

EL RANCHO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Conducting the District's Business in Public

Rio Vista Elementary
8809 Coffman-Pico Road
Pico Rivera, CA 90660

April 14, 2011
Closed Session – 6:00 p.m.
Open Session – 7:00 p.m.

MINUTES

1. **CALL TO ORDER** 6:05 PM
8. **ADOPTED AGENDA**
15. **CONSENT AGENDA**

Motion was made to move Item 15.2B to the May 12, 2011 meeting. No second, motion died.

15.1 SUPERINTENDENT'S ITEMS

- A. Approved the minutes of the Board of Education's Regular Meeting held March 10, 2011 and the Special Meetings held March 15 and March 22, 2011.
- B. Approved the Memorandum of Understanding (MOU) between El Rancho Unified School District and the Hispanic Scholarship Fund, a partnership to provide educational opportunities for students in Pico Rivera.
- C. Approved Dr. Joseph Rivera, Board of Education member, to serve on the Hispanic Scholarship Fund (HSF) Advisory Board, as nominated by Rachel Canchola.

15.2 DIVISION OF STUDENT SERVICES

- A. Approved attendance for three (3) participants to the *Olweus Bullying Trainer Certification Course—Part II* to be held May 18-19, 2011 in Luling, Louisiana. Total expenditures for participants are to be paid from the Safe Schools/ Healthy Students grant and should not exceed \$2,750.00.
- B. Approved attendance for six (6) El Rancho Unified School District employees to the Too Good for Drugs and Violence Trainer of Trainers workshop, through the *Mendez Foundation*, on June 23, 2011. Total expenditure of \$2,524.23, which includes registration and mileage reimbursement for each employee, is payable from Safe Schools/Healthy Students grant.
- C. Amended Independent Contract Agreement #72.4, approved on December 9, 2010, with *Under the Stars Events*, to supply and apply professional make-up for the implementation of the "Every 15 Minutes" Program, effective April 8 & 27, 2011. Expenditures with an amount not to exceed \$602.43 ~~\$502.43~~ are payable from the Safe School/Healthy Students Grant.

15.2 DIVISION OF STUDENT SERVICES

- D. Approved/Ratified consultant agreement with *PALS for Health* for interpretation services as needed for student. IEP mandated services are to be rendered from November 10, 2010 to June 30, 2011. Expenditures with an amount not exceed \$1,000.00 are payable from the Special Education Account.
- E. Approved amendment of consultant agreement with *Autism Spectrum Therapies*, approved 7/8/10, Board Item No. 02.28, to provide IEP mandated Behavioral Supervision services to student from July 1, 2010 to June 30, 2011. Expenditures not to exceed \$18,000.00 ~~\$31,250.00~~ are to be paid from the Special Education Account.
- F. Approved contract with *Ms. Mary Bergman, Speech Pathologist*, for an IEP mandated Augmentative Communication evaluation from April 15, 2011 through June 30, 2011 for student. Expenditures with an amount not to exceed \$600.00 are to be paid from the Special Education Account.
- G. Approved contract with *Ms. Mary Bergman, Speech Pathologist*, for an IEP mandated augmentative communication evaluation from April 15, 2011 through June 30, 2011 for student. Expenditures with an amount not to exceed \$600.00 are payable from the Special Education Account.
- H. Approved contract with *Ms. Mary Bergman, Speech Pathologist*, for an IEP mandated Augmentative Communication evaluation from April 15, 2011 through June 30, 2011 for student. Expenditures with an amount not to exceed \$600.00 are to be paid from the Special Education Account.

