EL RANCHO UNIFIED SCHOOL DISTRICT  
Regular Meeting of the Board of Education  
Conducting the District’s Business in Public

Burke Middle School  
8101 Orange Avenue  
Pico Rivera, CA  90660

September 13, 2012  
Closed Session – 6:00 p.m.  
Open Session – 7:00 p.m.

MINUTES OF BOARD ACTIONS

1. CALL TO ORDER

The meeting was called to order By Dr. Joseph Rivera, President, at 6:03 p.m.

1.1 ROLL CALL – Members of the Board of Education
Dr. Joseph Rivera, President  
Delia Alvidrez, Vice President  
Rita Jo Ramirez, Clerk  
Rachel Canchola, Member  
Alfred Renteria, Jr., Member

1.2 ROLL CALL – Members of the Administrative Cabinet
Norbert D. Genis, Interim Superintendent  
Dr. Linda Vargas, Interim Assistant Superintendent, Educational Services  
Mark Matthews, Director, Human Resources  
Dr. Christopher Gutierrez-Lohrman, Director, Student Services  
Pearl Iizuka, Consultant, Business Services (absent)

2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

3. ADJOURN TO CLOSED SESSION – 6:05 p.m.

4. CLOSED SESSION

Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.
4. **CLOSED SESSION**

4.1 Conference with Legal Counsel – Liability Claims (Pursuant to Government Code § 54956.95)
   Claimant: Ana Reyes, Case Number BC 454036
   Agency claimed against: El Rancho Unified School District

4.2 Public Employee Appointment/Employment (Pursuant to Government Code §54957)
   Certificated Personnel Register No. 8-2012/2013
   Classified Personnel Register No. 3-2012/2013

4.3 Conference with Labor Negotiator (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representatives: Mark Matthews, Director, Human Resources
   Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees

4.4 Public Employment Discipline/Dismissal/Release/Complaint (Pursuant to Government Code §54957)

4.5 Conference with Legal Counsel – Anticipated Litigation (Significant exposure to litigation pursuant to subdivision (b) of Government Code §54956.9: 2 cases)

4.6 Public Employment: Superintendent

5. **RECONVENE IN OPEN SESSION** – 7:07 p.m.

5.1 **PLEDGE OF ALLEGIANCE**
   RECORDER Sandy Watkins
   INTERPRETER Herlinda Acevedo
   VISITORS Register No. 10-2012/2013

6. **STUDENT REPORTS**

6.1 ASB President, El Rancho High School, Samantha Herrera

6.2 ASB Spokesperson, Salazar High School, Angelina Rosas

7. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

Dr. Rivera announced discussion and action was taken during Closed Session on item 4.1. The Board and Cabinet will return to Closed Session to further discuss items 4.2-4.6.
8. **ADOPTION OF AGENDA**  
Recommendation is made that the Agenda be adopted as submitted.

Motion: Alvidrez  
Second: Ramirez  
Vote: 5-0  
PASSED with amendments

**Amendments:** Item 14.5 D.1.a  
Item 14.5 E.1.a

9. **AWARDS AND RECOGNITIONS**  
This is the time on the agenda when the Board recognizes personnel, school(s), and/or District programs.

9.1 Burke Middle School Presentation  
Principal, Elias Vargas; Associated Student Body President, Emma Sara Ramirez

10. **PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA** (Yellow speaker’s card)  
Public Comments is the time when members of the audience may address the Board on matters **not listed on the agenda.** Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.

- Margaret Martinez-Ingle thanked the Cisneros family for their donation to kindergarten students with the Bags of Books program.
- Randy Torres is looking forward to coaching football at El Rancho High.
- Victor Gonzalez addressed the Board regarding El Rancho High School.

11. **INFORMATION ITEMS**  
Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.

