultant services, payable from El Rancho High School General funds.
- . 5 Approve consultant agreement with Roxanne Robles, to provide counseling services for students and parents of Birney Elementary School, Monday through Friday, as needed, effective August 27, 2010 through June 17, 2011. The consultant will be paid a daily rate of \$82.50, not to be exceeded, and payable on a monthly basis. Total expenditures, not to exceed \$14,190.00, payable from Birney Elementary School Title I (50%) and EIA/LEP (50%) funds.
- . 6 Approve consultant agreement with Dora Becerra, to provide counseling services for students and parents of Birney Elementary School, Monday through Friday, as needed, effective August 27, 2010 through June 15, 2010. The consultant will be paid a daily rate of \$39.75, not to be exceeded, and payable on a monthly basis. Total expenditures, not to exceed \$5,684.25 payable from Birney Elementary School Title I (75%) and EIA/LEP (25%) funds.
- . 7 Approve consultant agreement with Lisa Luis, to provide counseling services for students and parents of Birney Elementary School, Monday through Friday, as needed, effective August 27, 2010 through June 15, 2010. The consultant will be paid a daily rate of \$39.75, not to be exceeded, and payable on a monthly basis. Total expenditures, not to exceed \$5,684.25 payable from Birney Elementary School Title I (75%) and EIA/LEP (25%) funds.
- . 8 Approve consultant agreement with Marcus Alexander for choreography services rendered to the El Rancho High School Pepsters, effective September 11 and 18, 2010. Total expenditure of \$1,000.00, for consultant services, payable from El Rancho High School General Funds.
- . 9 Approve consultant agreement with the Parent Institute for Quality Education (PIQE) to provide a parent educational program for Rio Vista Elementary School parents, effective September 14 through November 9, 2010. Total expenditure of \$4,800 for consultant services payable from Rio Vista Title I, Parent Involvement funds.
- .10 Approve consultant agreement with Dr. Heejeong Lim, CSU Fullerton, effective August 27, 2010 through June 30, 2011. Total expenditure not to exceed \$11,943.00, payable from California Math Science Partnership Grant funds.

24 DIVISION OF EDUCATIONAL SERVICES

- .11 Approve consultant agreements with Dr. Mark Ellis, Dr. David Pagni, Dr. Harris Shultz and Dr. Natalie Tran for technical assistance in design, implementation and evaluation of mathematics professional development, effective August 27, 2010 through June 30, 2011. Total expenditure of \$26,000, for consultant fees, payable from California Math Science Partnership Grant funds.
- .12 Approve contract with Tech Ed Services, Inc. to develop a three-year District Technology Plan for years 2011 – 2014, effective August 27, 2010 – June 30, 2011. Total expenditure of \$18,700.00 payable in portions as each phase of the project is completed, as specified, from EETT Formula funds.
- .13 Approve the El Rancho High School 2010-2011 Textbook Master List.

25 DIVISION OF BUSINESS SERVICES – Lydia Cano, Assistant Superintendent

- . 1 Approve/Ratify Business Office Reports for the month of July 2010.
 - a. Miscellaneous Cash Collections Receipt Nos. 28566 through 28718 totaling \$2,110,183.79. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Lifetouch	\$ 543.00	No. Ranchito Elem.
Empties4Cash	\$ 77.00	Rivera Elementary
Edison International	\$ 100.00	Durfee Elementary
Edison International	\$ 100.00	Durfee Elementary
 - b. Purchase Order Nos. P179766A through P180066 and including prior numbered confirming orders totaling \$2,590,993.80 and Food Service Purchase Orders totaling \$304,106.85.
 - c. A-Warrant (payroll) Schedule No. C1L through 207 totaling \$5,115,886.90.
 - d. B-Warrant (accounts payable) Schedule No. 4126 through 4164 totaling \$3,531,122.06.
 - e. Revolving Cash Fund No. 3309 through 3310 totaling \$117.71.
 - f. Clearing Account No. 3242 through 3247 totaling \$191,347.21
- . 2 Adopt annual Resolution No. 5-2010/2011 for annual delegation of administrative authority to process routine budget revision, adjustments and transfers for the 2010/2011 fiscal year.
- . 3 Approve/Ratify three-year contract agreement with Vavrinek, Trine, Day & Co. to perform the District’s annual audit at a cost not to exceed \$47,000 for each year; 2010-2011, 2011-2012 and 2012-2013. Total cost is payable from General Funds.
- . 4 Approve agreement between El Rancho Unified School District and Tech Ed Services, Inc. for professional services to assist with the Universal Fund (E-Rate) Application process for Funding Year 2011. Total cost of \$19,500.00 payable in three installments; first installment due upon approval of contract, second installment due upon delivery of Form 471, and third installment due June 2011. Total expenditures payable from General Funds/E-Rate.