15.3 DIVISION OF EDUCATIONAL SERVICES

- A. Approved attendance for five (5) certificated staff members from South Ranchito Elementary School to the *Differentiated Instruction: Powerful, Innovative Interventions for At-Risk Readers K-12* conference in Los Angeles, California, April 20, 2011. Total expenditure of \$716.00 is payable from South Ranchito Elementary School Title I Funds.
- B. Approved attendance for one (1) Teaching American History certificated staff member from Pasadena Unified School District to the *National History Day-California* in San Jose, California on April 28 – May 1, 2011, not to exceed \$550.00. Total expenditure of \$550.00 is payable from Teaching American History Grant Funds.
- C. Approved extended educational field trip for six (6) eighth grade students and two (2) certificated staff members from North Park Middle School to Washington, DC to visit national monuments and museums and see government in action, June 2-6, 2011. Total expenditure of approximately \$11,447.00, which includes air transportation, accommodations, meals and tours, is payable from fundraisers and individual participants. Substitute expense of \$450.00 is payable from North Park Middle School EIA/SCE Funds.
- D. Approved educational field trip for Birney Elementary School fifth grade students and teachers as follows: 100 students and four (4) certificated teachers on Monday, May 16 and Tuesday, May 17, 2011, to Chantry Flats Ranger Station in the Angeles National Forest; and transportation agreement with Richmond Bus Company. Total expenditure of \$1,068.00, for transportation, is payable from Birney Elementary School Dads Club (\$534.00) and Title I (\$534.00) Funds. There is no admission cost.

15.3 DIVISION OF EDUCATIONAL SERVICES

- E. Approved participation for 32 students from El Rancho High School Boys' Varsity and Junior Varsity Basketball Teams, three (3) certificated staff members, and one (1) walk-on assistant coach in the 2011 Palm Springs High School Varsity Summer Basketball Tournament Friday, July 22 through Sunday, July 24, 2011. Transportation will be provided by PTC and accommodations will be at The Courtyard Marriott in Palm Springs. Estimated expenditure of \$2,400.00 is payable from student fundraisers, donations from supportive organizations, and ASB Funds, at no cost to the District.
- F. Approved participation for ten (10) students from El Rancho High School Boys' Varsity Basketball Team, two (2) certificated staff members, and one (1) walk-on coach in the 2011 Westmont College 38th Annual High School Invitational Basketball Tournament in Santa Barbara, CA, Friday, July 1 through Sunday, July 3, 2011. Transportation will be provided by El Rancho vans and parents; insurance forms are on file. Accommodations will be on campus in the Westmont resident halls, and meals will take place in the Westmont Dining Commons. Estimated expenditure of \$1,500.00 is payable through student fundraisers, donations from supportive organizations, and ASB Funds, at no cost to the District.
- G. Approved consultant agreement with the Parent Institute for Quality Education (PIQE) to provide weekly parenting workshops for Magee Elementary School parents in both English and Spanish, effective April 26 through June 14, 2011. Total expenditure of \$6,700.00 is payable from Title I Set Aside Funds – Parental Involvement of PI District.
- H. Approved consultant agreement with Mr. Freddy Sanchez for volleyball coaching services rendered to the El Rancho High School Volleyball program effective April 15 through June 16, 2011. Total expenditures of \$1,500.00 is payable from El Rancho High School ASB Volleyball Funds.
- I. Approved consultant agreement with Elsa Barajas to provide South Ranchito Elementary School students with after-school visual arts classes to promote literacy, self-confidence, and self-esteem, effective May 3 through June 2, 2011. Total expenditure of \$300.00, for consultant fee, is payable from South Ranchito Elementary School Title I Funds.
- J. Approved amendment to Board Item #14.3F approved 1/20/11, consultant agreement with Elsa Barajas, to extend visual arts workshops for parents to promote literacy, self-confidence and self-esteem, effective February 4 through ~~April 29~~ June 3, 2011. Amendment is necessary to add consultant fee and extend effective date. Total additional expenditure of \$150.00, for consultant fee, is payable from South Ranchito Elementary School Title I Parent Involvement Funds.
- K. Approved agreement with Catherine Hess, Chief Curator of European Art, Huntington Library, to present at the TAH event, effective May 14, 2011, to be paid a total, not to exceed \$900.00. Total expenditure of \$900.00 is payable from the Teaching American History Grant Funds.
- L. Approved agreement with William Handley, Associate Professor, USC, to present at the TAH event, effective April 30, 2011, to be paid a total, not to exceed \$700.00. Total expenditure of \$700.00 is payable from the Teaching American History Grant Funds.