11.1 Unaudited Actuals Report Presentation  
Director of Fiscal Services, Laura Castillo

12. **BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**  
Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.
12. **BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**

- Rachel Canchola attended College Night at El Rancho High. The college representatives were very informative. She and Norbert Genis did a walk-through of El Rancho High to take a look at the facilities. Mrs. Canchola attended Back to School Night at North Park Middle School. She made note of the status of technology and the time it takes for teachers to upload lessons, that it is taking valuable instructional time.
- Rita Jo Ramirez thanked Mr. Vargas for his hospitality with hosting the Board meeting. She apologized for not being able to attend Back to School Nights; that this is something she looks forward to every year.
- Delia Alvidrez had the opportunity to attend Back to School Nights. She was impressed with the attendance of staff, parents and PTO groups.
- Alfred Renteria thanked Mr. Vargas for hosting the Board meeting. There was a great turnout at El Rancho High’s College Night. Mr. Renteria expressed a concern about unhealthy food products being sold at the schools.
- Dr. Joseph Rivera thanked the staff of Burke Middle School for hosting the meeting. He also attended some of the schools’ Back to School Nights. He had the pleasure of being able to participate in the Bags of Books Program which the Cisneros Foundation has purchased books for every kindergarten student in the District. Dr. Rivera shared information with his fellow Board members on Linked Learning, which is a program that supports college and career readiness. Many other school districts that are involved in the program are receiving funds. Dr. Rivera commented about the Board Bond Ad-hoc committee’s next steps. He’d like to schedule a meeting with the Superintendent, the District facility personnel and the bond financial advisors to receive more information to report back to the Board.

13. **SUPERINTENDENT’S REPORT**

The Superintendent reports to the Board of Education on relevant educational issues, participation in, and attendance at seminars, conferences, and District activities.

- Norbert Genis also attended the Bags of Books celebration at Durfee Elementary. He expressed his gratitude to the Cisneros family for making it possible. Mr. Genis pointed out his intent to meet with all staff to share with them that the District is moving on; that we are committed to instruction and to the education of our students.

14. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items (per Bylaws of the Board 9322). It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.
14. CONSENT AGENDA

HEARING SESSION: (Blue speaker’s card)
This is the time when members of the audience may speak to any item on the CONSENT AGENDA only. Your remarks will be limited to three (3) minutes. Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.

- Victor Gonzalez expressed concerns about approval of participation for the El Rancho High School boys’ varsity basketball team in the 2012 Las Vegas Prep High School Basketball Championship.

The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.

Motion: Renteria Second: Alvidrez

14.1 SUPERINTENDENT’S OFFICE

A. Approved the Minutes of the Board of Education’s Regular Meeting held August 23, 2012.

14.2 DIVISION OF STUDENT SERVICES

A. Approved/Ratified Memorandum of Understanding with ENKI Health and Research Systems (EHRS), a mental health service provider, for the 2012/2013 school year, effective September 1, 2012 through June 30, 2013. Services provided will be at no cost to the District.

B. Approved Consultant Agreement with Hector Palencia, M.A., MSW, PPSC, for the 2012-2013 school year for consultations and counseling services, effective September 14, 2012 through June 13, 2013. Total expenditure not to exceed $75,000.00 is payable through the Safe School/Healthy Students Grant.

C. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and Alton School. An El Rancho Unified School District student is to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of $31,718.60 is payable through the Federal & State Special Education Funds.
14.2 DIVISION OF STUDENT SERVICES

D. Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and Zinsmeyer Academy/Childnet Youth and Family Services. El Rancho Unified School District students are to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of $70,181.70 is payable through the Federal & State Special Education Funds.

E. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and The Almansor Center. An El Rancho Unified School District student is to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of $38,993.00 is payable through the Federal & State Special Education Funds.

F. Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and Rossier Park Jr./Sr. High School. El Rancho Unified School District students are to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of $95,540.57 is payable through the Federal & State Special Education Funds.

G. Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and HBIC/Cleta Harder Developmental School. El Rancho Unified School District students are to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of $93,162.60 is payable through the Federal & State Special Education Funds.

H. Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and Beacon Day School. El Rancho Unified School District students are to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of $242,956.70 is payable through the Federal & State Special Education Funds.
14.2 DIVISION OF STUDENT SERVICES

I. Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Speech and Language Development Center*. El Rancho Unified School District students are to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of $333,377.50 is payable through the Federal & State Special Education Funds.

