

EL RANCHO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Conducting the District's Business in Public

Rivera Middle School
7200 Citronell Street
Pico Rivera, CA 90660

September 15, 2011
Closed Session – 6:00 p.m.
Open Session – 7:00 p.m.

MINUTES OF BOARD ACTIONS

1. CALL TO ORDER

8. ADOPTION OF AGENDA

15. CONSENT AGENDA

15.1 SUPERINTENDENT'S ITEMS

- A. Approved the Minutes of the Board of Education's Regular Meeting held August 25, 2011, **with correction.**
- B. Approved District membership in the School Employers Association of California (SEAC) for the 2011/2012 school year. The membership cost of \$1,655 is payable from General Funds.
- C. Approved attendance of the administration to any meeting or conference scheduled by School Employers Association of California (SEAC) during the 2011/2012 fiscal year, in accordance with Board Policy 4133, with cash advances and necessary expenses payable from budgeted General Funds.

15.2 DIVISION OF STUDENT SERVICES

- A. Approved/Ratified consultant agreement with Houghton Mifflin Harcourt for the 2011-2012 school year, effective July 22, 2011 through June 30, 2012, for a total of \$10,396 payable from the Special Education Teacher Professional Development Funds.
- B. Approved/Ratified Master Contract between El Rancho Unified School District and *Gallagher Pediatric Therapy*, a nonpublic agency for special education students, effective July 1, 2011 to June 30, 2012. Authorized, identified and Board approved El Rancho District students will be serviced by this agency as defined in Item 18 under General Provisions with payment not to exceed \$200,000.00 in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

15.2 DIVISION OF STUDENT SERVICES

- C. Approved amended contract with *Rodric Rhodes, Ph.D., LCSW*, to provide psychological and psychotherapy services to student via two (2) sessions a month. Consultant will collaborate with the school team in order to help student improve executive functioning skills (planning, organizing tasks, etc.). The District's payment responsibility is \$65.69 ~~\$150.00~~ per session, which is the amount not covered by parent's health insurance. Expenditures are not to exceed \$1,576.56 ~~\$900.00~~, which is to be paid from Special Education account. Services are to be rendered from July 1, 2011 to June 30, 2012.
- D. Amended agreement with parent for reimbursement for transporting student in the amount of ten dollars (\$10.00) per day of student's actual days of attendance at school from July 1, 2011 to June 30, 2012. Amendment is being submitted to correct the dates on the previously approved contract on June 9, 2011, item 15.2L. Expenditure not to exceed an amount of \$1,750.00, will not change, payable from the Special Education account.

15.3 DIVISION OF EDUCATIONAL SERVICES

- A. Approved attendance for one (1) certificated staff member from Salazar High School to the California Science Teachers Association Education Conference at the Pasadena Convention Center, October 21 – 23, 2011. Total expenditure of \$292.00, which includes registration, substitute teacher, parking, and lunch payable from Salazar High School EIA/SCE Funds.
- B. Approved consultant agreement with Shirley Coddington (accompanist) to assist El Rancho High School Choral Department students, effective September 19, 2011 to May 31, 2012. Total expenditure of \$3,500.00 payable from El Rancho High School General Funds.
- C. Approved/Ratified consultant agreement with EDLINE d/b/a TELEPARENT Educational Systems to provide expert technical assistance to all elementary, middle and high schools with customized student calls and school broadcasts for 12 months, effective July 1, 2011 through June 30, 2012. Total expenditure of \$33,571.00 payable from Title I Set Aside Assistance to PI and Non PI Funds.
- D. Approved consultant agreements with two (2) scholars to present at the Teaching American History Saturday Seminar on September 17, 2011. Each scholar who presents is to be paid a total not to exceed \$700.00. Total expenditure of \$1,400.00 is payable from the Teaching American History (TAH) Grant Funds.
- E. Approved/Ratified consultant agreements with two (2) Honorary Historians to lead a tour at the Teaching American History Institute on August 9 and 11, 2011. The recipient who leads is to be paid a total not to exceed \$400.00. Total expenditure of \$600.00 is payable from the Teaching American History (TAH) Grant Funds.
- F. Approved agreement with Marcy Romero, consultant, to provide translation and desktop publishing services to Categorical Programs and Educational Services for the 2011-2012 school year, effective September 16, 2011 through June 30, 2012. Fees for these services shall not exceed \$3,000.00, payable from Centralized EIA/LEP Funds.