15.3 DIVISION OF EDUCATIONAL SERVICES

- M. Approved amendment to Board Item #15.3K, approved 3/10/11, participation in the Advanced Placement (AP) Reimbursement Program for El Rancho High School. Total estimated cost of ~~\$18,000.00~~ \$27,000.00 to be paid from the District General Funds. Amendment is necessary due to the increase of the number of students (112) participating in the program as well as the increase of students taking multiple exams. The California Department of Education (CDE), through a federal grant, will reimburse the local education agency for fees paid to the College Board for eligible students.
- N. Approved submission to the Los Angeles County Office of Education of the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints 2010-2011. The report states that no complaints were filed with any school in the district during the third quarter, which covers January 1, 2011 through March 31, 2011.

15.4 DIVISION OF BUSINESS SERVICES

- A. Approved/Ratified Business Services Reports for the month of March 2011.
- B. Approved budget revisions in support of the Second Interim Report.
- C. Adopted Resolution No. 31-2010/2011, Implementation of Tier III Program Flexibility in 2011-12 Budget Act and approve transfer of funds into the unrestricted General Fund.
- D. Approved memorandum of understanding (MOU) between El Rancho Unified School District and Southeast Area Social Services Funding Authority (SASSFA) for the use of the El Rancho Adult School as an on-site location to provide job placement and college services to eligible applicants.
- E. Approved master agreement between El Rancho Unified School District and the State of California Employment Development Department (EDD)/Trade Adjustment Assistance (TAA) program to provide educational training services through the El Rancho Adult School. Compensation for educational services provided to EDD/TAA shall be deposited to the El Rancho Adult School Funds.
- F. Approved/Ratified special services agreement between El Rancho Unified School District and School Services of California, Inc., to provide consultation services in the area of a categorical resource alignment. Total cost is \$5,000.00, payable from General Funds.
- G. Approved an agreement between the El Rancho Unified School District, the City of Pico Rivera, and the Pico Water District to share the cost of consultant services to update the current multi-jurisdictional Local Hazard Mitigation Plan (LHMP). Total District fees are payable from General Funds.
- H. Approved/Ratified attendance for two (2) classified staff members to attend the "Backflow Prevention Assembly" course sponsored by Wilkins, a Zurn Company on March 31 and April 1, 2011 in Paso Robles, California. No cost to the District.

15.5 DIVISION OF HUMAN RESOURCES

- A. Approved the 2011-2012 School Calendar per tentative agreement between the El Rancho Unified School District (ERUSD) and the El Rancho Federation of Teachers (ERFT).

15.5 DIVISION OF HUMAN RESOURCES**B. Approved Certificated Personnel Register No. 11-2010/2011**

1. Authorization and Ratification of Employment:
 - a. Long-Term Substitute Teacher
Funding Source: District General Funds
Eff: 03/10/11
Villaneda, Ruth – (Lauren Gomez/North Ranchito Elem.)
 - b. Substitute Teacher – Districtwide
Funding Source: District General Funds
Eff: 04/26/11
Eazor, Linda
Gomez, Geri
Llanes, Yvette
Robles, Richard
 - c. Child Development/Preschool Teacher Substitute
Funding Source: Maizeland/State Preschool/School Readiness Funds
Eff: 04/26/11
Osorio, Ludmilla

2. Authorization of Leave of Absence under the Family Medical Leave Act (FMLA):
 - a. Special Education Teacher/Valencia Elementary
Eff: 04/04/11 – 06/17/11
Manriquez, Gina

3. Authorization of Resignation:
 - a. Child Development Teacher/Maizeland
Eff: 03/11/11
Mertz, Regina
 - b. Speech & Language Pathologist/Student Services
Eff: 06/25/11
Tan, Kimberly K.