J. Approved/Ratified Master Contract between El Rancho Unified School District and *Gallagher Pediatric Therapy*, a nonpublic agency for special education students, effective July 1, 2012 to June 30, 2013. El Rancho Unified School District students will receive services by this agency as defined in Item 18 under General Provisions with payment not to exceed $196,380.00 in accordance with Education Code Sections 56157 and 56365-56366.7, payable through State and Federal Special Education Funds.

14.3 DIVISION OF EDUCATIONAL SERVICES

A. Approved participation for twelve (12) El Rancho High School students, one (1) certificated staff member, and one (1) PREP coordinator in the Outdoor Youth Connection Leadership Training Program at the Silverwood Lake State Recreational Area in San Bernardino, CA, October 12 through 14, 2012. Bus transportation and lodging will be provided at no cost to the District, and all expenses will be paid by the L.E.A.R.N. Organization and PREP Program.

B. Approved participation for sixteen (16) El Rancho High School Boys’ Varsity Basketball Team students and three (3) certificated staff members in the 2012 Las Vegas Prep High School Basketball Championship in Las Vegas, Nevada, Wednesday, December 26, 2012 through Saturday, December 29, 2012 (Winter Break). Estimated expenditure of $3,200.00 for El Rancho vans transportation, accommodations at The Marriott in Las Vegas and meals is payable from student fundraisers, donations from supportive organizations and ASB Funds, at no cost to the District.

C. Approved attendance for 150 parents from El Rancho Unified School District to the Hispanic Outreach Taskforce 12th Annual Parent Education Conference at Whittier College on Saturday, October 13, 2012. Total expenditure not to exceed $5,650.00 for registration and PTC transportation is payable from Centralized Title I Assistance to Schools: PI Funds (55%) and Centralized Title I Assistance to Schools: Not PI Funds (45%); percentages may change according to release of accountability data in October 2012.
14.3 DIVISION OF EDUCATIONAL SERVICES

D. Approved consultant agreement with Shirley Coddington, accompanist, to assist El Rancho High School Choral Department students, effective September 14, 2012 through May 31, 2013. Total expenditure of $3,500.00 for consultant services is payable from El Rancho High School General Funds.

E. Amended consultant agreement with Marcy Romero to provide translation and desktop publishing services for the 2012-2013 school year, effective July 27, 2012 through June 30, 2013. Total expenditure not to exceed $3,000.00 is payable from EIA/LEP General Funds.

F. Approved/Ratified consultant agreement with Roxanne Robles to provide character development lessons and activities for students of Magee Elementary School, Monday through Friday, as needed, effective August 22, 2012 through June 6, 2013. The consultant will receive a daily rate of $90.00, payable on a monthly basis. Total expenditure is not to exceed $15,750.00 and is payable from Magee Elementary School Title I ($4,591.00) EIA/LEP ($3,159.00) and SCE ($8,000.00) Funds.

G. Approved the El Rancho High School 2012-2013 Textbook Master List.

14.4 DIVISION OF BUSINESS SERVICES

A. Approved/Ratified Business Services reports for the month of August 2012.

B. Approved the El Rancho Unified School District’s 2011-2012 Unaudited Actuals pursuant to Education Code Section 42100.

C. Adopted Resolution No. 3-2012/2013 Annual Delegation of Administrative Authority to Process Routine Budget Revision, Adjustments and Transfers for the 2012/2013 fiscal year.

D. Adopted annual Resolution No. 4-2012/2013 establishing the Gann Appropriations Limits as $49,130,556 for the 2012-2013 fiscal year.

E. Approved final payment of $1,269.00 to Letner Roofing Company and accept Roofing Project as complete. Total project cost payable from State Deferred Maintenance Funds.