15.3 DIVISION OF EDUCATIONAL SERVICES

- G. Approved amendment to El Rancho High School Board Item No. 12.3G, approved 7/21/11, consultant agreement, **amendment is necessary to increase per-game** consultant pay for medical services rendered to the Varsity Football Team. Total expenditure of ~~\$65.00~~ **\$75.00** per game worked, not to exceed a total of ~~\$455.00~~ **\$525.00**, payable from El Rancho High School ASB Funds, at no cost to the District.
- H. Approved agreements with 40 SES providers for schools in Program Improvement Years 2-5 under the NCLB, effective September 16, 2011 to April 30, 2012. Providers are not to exceed \$1,172.04 per eligible student receiving services (per pupil rate provided by California Department of Education as of Aug. 19, 2011). Total expenditures are not to exceed \$544,298.00 payable from District Title I Set-aside Funds (*Agreements are available for review in the Educational Services Office*).
- I. Approved participation in the Advanced Placement (AP) Reimbursement Program for El Rancho High School. Total estimated cost of \$27,000.00 to be paid from the District General Funds. The California Department of Education (CDE), through a federal grant, will reimburse the local education agency for fees paid to the College Board for eligible students.

15.4 DIVISION OF BUSINESS SERVICES

- A. Approved/Ratified Business Services reports for the month of August 2011.
- B. Amended lease agreement (Board item no. 32.5, approved September 11, 2008) between El Rancho Unified School District and Calvary Pico Rivera to include the limited use of three (3) additional classrooms at Selby Grove Elementary School. Rental fee shall be increased by \$550.00 per month, effective October 1, 2011. Total rental fee is \$5,450.00 per month.
- C. Approved agreement between El Rancho Unified School District and Tech Ed Services, Inc. for professional services to assist with the Universal Fund (E-Rate) Application process for Funding Year 2012. Total cost of \$19,500.00 payable in three installments; first installment due upon approval of contract, second installment due upon delivery of Form 471, and third installment due June 2012. Total expenditures payable from District General Funds/E-Rate.
- D. Adopted Resolution No. 3-2011/2012 establishing the Gann Appropriations Limits as \$50,406,167.64 for the 2011-2012 fiscal year.
- E. Approved the El Rancho Unified School District's 2010-2011 Unaudited Actuals pursuant to Education Code Section 42100.
- F. Approved designs and construction plans allowing the City of Pico Rivera to perform renovations at Rio Vista Elementary School as part of the City of Pico Rivera's Rio Vista Park Master Plan.

15.3 DIVISION OF EDUCATIONAL SERVICES

- G. Approved consulting services agreement between El Rancho Unified School District and Intelligent Computer Concepts (ICC) to provide on-site infrastructure planning, support and implementation for the entire network infrastructure at all school locations and District Offices. Consultant agreement shall be effective October 1, 2011 for a total cost of \$116,440.00, payable from Measure EE General Obligation Bond Funds.
- H. Approved consultant agreement between the El Rancho Unified School District and Caldwell Flores Winters, Inc. to provide consultant services to prepare a Facilities Master Plan. Total contract cost is \$85,000.00, payable from Measure EE General Obligation Bond Funds.

15.5 DIVISION OF HUMAN RESOURCES

- A. Approved Certificated Personnel Register No. 3-2011/2012, **as amended**.
 - 1. Authorization & Ratification of Employment:
 - a. Speech & Language Pathologist 80% - Probationary (1)
Funding Source: Special Education
Eff: 09/06/11
Malagon, Beatriz R.
 - b. Adult School Teacher (1)
Funding Source: Adult Education Funds
Eff: 09/06/11
Fierro, Antoinette – ESL Program, Clear Single Subject Credential
 - c. Substitute Teachers (5) - Districtwide
Funding Source: District General Funds
Eff: 08/24/11
Valdiviez, Mary N.
Eff: 09/16/11
Gordillo, Mark
Jasso, Gilbert
Swerdlow, Felicity
Thomas, Paul
 - d. Teacher (1) from the Recall List
Funding Source: General Funds
Eff: 9/6/11
Ziola, Patricia
 - 2. Authorization & Ratification of Resignation:
 - a. Teacher Elementary – Valencia
Eff: 9/2/11
Thomas, Paul
 - b. Adult School Teacher
Eff: 8/22/11
Cassar, Ann M.
 - 3. Authorization & Ratification of Extra-Duty, Extra Pay Assignments:
HUMAN RESOURCES:
 - a. Extra-Duty, Extra-Pay Assignment:

15.5 DIVISION OF HUMAN RESOURCES

Certificated Staff Members (3) – Various Sites
 PAR Panel Members for the Peer Assistance & Review (PAR) program
 Total Expenditure Not to Exceed: \$1,196.54
 Funding Source: District General Funds
 Eff: 8/22/11 – 6/13/12

<u>PAR Panel Member</u>	<u>Representing</u>
Walker, Ernestine	High School
Jose, Melinda	Middle School
Martinez-Ingle, Margaret	Elementary School

b. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (3) – Various Sites
 Support Providers for the Beginning Teacher Support & Assessment (BTSA) program
 Total Expenditure Not to Exceed: \$3,418.71
 Funding Source: District General Funds
 Eff: 8/22/11 – 6/13/12

<u>Support Provider</u>	<u>Site</u>
Anaya, Arleen	So. Ranchito
Flores-Orihuela, Yamileth	ERHS
Sierra, Ron	Rivera MS

c. Supplemental Pay Assignments:

Certificated Staff Members (2) – Salazar High
 Funding Source: District General Funds
 Eff: 8/18/11 – 1/27/12

<u>Staff</u>	<u>Supplemental Pay</u>	<u>Assignment</u>
Gaeta, Leticia	Yearbook	\$1,059.00
Quintero-Cadena, Karen	Newspaper	\$1,059.00

EDUCATIONAL SERVICES:

d. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (12)
 To implement the Math and ELD After School Program and Homework Club
 Burke Middle School/Educational Services
 Total Expenditure Not to Exceed: \$14,837.20
 Funding Source: EIA/SCE Funds
 Eff: 9/19/11 – 5/3/12

Amaya, Sylvia	Mak, Barry
Ammerman, John	Martin, Elbia
Fielder, Reginald	Ormseth, Tor
Fierro, Ed	Rapisarda, Barbara
Garcia, Nadia	Rodriguez, Dianne
Jose, Melinda	Sloper, Lorraine

e. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Member (1)
 To develop the 2011-2012 Single Plan for Student Achievement (SPSA)
 Salazar High School/Educational Services
 Total Expenditure Not to Exceed: \$797.70
 Funding Source: EIA/SCE Funds
 Eff: 9/19/11 – 9/30/11

Walker, Earnestine

f. Extra-Duty, Stipend Pay Assignment:

Certificated Staff Member (1)

15.5 DIVISION OF HUMAN RESOURCES

To work as the Apex Online Learning facilitator during the first semester of the 2011-2012 school year

Salazar High School/Educational Services

Total Expenditure Not to Exceed: \$1,709.36

Funding Source: EIA/SCE Funds

Eff: 9/16/11 – 1/27/12

Gonzalez, Gabriel

g. Extra-Duty, Extra-Pay Assignment:

Administrators (5)

To work the Saturday School Intervention Program (SSP)

El Rancho High School/Educational Services

Total Expenditure Not to Exceed: \$4,600.00

Funding Source: CAHSEE Funds

Eff: 9/17/11 – 6/9/12

Lara, Tarcio

Melgar, Ana

Rodriguez, Steven

Vargas, Elias

Ventura, Yvette

h. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (9)

To work the Saturday School Intervention Program (SSP)

El Rancho High School/Educational Services

Total Expenditure Not to Exceed: \$11,000.00

Funding Source: CAHSEE Funds

Eff: 9/17/11 – 6/9/12

Alonso, Cecilio

Barrios, Justin

Elliott, Ray

Elliott, Sylvia

Larrache, Freddy

Rivas, Oscar

Rosales, Alejandra

Sedano, Tracie

Thomas, Mridula

i. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (4)

To provide the Saturday Writing Institute for the MEP students

Categorical Programs/Educational Services

Total Expenditure Not to Exceed: \$16,592.14

Funding Source: Federal Migrant Education Funds

Eff: 10/4/11 – 5/12/12

De La Cruz, Monica – ERUSD Substitute Teacher

Galvan, Maybrit – Rio Vista

Morales, Crystal – El Rancho High

Ponce, Bernice – Rio Vista

j. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (28)