4. Authorization of Retirement:
 - a. Assistant Superintendent/Student Services
Eff: 07/01/11
Tovar, Arnold
 - b. Teacher/South Ranchito Elementary
Eff: 06/17/11
Rhi, Rosa Maria

5. Extra Duty, Extra Pay Assignments:
 - a. Stipend Assignment
Certificated Staff Members (3)
Too Good for Drugs & Violence Trainer Workshop
Student Services
Total Expenditure: \$717.93
Funding: Safe Schools/Healthy Students Grant
Eff: 06/23/11
Chavez, Jazmin (El Rancho High)
Shibata, Valentina (Salazar High)
Sythe, Maribeth (El Rancho High)

15.5 DIVISION OF HUMAN RESOURCES

- b. Amend Extra-Duty, Extra Pay Assignment:
 Certificated Staff Members (17)
 After-school language arts and mathematics intervention services for Title I and English Learners
 Amendment to Board Item #57, Section K, Cert. Reg. #6, 2010-2011,
 Approved on 11/4/10 – Amendment is necessary replace Mrs. Debra Escobedo.
 There is no change to expenditure (\$9,971.00) or funding (50% Title I and 50% EIA).
 Magee Elementary School/Educational Services
 Total Expenditure: \$9,971.00
 Funding Source: 50% Title I, 50% EIA/LEP Funds
 Eff: 03/21/11– 04/14/11 at \$35.00 per hour, not to exceed 250 hours total
 Vazquez, Hilda (Replacing Debra Escobedo)
- c. Ratify Extra-Duty, Extra Pay Assignment:
 Certificated Staff Members (2)
 Extended instructional services in preparation for the District's Math Field Day for the 2010-2011 school year
 Durfee Elementary School/Educational Services
 Total Expenditure Not to Exceed: \$1,116.78
 Funding Source: 100% Title I Funds
 Eff: 03/22/11 – 04/13/11 at \$35.00 per hour not to exceed 14 hours each
 Leonardi, Kendra
 Ramirez, Luz
- d. Extra-Duty, Extra Pay Assignment:
 Certificated Staff Members (6)
 To review data provided by Edusoft and OARS for instructional level placement most beneficial for targeted students
 Rivera Elementary School/Educational Services
 Total Expenditure Not to Exceed: \$2,393.10
 Funding Source: 100% Title I Funds
 Eff: 04/15/11 – 06/15/11 at \$35.00 per hour not to exceed 60 hours total
 Arrata, Diana
 Hernandez, Sandra
 Lopez, Margaret
 Lopez, Valerie
 Medina, Teresa
 Ulibarri, Maria
- e. Extra-Duty, Extra Pay Assignment:
 Certificated Staff Member (1)
 After-school tutorial services for 1st-5th grade identified at- risk students
 Rivera Elementary School/Educational Services
 Total Expenditure Not to Exceed: \$239.31
 Funding Source: 100% Title I Funds
 Eff: 05/09/11 – 06/02/11 at \$35.00 per hour not to exceed 6 hours total
 Garcia, Sandra
- f. Ratify Extra-Duty, Extra Pay Assignment:
 Certificated Staff Members (9)
 To provide work with students after school in preparation for the District Middle School Academic Decathlon competition
 Burke Middle School/Educational Services
 Total Expenditure Not to Exceed: \$4,307.57
 Funding Source: 100% EIA/SCE Funds
 Eff: 03/14/11 – 04/02/11 at \$35.00 per hour not to exceed 12 hours each

15.5 DIVISION OF HUMAN RESOURCES

Adame, Kathryn
 Ammerman, John
 Jose, Melinda
 Mak, Barry
 Muller, Michael
 Rodriguez, Dianne
 Salisbury, Beth
 Sloper, Lorraine
 Vela-Amaya, Sylvia