F. Approved final payment of $19,480.00 to Best Contracting Services and accept Roofing Project as complete. Total project cost payable from State Deferred Maintenance Funds.
14.4 DIVISION OF BUSINESS SERVICES

G. Approved attendance for four classified staff members from the Information Technology Department to attend technical training courses to support new District infrastructure. Training will be held at the New Horizons Computer Learning Centers in Anaheim, California beginning October 1, 2012. Total expenditure of $7,528.00 is payable from Information Technology General Funds.

15. CONSENT AGENDA VOTE

Motion: Renteria  Second: Alvidrez  Vote: 5-0  PASSED with exceptions

Exception: Items 14.5 A – E will be addressed following reconvening of Closed Session.

16. NEW BUSINESS – ACTION ITEMS

This is the time of the meeting when members of the public may address the Board on matters that are on the ACTION ITEMS agenda only. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.

16.1 SUPERINTENDENT’S OFFICE

A. Adopted Resolution No. 6-2012/2013 in support of the Schools and Local Public Safety Protection Act (Proposition 30) and Our Children Our Future: Local Schools and Early Education Investment Act (Proposition 38), without which schools will receive additional mid-year funding reductions that will result in additional cuts in services to programs and students.

Motion: Alvidrez  Second: Ramirez  Vote: 5-0  PASSED

B. Adopted Resolution No. 7-2012/2013 declaring that Board Member Rita Jo Ramirez was absent from the August 23, 2012 regular board meeting in accordance with Education Code 35120, which allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

Motion: Renteria  Second: Alvidrez  Vote: 4-0  PASSED
(Ramirez abstain)
16.1 SUPERINTENDENT’S OFFICE

C. Approved nominations to the Los Angeles County Committee on School District Organization.

First Supervisorial District (one vacancy for 4-year term): John Nunez
Fourth Supervisorial District (one vacancy for 4-year term): Frank Bostrom
Fifth Supervisorial District (one vacancy for 4-year term): Maurice Kunkel

Motion: Renteria   Second: Alvidrez   Vote: 5-0   PASSED

16.2 DIVISION OF STUDENT SERVICES

A. Approved second reading and adopted new Board Policy and Administrative Regulation 5020, Students, Parent Rights and Responsibilities.

Motion: Ramirez   Second: Alvidrez   Vote: 5-0   PASSED

B. Approved second reading and adopted revised Board Policy and Administrative Regulation 5125.1, Students, Release of Directory Information.

Motion: Alvidrez   Second: Renteria   Vote: 5-0   PASSED

C. Approved second reading and adopted revised Board Policy and Administrative Regulation 5131.7, Students, Weapons and Dangerous Instruments.

Motion: Alvidrez   Second: Ramirez   Vote: 5-0   PASSED

16.3 DIVISION OF EDUCATIONAL SERVICES

A. Approved second reading and adopted revised Board Policy and Administrative Regulation 6146.1, Instruction, High School Graduation Requirements.

Motion: Alvidrez   Second: Renteria   Vote: 5-0   PASSED

B. Approved second reading and adopted new Board Policy 6145.8, Instruction, Assemblies and Special Events.

Motion: Alvidrez   Second: Renteria   Vote: 5-0   PASSED
16.3 DIVISION OF EDUCATIONAL SERVICES

C. Approved second reading and adopted new Board Policy and Administrative Regulation 6146.11, Instruction, Alternative Credits toward Graduation.

Motion: Renteria  Second: Alvidrez  Vote: 5-0  PASSED

D. Approved second reading and adopted revised Board Policy 6146.5, Instruction, Elementary/Middle School Graduation Requirements, and deletion of corresponding Administrative Regulation.

Motion: Alvidrez  Second: Renteria  Vote: 5-0  PASSED

E. Approved second reading and adopted new Board Policy 6152, Instruction, Class Assignment.

Motion: Renteria  Second: Alvidrez  Vote: 5-0  PASSED

16.4 DIVISION OF BUSINESS SERVICES

None

16.5 DIVISION OF HUMAN RESOURCES

A. Adopted/Ratified the Declaration of Need in the event there are insufficient numbers of fully credentialed persons to meet the employment needs for the 2012-2013 school year, effective July 1, 2012.