To serve as English Learner Program Contact Teacher Representatives

Categorical Programs/Educational Services

Total Expenditure Not to Exceed: \$18,426.84

15.5 DIVISION OF HUMAN RESOURCES

Funding Source: Centralized Title III Funds

Eff: 10/6/11 – 6/14/12

Abrams, Bertha, Burke Middle*
Barrera, Elizabeth, No. Ranchito Elementary
Carlos, Mary, Magee Elementary
Cordova, Sylvya, Rivera Middle School
Figueroa, Rosemary, El Rancho High School*
Gallegos, Dolores, No. Park Middle*
Galván, Maybrit, Rio Vista Elementary
Garcia, Irma, Birney Elementary*
Garcia, Nadia, Burke Middle
Garcia, Patricia, Magee Elementary*
Guerrero, Guadalupe, Salazar Cont. High School*
Gutierrez, Consuelo, No. Park Middle
Hernandez, Jose, So. Ranchito Elementary*
Hernández, Monica, So. Ranchito Elementary
Leos, Mia, APEX at Obregon*
Lohóra, Raúl, No. Ranchito Elementary*
Lopez, Jesus, Rio Vista Elementary*
Lopez-Roman, Ivette, Valencia Elementary
Lopez, Margarita, Rivera Elementary*
Martinez, Arianne, Salazar Cont. High School
Nova-Whaler, Aide, Rivera Middle School*
Perez, Maria Guadalupe, Valencia Elementary
Salcedo, Carolina, Rivera Elementary
Slaven, Maria Hurtado, Birney Elementary
Valera, Mari, Magee Elementary*
Vega, Paulina, APEX at Obregon
Ahumada, Gloria, Durfee Elementary
Pizana, Socorro, Durfee Elementary

**Alternate Bilingual Contact Teacher Representative*

k. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (6)

To conduct the after-school Credit Recovery Program

El Rancho High School/Educational Services

Total Expenditure: \$14,359.00, not to exceed a program total of 360 hours

Funding Source: ~~EIA/SCE Funds~~ **ERHS General Funds**

Eff: 9/19/11 – 6/8/12

Alonso, Cecilio
Bauer, Sandra
Lamar, Marcella
Lugo, Shirley
Mata, Christina
Narro, Celiamarie

B. Approved Classified Personnel Register No. 3-2011/2012

1. Authorization & Ratification of Summer Employment:

a. Bus Rider (1) – Student Services

Payable at: \$13.94/hr.

Funding Source: Special Education

15.5 DIVISION OF HUMAN RESOURCES

Eff: 8/02/11 – 8/02/11

Valdez, Jennie

- b. Special Education Instructional Aide Substitute (2) – Student Services

Payable at: \$13.94/hr.

Funding Source: Special Education

Eff: 8/19/11 – 8/19/11

Parent, Matthew

Salazar, Luis

2. Authorization & Ratification of Employment:

- a. Payroll Technician – Probationary (1) – Fiscal Services

Payable at: \$ 3,252.00./mo.

Funding Source: General

Eff: 9/6/11

Cox, James

- b. Language Assessor (11) – Categorical Programs

Payable at: \$16.83/hr.

Funding Source: Testing Funds

Eff: 9/16/11 – 6/30/12

Batista, Ilene

Contreras, Elva

Gonzalez, Elena

Hinojos, Victoria

Lomeli, Monica

Mauricio, Yvette

Montaño-Briseño, Olga

Mukai, Cinda

Nieto, Andrea

Rios, Gabriela

Vazquez, Frances

- c. Bus Rider (6) – Student Services

Payable at: 13.94/hr.

Funding Source: Special Education

Eff: 8/24/11

Cabrera, Candace

Eff: 9/6/11

Aguilar, Alicia

Ochoa, Everardo

Ruiz, Laura

Silvas, James

Eff: 9/7/11

Robles, Guillermina

3. Authorization & Ratification of Substitute Employment:

- a. Clerical Substitute (2) – Districtwide

Payable at: \$13.22/hr.

Funding Source: General

Eff: 8/15/11 – 6/30/12

Catellanos, Yolanda

Eff: 8/19/11 – 6/30/12

Vigil, Elaine

15.5 DIVISION OF HUMAN RESOURCES

- b. Child Care Attendant Substitute (11) – State Preschool
Payable at: \$9.90/hr.
Funding Source: State Preschool
Eff: 8/24/11
 - Baldivia, Magdalena
 - Bramont, Lilia
 - Carcedo, Maria Susan
 - De La Cruz, Alba
 - Diaz-Garcia, Ana
 - Fukuda, Marile
 - Gameros, Irene
 - Gonzalez, Frankie Jessica
 - Griego, Emily
 - Gutierrez, Margaret
 - Hernandez, Nancy

- c. Instructional Aide Substitute (11) – Human Resources
Payable at: \$13.94/hr.
Funding Source: General
Eff: 8/24/11
 - Alonzo, Arleen Rita
 - Diaz, Sharon
 - Duffey, Rosalva
 - Gomez, Alicia
 - May, Leticia
 - Orona, Ramona
 - Ramos, Elizabeth
 - Reyes, Regina
 - Rodriguez, Sylvia
 - Salazar, Lizette
 - Viramontes, Veronica