25 DIVISION OF BUSINESS SERVICES

- . 5 Approve/Ratify two-year agreement between the El Rancho Unified School District and the County of Los Angeles for additional law enforcement services and assistance during extracurricular school functions. Contract sum is based on the hourly rate schedule included in the agreement. Total cost payable from General Funds.

26 DIVISION OF HUMAN RESOURCES – John Lopez, Assistant Superintendent

- . 1 Approve/Ratify to employ on a basis of a Provisional Internship for Education Specialist – Mild/Moderate Disabilities for one (1) certificated employee.
- . 2 Approve 2010-2011 contract agreement between the El Rancho Unified School District and Whittier College for providing teaching experience through student teaching.

CONSENT AGENDA ITEMS 23 THROUGH 26:

Vote _____

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:
Numbers 1 through 3 under closed session will be addressed.*

RECESS:

CLOSED SESSION DISCUSSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session.

- (1) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/Release: Certificated Register No. 3-2010/2011 (Pursuant to Government Code § 54957)
 - Certificated (3) employment as Probationary Teachers for the 2010-2011 school year.
 - Certificated (1) employment as Probationary Special Education Teacher for the 2010-2011 school yr.
 - Certificated (1) employment as 6th Grade Middle School Teacher from the Recall List for the 2010-2011 school year.
 - Certificated (21) employment as Substitute Teachers from the Recall List for the 2010-2011 school yr.
 - Certificated (44) employment as Substitute Teachers for the 2010-2011 school year.
 - Certificated (33) employment as Adult School Teacher Substitutes for the 2010-2011 school year.

CLOSED SESSION DISCUSSION:

- Certificated (1) employment as Child Development/Preschool Substitute Teacher for the 2010-2011 school year.
- Certificated (7) employment as Long-Term Substitute Teachers for the 2010-2011 school year.
- Certificated (1) request for an unpaid leave of absence under the Family Medical Leave Act (FMLA) effective 9/8/10 – 10/22/10.
- Certificated (1) extra duty, extra pay assignment for certificated staff member from El Rancho Adult School effective July 01, 2010 through January 28, 2011, to maintain, produce, and direct messages aired on ECTV Channel 98. The teacher will be paid at his current hourly rate and will not exceed hours indicated. Total expenditure of \$2,182.88 is payable from Adult Education Funds.
- Certificated (7) extra-duty, extra-pay assignment for certificated staff members from El Rancho Adult School for participation in gathering, analyzing and synthesizing data as we prepare for WASC Accreditation this fall. Teachers will be paid at the hourly rates as listed and will not exceed hours indicated. Expenditure of \$9,167.85, which includes 13.953% for benefits is payable from Adult Education funds.
- Certificated (1) extra-duty, extra-pay assignment for teacher to teach students in Independent Study and Home/Hospital Teaching Programs for the summer 2010. Total expenditure of \$1,994.25, which includes benefits is payable from Independent Study/Home Teaching Program account.
- Certificated (44) extra-duty, extra-pay assignment for certificated staff members to teach students in the Independent Study and Home/Hospital Teaching Programs, effective August 27, 2010 to June 15, 2011 at the District's hourly rate of \$35.00, plus 13.957% for benefits. Payable from Independent Study/Home Teaching program account.
- Certificated (13) stipend assignment assignment for certificated staff members as school site coordinators for each site to assist with various programs implemented under the Safe Schools/Healthy Students grant. Effective August 30, 2010 to June 30, 2011.
- Teachers (19) extra-duty, extra-pay assignment to conduct the after-school Tutoring Program, effective September 13, 2010 through June 15, 2011/El Rancho High School.
- Teachers (36) extra-duty, extra-pay assignment to conduct the after-school Tutoring Program, effective September 20, 2010 through May 26, 2011/Rivera Middle School.
- Teachers (36) extra-duty, extra-pay assignment to conduct the Saturday School Program, effective September 18, 2010 through May 21, 2011/Rivera Middle School.
- Administrators (2) extra-duty, extra-pay assignment to supervise the Saturday School Program, effective September 18, 2010 through June 4, 2011/Rivera Middle School.
- Teachers (41) stipend assignment for follow-up Project ALPHA activities during the 2010-2011 school year, effective August 27, 2010 through June 30, 2011/ Categorical Programs/Educational Services.
- Administrators (2) extra-duty, extra-pay assignment to supervise the Extended Programs Academy Saturday sessions, effective September 4, 2010 through June 11, 2011/North Park Middle School.
- Teachers (36) extra-duty, extra-pay assignment to teach the Extended Programs Academy, effective August 30, 2010 through June 10, 2011/North Park Middle School.
- Certificated (2) Counselors extra-duty, extra pay assignment to provide services for the Extended Programs Academy, effective August 30, 2010 through June 10, 2011/North Park Middle School.
- Teachers (12) extra-duty, extra-pay to conduct Saturday School, effective September 1, 2010 through June 11, 2011/Salazar High School.
- Administrator (1) extra-duty, extra-pay to conduct Saturday School, effective September 1, 2010 through June 11, 2011/Salazar High School.
- Teacher (1) ratify extra-duty, extra-pay to complete required post-survey in the Teaching American History Grant 2 (TAH2), effective August 16, 2010/Educational Services