Motion: Ramirez  Second: Rivera  Vote: 5-0  PASSED

17. **ADJOURN TO CLOSED SESSION** – 8:25 p.m.

18. **RECONVENE IN OPEN SESSION** – 10:15 p.m.

19. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

Dr. Rivera announced the following took place in Closed Session:

- **4.2 Discussion**
- **4.3 Discussion**
- **4.4 Discussion**
- **4.5 Discussion**
- **4.6 Discussion and Action**
20. **CONSENT AGENDA**

### 14.5 DIVISION OF HUMAN RESOURCES

A. Approved/Ratified adoption of Resolution No. 5-2012/2013 authorizing three (3) Single Subject Credentialed teachers to teach in a class outside their credential per California Education Code.

B. Approved/Ratified to employ five (5) certificated teachers authorizing them to teach in a class outside their credential per California Education Code 44258.7(b)

C. Approved contract of Norbert D. Genis as Interim Superintendent, effective August 1, 2012 in accordance with the provisions of the contract.

D. Approved with amendments and exceptions Certificated Personnel Register No. 8-2012/2013

1. **Authorization & Ratification of Employment:**
   a. **Secondary Teachers (1) - ERHS**
      Funding Source: District General Funds
      Eff: 9/14/12
      Santos, Amanda Afan, Kristina – Physical Education – 67%
   b. **Substitute Teachers (2) – Districtwide**
      Funding Source: District General Funds
      Eff: 9/14/12
      Gonzalez, Laurin Nicole
      Prieto, Darlene
   c. **Long Term Substitute Teachers (4)**
      Funding Source: District General Funds
      Eff: 8/20/12
      Jauregui, Jacqueline (Rivera Elementary)
      Lopez, Jesus (Magee Elementary)
      Sanchez, Matthew (North Park Middle)
      Eff: 8/28/12
      Adame, Kathryn (Burke Middle)

2. **Authorization of Request for Leave under the Family Medical Leave Act (FMLA):**
   a. **Secondary Teacher (1) – ERHS**
      Eff: 9/28/12 – 11/2/12
      Brown, Charlene
   b. **Special Education Teacher (1) – South Ranchito Elementary**
      Eff: 9/18/12 – 12/4/12
      Smith, Shanni
14.5 DIVISION OF HUMAN RESOURCES

3. Authorization & Ratification of Request for Unpaid Leave of Absence:
   a. Special Education Teacher (1) – Adult Transition Program
      Eff: 9/4/12 – 10/18/12
      Manriquez, Gina

4. Authorization & Ratification of Extra Duty, Extra pay Assignments:
   HUMAN RESOURCES:
   a. Amendment to Supplemental Pay Assignment (12-13 School Year):
      Certificated Staff Members (16) – ERHS
      Expenditure: $25,964.53
      Funding Source: District General Funds
      Eff: 11/30/12 – 6/6/13
      
      | Staff        | Assignment         |
      |--------------|--------------------|
      | Correa, Gerardo | European History   |
      | Diaz, Daniel  | U.S. History       |
      | Francis, Steve | Calculus A&B       |
      | Francis, Steve | Calculus B&C       |
      | Katsumura, Claire | Biology         |
      | Leonardi, Marcello | Environmental |
      | Llanes, Frank  | Spanish Literature |
      | Llanes, Frank  | Spanish Language   |
      | Lugo, Shirley  | Spanish Language   |
      | **Melgar, Carlos** | **Statistics**   |
      | Meza, Benjamin | Political Science/Govt. |
      | Oase, Kristin  | European History   |
      | Ortiz, Herb    | A.P. Coordinator   |
      | Quereshi, Parvin | U.S. History     |
      | Ramirez, Ricardo | Spanish Language |
      | Rojas, James   | Psychology         |
      | Sorenson, Jim  | English Language   |
      | Wlasick, Stan  | English Literature |

   b. **PULLED Supplemental Pay Assignment:**
      Certificated Staff Members (8) – ERHS
      Expenditure: $27,371.55
      Funding Source: District General Funds
      Eff: 8/20/12 – 11/30/12
      