- d. Special Education Instructional Aide Substitute (4) – Student Services
Payable at: \$13.94/hr.
Funding Source: Special Education
Eff: 8/24/11
 - Cabrera, Candace
 - Garcia, De'Anne
 - Hernandez, Sharaya
 - Rico, Gary

- 4. Authorization & Ratification Out of Category Employment:
 - a. Head Custodian II (1) – El Rancho High School
Payable at: \$3,675.00/month
Funding Source: General
Eff: 8/29/11
 - Telles, Ron

 - b. Instructional Aide L.H. (5) – Student Services
Funding Source: Special Education
Eff: 8/24/11
 - Castrellon, Michele \$2,461.50/mo.
 - Fierro, Savannah \$2,119.56/mo.
 - Obregon, Blanca \$2,312.25/mo.

15.5 DIVISION OF HUMAN RESOURCES

- Rios, Teresa \$2,006.12/mo.
- Vazquez, Maria \$1,900.93/mo.
- c. Instructional Aide R.S.P (7) – Student Services
Funding Source: Special Education
Eff: 8/24/11
 - Alvarado, Arlene \$2,256.38/mo.
 - Campos, Liliana \$1,900.93/mo.
 - Castillo, Maria G. \$2,197.25/mo.
 - Castro, Corinne L. \$2,446.12/mo.
 - Chacon, Dolores \$1,951.81/mo.
 - Gonzalez, Angelina \$2,256.38/mo.
 - Yescas, Evangelina \$2,256.38/mo.
- d. Instructional Aide S.H. (1) – Student Services
Payable at: \$2,256.38
Funding Source: Special Education
Eff: 8/24/11
Hunt, Melinda
- 5. Recall from 39-month Rehire List:
 - a. Child Care Attendant (1) – State Preschool
Funding Source: State Preschool
Eff: 8/24/11
Cesena, Nely \$843.37/mo.
- 6. Authorization of Request for Early Retirement:
 - a. Superintendent’s Secretary – District Office I
Eff: 12/31/11
Chavez, Victoria
- 7. Authorization & Ratification of Unclassified Employment:
 - a. Instructional Aide Trainee (3)
Payable at: \$10.13/hr.
Funding Source: Title I 50% & EIA/SCE 50%
Eff: 8/24/11 - 6/13/12
 - Avetisian, Lita – So. Ranchito
Funding Source: Title I / Title III
Eff: 10/01/11 – 6/30/12
Barrientos, Dinora
Garcia, Maria Consuelo
 - b. Noon Supervisor (1) – Burke Middle School
Payable at: \$8.52/hr.
Funding Source: Site General Funds
Eff: 8/24/11 – 6/13/12
Jones, Nicole
 - c. School Safety Officer (2)
Payable at: \$13.24/hr.
Funding Source: Site General Funds
Eff: 8/17/11 – 6/30/12
 - Rico, Gary – El Rancho High
Eff: 08/24/11 – 06/13/12
Rodriguez, Kristin – Burke Middle

15.5 DIVISION OF HUMAN RESOURCES

- d. ASB Worker (1) – El Rancho High
Payable at: \$35.00 per game
Eff: 9/16/11
Centeno, Andres

18. NEW BUSINESS – ACTION ITEMS

18.1 SUPERINTENDENT’S OFFICE

- A. Approved the Superintendent’s Core Beliefs and Goals for 2011-2012.

18.2 DIVISION OF STUDENT SERVICES

- A. Approved First Reading of revised Board Policy 5000, Students: Concepts and Roles.

18.3 DIVISION OF EDUCATIONAL SERVICES

None

18.4 DIVISION OF BUSINESS SERVICES

- A. Approved settlement agreement between El Rancho Unified School District and Harbor Construction Company Inc.

18.5 DIVISION OF HUMAN RESOURCES

- A. Approved/Ratified Contract of Employment for the Director of Student Services for the 2011-2012 school year.
- B. Approved first reading of revised Administrative Regulation 4218, Personnel: Dismissal/Suspension/Disciplinary Action.
- C. Approved first reading of revised Administrative Regulation 4117.4, Personnel: Dismissal.
- D. Approved first reading of revised Board Policy and new Administrative Regulation 4119.25, Personnel: Political Activities of Employees.

19. ADJOURNMENT 10:18 p.m.