- g. Ratify Extra-Duty, Extra Pay Assignment:
 Certificated Staff Members (8)
 To provide work with students after school in preparation for the District Middle School Academic Decathlon competition
 North Park Middle School/Educational Services
 Total Expenditure Not to Exceed: \$3,828.96
 Funding Source: EIA/LEP (\$1,48.69) and EIA/SCE (\$2,680.72) Funds
 Eff: 03/14/11 – 04/02/11 at \$35.00 per hour not to exceed 12 hours each
- | | |
|---------------------|--------------------|
| Consentino, Joeleen | Narro, Celia Marie |
| Flores, Rene | Sermeno, Su |
| Gutierrez, Consuelo | Vasquez, Elizabeth |
| Laplante, Martine | |
| Madina, David | |

C. Approved Classified Personnel Register No. 11-2010/2011

1. Authorization and Ratification of Employment:
- a. Pipefitter/Sprinkler Systems – Probationary (1) – Maintenance & Operations
 Payable at: **\$4,383.00/mo.**
 Funding Source: Restricted Maintenance Account
 Eff: 04/18/11
Cano, Erik
- b. Grounds Equipment Operator – Probationary (1) – Maintenance & Operations
 Payable at **\$3,433.00/mo.**
 Funding Source: Restricted Maintenance Account
 Eff: 04/18/11
Bustillos, Reyes
- c. Grounds Worker – Probationary (1) – Maintenance & Operations
 Payable at: **\$3,433.00/mo.**
 Funding Source: Restricted Maintenance Account
 Eff: 04/18/11
Diaz, Anthony
- d. Cafeteria Manager I – Probationary (1) – Birney Elementary School
 Payable at: \$2550.00/mo.
 Funding Source: Food Services
 Eff: 04/15/11
 Bustillos, Jennifer
- e. Substitute Instructional Aide (1) – Rivera Elementary School
 Payable at: \$12.51/hr.
 Funding Source: Title I
 Eff: 02/17/11
 Gomez, Alicia

15.5 DIVISION OF HUMAN RESOURCES

- f. Substitute Special Education Instructional Aide (1) – Student Services
 Payable at: \$13.94/hr.
 Funding Source: Special Education Account
 Eff: 02/22/11
 Lizarraga, Martha

- 2. Employment from the 63-month Rehire List:
 - a. Maintenance Worker II – Maintenance & Operations
 Payable at: \$4,072.00/mo.
 Funding Source: Restricted Maintenance Account
 Eff: 04/18/11
 Dominguez, Jimmy (was Grounds Equipment Operator)
 - b. Maintenance Worker I – Maintenance & Operations
 Payable at: \$3,755.00/mo.
 Funding Source: Restricted Maintenance Account
 Eff: 04/18/11
 Narvaez, David (was Grounds Worker)
 - c. Instructional Aide III (1) – Birney Elementary School
 Payable at: \$1,215.37
 Funding Source: Title I 75%/EIA 25%
 Eff: 03/30/11
 Carpio, Maria (was Instructional Aide II)

- 3. Employment from the 39-month Rehire List:
 - a. Instructional Aide II (1) – Rio Vista Elementary
 Payable at: \$882.75
 Funding Source: Title I
 Eff: 03/30/11
 Mena, Valarie

- 4. Authorization and Ratification of Unclassified Employment:
 - a. Frosh/Soph Swim Coach/Boys (1) – El Rancho High School
 For the 2010/2011 School Year
 Payable at: \$2,545.00/lump
 Funding Source: District General Funds
 Eff: 03/11/11
 Dorado, Oscar
 - b. Varsity Football Coach/Boys (1) – El Rancho High School
 For the 2011/2012 School Year
 Payable at: \$4,497.00/lump
 Funding Source: El Rancho District General Funds
 Eff: 04/15/11
 Zepeda, Rick
 - c. Varsity Football Asst./Boys (1) – El Rancho High School
 For the 2011/2012 School Year
 Payable at: \$3,597.00/lump
 Funding Source: District General Funds
 Eff: 04/15/11
 Vigil, Juan