      | Staff        | Assignment         |
      |--------------|--------------------|
      | Alvarado, Joseph | Trainer          |
      | Galindo, Eduardo | JV, Girls’ Tennis |
      | Lawson, Lynn  | Athletic Director  |
      | Lippstreu, Cynthia | Varsity, Girls’ Tennis |
      | Picon, Adelaida | Varsity Head Girls’ Volleyball |
      | Saucedo, Rudy  | JV Asst., Football |
      | Wynn, Tirrell  | Varsity, Boys’ Cross Country |
      | Wright, Samuel | Varsity, Boys’ Water Polo |
14.5 DIVISION OF HUMAN RESOURCES

c. Supplemental Pay Assignment:
Certificated Staff Members (3) – North Park
   Expenditure: $11,817.94
   Funding Source: District General Funds
   Eff: 8/20/12 – 6/6/13
<table>
<thead>
<tr>
<th>Staff</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barrios, Angie</td>
<td>Yearbook</td>
</tr>
<tr>
<td>Vasquez, Gloria</td>
<td>Newspaper</td>
</tr>
<tr>
<td>Wakefield, Ron</td>
<td>Band</td>
</tr>
<tr>
<td>Wakefield, Ron</td>
<td>Marching Band</td>
</tr>
</tbody>
</table>

EDUCATIONAL SERVICES:

d. Extra-Duty, Extra-Pay Assignment
Certificated Staff Members (3) – Categorical Programs
   Total Expenditure: $3,624.08
   Funding Source: Centralized Title I and Title III Funds
   Eff: 9/14/12 – 6/30/13
   Carreon, Lilia
   Gallegos, Sandra
   Pantoja, Alejandra

e. Extra-Duty, Extra-Pay Assignment
Certificated Counselors (7) – El Rancho High
   Total Expenditure: $7,719.28
   Funding Source: Centralized Title I and Title III Funds
   Eff: 10/1/12 – 1/30/13
   Arriola, Delia
   Diaz-Cruz, Marla
   Espinoza, Olga
   Jimenez, Roberta
   Ortiz, Herb
   Peña, Ray
   Sell, Jan

f. Extra-Duty, Extra-Pay Assignment
Certificated Staff (9) – El Rancho High
   Total Expenditure: $14,496.30
   Funding Source: District General Funds
   Eff: 9/15/12 – 6/6/13
   Alonso, Cecilio
   Bauer, Sandra
   Garcia, Anna
   Gunningham, Karen
   Guzman-Jurado, Laura
   Lamar, Marcella
   Muller, Michael
   Narro, Celia
   Rojo, Philip
14.5 DIVISION OF HUMAN RESOURCES

g. Extra-Duty, Extra-Pay Assignment
   Certificated Administrators (5) – El Rancho High
   Total Expenditure: $4,600.00
   Funding Source: CAHSEE Testing Funds
   Eff: 9/15/12 – 6/1/13
      Chavez, Jazmin
      Gonzalez, Gabriel
      Rodriguez, George
      Rodriguez, Steven
      Ventura-Rincon, Yvette

h. Extra-Duty, Extra-Pay Assignment
   Certificated Staff (13) – El Rancho High
   Total Expenditure: $11,000.00
   Funding Source: CAHSEE Testing Funds
   Eff: 9/15/12 – 6/1/13
      Alonso, Cecilio
      Bauer, Sandra
      Elliott, Ray
      Elliott, Sylvia
      Larrache, Freddy
      Narro, Celia
      Orihuela, Victor
      Ramirez, Ricardo
      Rivas, Oscar
      Rosales, Alejandra
      Sedano, Tracie
      Thomas, Mridula
      Wynn, Tirrell

i. Ratify Extra-Duty, Extra-Pay Assignment
   Certificated Staff (18) – El Rancho High
   Total Expenditure: $34,227.38
   Funding Source: EIA/SCE Funds
   Eff: 8/22/12 – 6/6/13
      Bauer, Sandra
      Brown, Charlene
      Chapman, Mary
      Diaz, Daniel
      Figueroa, Rosemary
      Flores-Orihuela, Yamileth
      Francisco, Joel
      Katsumura, Claire
      Lam, Dawn
      Lippstreu, Cynthia
      Martinez, Irene
14.5 DIVISION OF HUMAN RESOURCES