CLOSED SESSION DISCUSSION:

(2) Public Employee Appointment/Evaluation/Resignation/Discipline/Dismissal/
Release: Classified Register No. 3-2010/2011

(Pursuant to Government Code § 54957)

- Substitute Employment (5) Clerical Substitute
- Substitute Employment (1) Warehouse Worker Substitute
- Summer Employment (1) Clerk Typist II
- Summer Employment (1) Warehouse Worker Food Services
- Probationary Employment (1) School Secretary /Bil.
- Probationary Employment (1) Technology Services Tech.
- Summer Employment (1) Clerk Typist II.
- Probationary Employment (7) Cafeteria Helper I
- Probationary Employment (1) Para-Ed.-Health Care II/LVN/St. Svc.
- Temporary Employment (1) Para-Ed.-Health Care II/LVN/St. Svc.
- Permanent Employment pulled from 39-Month Rehire list (1) Cook/Baker
- Permanent Employment pulled from 63-Month Rehire list (1) Cafeteria Manger I
- Permanent Employment pulled from 63-Month Rehire list (2) Inst. Aide I
- Out of Category Employment (1) Inst. Aide/RSP
- Out of Category Employment (1) Cafeteria Manager I
- Out of Category Employment (1) Cook/Baker
- Summer 2010 Employment (1) Inst. Aide/LH
- Summer 2010 Employment (2) Inst. Aide/SH
- Substitute Employment (9) Special Education Instructional Aide
- Early Retirement (1) Cafeteria Helper I
- Retirement (1) Cafeteria Manager I
- Unclassified Summer Employment (5) Interns
- Unclassified Summer Employment (2) Inst. Aide Trainees
- Unclassified Employment (4) Interns
- Unclassified Employment (1) School Safety Officer
- Unclassified Employment (8) Noon Supervisors
- Unclassified Employment (1) Noon Supervisor Substitute
- Unclassified Employment (2) Student Workers
- Unclassified Employment (2) College Tutors
- Unclassified Employment (1) Inst. Aide Trainee
- Unclassified Employment (1) ASB Worker
- Unclassified Employment (1) Walk-On Coach
- Unclassified Employment (11) Language Assessors
- Unclassified Employment (1) On-Call Security
- Unclassified Employment (3) Inst. Aide Trainees
- Rescind Unclassified Employment (1) Walk-On Coach
- Rescind Notice of Reduction in Hours/Location Change (1) Inst. Aide I
- Notice of Reduction in hours (1) Inst. Aide I

(3) Conference with Labor Negotiator Mr. John Lopez, Asst. Superintendent, Human
Resources: ERFT/CSEA/ERASA/Other Unrepresented Employees
(Pursuant to subdivision (a) of Government Code § 54957.6)

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____

CLOSED SESSION: (Items 27 through 28)

- 27** Approve/Ratify Certificated Employment Register No. 3-2010/2011
- 28** Approve/Ratify Classified Employment Register No. 3-2010/2011

ACTION ITEMS 27 THROUGH 28:

M_____S_____Vote_____

ADJOURNMENT:

M_____S_____Vote_____