15.5 DIVISION OF HUMAN RESOURCES

- d. College Tutor (2)
Payable at: \$13.24/hr.
Funding Source: Title 1
 - Perez, Rossana Rivera Elementary School Eff: 3/24/11
 - Gomez, Geri So. Ranchito Elem. School 3/21/11
 - e. Noon Supervisor (1) – North Ranchito Elementary
Payable at: \$8.52/hr.
Funding Source: General Funds
Eff: 03/14/11
Rodriguez, Angela
 - f. Instructional Aide Trainee (2)
Payable at: \$10.13/hr.
Funding Source: Title 1
 - Briseño, Olga Durfee Elementary School Eff: 03/30/11
 - Ramirez, Roy Rivera Elementary School 03/14/11
 - g. Instructional Aide Trainee (3) – Student Services
Payable at \$10.13/hr.
Funding Source: Disproportionality
Eff: 03/24/11
Garcia, Maria C.
Rodriguez, Ana
Vasquez, Lourdes
5. Authorization of Unpaid Leave of Absence:
 - a. Clerk Typist II/Bilingual – El Rancho High
Eff: 03/08/11 – 04/06/11
Ceja, Gloria
 6. Authorization of Leave of Absence under the Family Medical Leave Act (FMLA):
 - a. Custodian – El Rancho High School
Eff: 03/04/11 – 04/4/11
Albitre, Rick
 - b. Instructional Aide/RSP – North Park Middle School
Eff: 3/7/11 – 4/14/11
Teets, Sally
 7. Authorization and Revision of Retirement Effective Date:
 - a. Instructional Aide III – Districtwide
Eff: 02/25/11
Gamboa, Graciela
 8. Authorization of Early Retirement:
 - a. Clerk Typist II/Bilingual – El Rancho High
Eff: 04/06/11
Ceja, Gloria
 - b. Instructional Aide/SDL – Student Services
Eff: 06/16/11
Madrid, Gloria
 9. Authorization of Resignation:
 - a. Child Care Attendant – Maizeland
Eff: 03/10/11
Soto, Marisol Estrada

15.5 DIVISION OF HUMAN RESOURCES

- b. Child Care Attendant – Maizeland
Eff: 03/25/11
Garcia, Crystal
- c. Instructional Aide RSP – Student Services
Eff: 03/14/11
Ortiz, Gloria

17. OLD BUSINESS

- 17.1** Adopted Second Reading of revised Board Policy and Administrative Regulation 5113.1, Students, Chronic Absence and Truancy.
- 17.2** Adopted Second Reading of revised Board Policy and Administrative Regulation 5117, Students, Interdistrict Attendance.

18. NEW BUSINESS – ACTION ITEMS

18.1 SUPERINTENDENT’S OFFICE

- A. Adopted Resolution No. 28-2010/2011 to Order Biennial Governing Board Election on November 8, 2011 to elect two (2) members to the Governing Board of Education, pursuant to Education Code 5000-5030.
- B. Adopted Resolution No. 29-2010-2011, National Teacher Day, May 3, 2011 in recognition of the contributions of teaching professionals.
- C. Adopted Resolution No. 30-2010/2011, Classified School Employee Week, May 15-21, 2011, in recognition of the contributions of classified school employees.

18.2 DIVISION OF STUDENT SERVICES

- A. Adopted first reading of revised Board Policy and Administrative Regulation 5123, Students, Promotion/Acceleration/Retention.
- B. Adopted first reading of revised Board Policy and Exhibit 5145.6, Students, Parental Notification.
- C. Approved Student Expulsion: Student #10-2011
- D. Approved Student Expulsion: Student #11-2011
- E. Approved Student Expulsion: Student #12-2011
- F. Approved Student Expulsion: Student #13-2011
- G. Approved Student Expulsion: Student #14-2011
- H. Approved Student Expulsion: Student #15-2011

18.3 DIVISION OF EDUCATIONAL SERVICES

None

18.4 DIVISION OF BUSINESS SERVICES

None

18.5 DIVISION OF HUMAN RESOURCES

None

19. ADJOURNMENT 9:25 p.m.