Melgar, Carlos
Palacios, Desiree
Qureshi, Parvin
Retana, David
Rivas, Oscar
Rojo, Gabriela
Rojo, Philipp

j. Amend Extra-Duty, Extra-Pay Assignment
Certificated Staff (5) – North Park Middle School
Total Expenditure: $23,863.14
Funding Source: EIA/SCE, Title I, and EIA/LEP Funds
Eff: 9/14/12 – 6/6/13
   Ledden, Brendan
   Leija-Cardenas, Veronica
   Oliver, Olivia
   Ponciano, Edwin
   Torres, Tammy

k. Extra-Duty, Extra-Pay Assignment
Certificated Administrators (2) – Rivera Middle School
Total Expenditure Not to Exceed: $6,500.00
Funding Source: EIA/SCE and Title I Funds
Eff: 9/22/12 – 5/11/13
   Alvidrez, Andrew (Principal)
   Melgar, Ana (Assistant Principal)

l. Extra-Duty, Extra-Pay Assignment
Certificated Staff (33) – Rivera Middle School
Total Expenditure: $7,251.62
Funding Source: Title I Funds
Eff: 9/22/12 – 5/11/13
   Aguilar, David
   Baltazar, Edward
   Barajas, Alice
   Barrios, Justin
   Chiboucas, Gigi
   Cordes, Lisa
   Cordova, Sylvya
   Covarrubias, Cesar
   Delgado, Rosa
   Flanagan, Sandra
   Flores, Margaret
   French, David
   Gomez, Grace
   Grijalva, Christine
   Heredia, Claudio
14.5 DIVISION OF HUMAN RESOURCES

Lawrence, Mike
Leos, Raul
Macias, Natalia
Mercado, Pearl
Muñoz, Mary
Murillo, Laura
Novalis, Leslie
Nova-Wahler, Aidee
Olvea, Guillermo
Padilla, Roman
Pardee, Summer
Prather, Diane
Robledo, Oscar
Rubio, Israel
Salisbury, Beth
Sierra, Ron
Tristan Gonzalez, Rebecca
Valenzuela, Aracely

Extra-Duty, Extra-Pay Assignment
Certificated Staff (33) – Rivera Middle School
Total Expenditure: $20,304.52
Funding Source: Title I Funds
Eff: 9/24/12 – 5/9/13

Aguilar, David
Baltazar, Edward
Barajas, Alice
Barrios, Justin
Chiboucas, Gigi
Cordes, Lisa
Cordova, Sylvya
Covarrubias, Cesar
Delgado, Rosa
Flanagan, Sandra
Flores, Margaret
French, David
Gomez, Grace
Grijalva, Christine
Heredia, Claudio
Lawrence, Mike
Leos, Raul
Macias, Natalia
Mercado, Pearl
Muñoz, Mary
Murillo, Laura
14.5 DIVISION OF HUMAN RESOURCES

Novalis, Leslie
Nova-Wahler, Aidee
Olvea, Guillermo
Padilla, Roman
Pardee, Summer
Prather, Diane
Robledo, Oscar
Rubio, Israel
Salisbury, Beth
Sierra, Ron
Tristan Gonzalez, Rebecca
Valenzuela, Aracely

n. Amend Extra-Duty, Extra-Pay Assignment
Certificated Staff (2) – Rivera Middle School
Total Expenditure: $2,416.05
Funding Source: EIA/SCE and Title I Funds
Eff: 9/24/12 – 6/7/13
Chiboucas, Gigi
Covarrubias, Cesar

o. Amend Stipend Assignment
Certificated Staff (1) – Ruben Salazar High School
Total Expenditure: $1,725.75
Funding Source: EIA/SCE Funds
Eff: 8/24/12 – 1/25/13
Martinez, Arianne

p. Extra-Duty, Extra-Pay Assignment
Certificated Staff (6) – Various School Sites
Total Expenditure: $13,690.95
Funding Source: Migrant Education Funds
Eff: 10/6/12 – 5/18/13
Chavez, Olivia, Rio Vista Elementary (Alternate)
Galvan, Maybrit, Rio Vista Elementary
Morales, Crystal, Valencia Elementary
Ponce, Bernice, Rio Vista Elementary
Urrieta, Roberto, Magee Elementary (Alternate)
Verbera, Judith, Rio Vista Elementary

q. Extra-Duty, Extra-Pay Assignment:
Certificated Staff (2) – Student Services
Total Expenditure: $2,818.73
Funding Source: Centralized Title II
Eff: 9/10/12 – 11/1/12
Padilla, Christina
Melgar, Carlos
14.5 DIVISION OF HUMAN RESOURCES

E. Approved **with amendments** Classified Personnel Register No. 3-2012/2013

1. **Authorization & Ratification of Employment:**
   a. **Administrative Secretary II Confidential (1) – Educational Services**
      Payable at: $5,118/mo.
      Funding Source: District General Funds
      Eff: 9/14/12
      **Bowers, Mary**
   b. **Recall from 39-month Rehire List - Clerk Typist II (1) – EREC**
      Payable at: $1,832.68/mo.
      Funding Source: El Rancho Education Center
      Eff: 8/6/12
      Castellanos, Yolanda
   c. **Recall from 39-month Rehire List – Behavior Technician (1) – Student Services**
      Payable at: $2,697.62/mo.
      Funding Source: Federal and State Special Education Funding
      Eff: 8/22/12
      Valadez, Vanessa
   d. **Recall from 39-month Rehire List – Child Care Attendant (6) – State Preschool**
      Payable at: $854.62/mo.
      Funding Source: State Preschool
      Eff: 8/22/12
      Cesena, Nely
      Gomez, Maria
      Jimenez, Elva
      Medina, Sylvia
      Orozco, Rosa
      Segura, Rita
   e. **Recall from 39-month Rehire List – Special Ed. Instructional Aide (18) – Student Services**
      Payable at: $1,661.69/mo.
      Funding Source: Federal and State Special Education Funding
      Eff: 8/22/12
      Acosta, Arlene
      Cabrera, Candace D.
      Cunes, Maria G. Martinez
      Diaz, Marco V.
      Galvan, Scotty
      Garcia, De’Anne
      Gonzales, Stephanie M.
      Gonzales, Vanessa D.
      Hernandez, Jose
14.5 DIVISION OF HUMAN RESOURCES

Jacome, Yohana
Mejia, Raymond
Moore, Everett
Nerio, Leonardo
Paniagua, Miguel A.
Pasos, Cecilia H.
Perez, Angelica P.
Sam, Anthony Bu Chau
Wilson, Samuel

2. Authorization & Ratification of Out-of-Category Assignment:
   a. Amend Administrative Secretary II-Confidential (1) – Educational Services
      Payable at: $5,148.00/mo.
      Funding Source: District General Funds
      Eff: 7/2/12 – 8/31/12 9/30/12
         Bowers, Mary
   b. Personnel Assistant (1) – Human Resources
      Payable at: $4,690.00/mo.
      Funding Source: District General Funds
      Eff: 9/20/12
         Diaz, Rosa
   c. Personnel Secretary (1) – Human Resources
      Payable at: $3,527.00/mo.
      Funding Source: District General Funds
      Eff: 9/10/12 – 9/17/13
         Rodriguez, Sandra
   d. School Secretary-Bilingual (1) – El Rancho High
      Payable at: $2,839.00/mo.
      Funding Source: District General Funds
      Eff: 9/10/12
         Castellanos, Yolanda
   e. Grounds Equipment Operator (2) – M & O
      Payable at: $3,252.00/mo.
      Funding Source: District General Funds
      Eff: 9/25/12
         Gomez, George
         Payable at: $2,918.00/mo.
         Eff: 11/6/12
         Valdez, Humberto
   f. Cafeteria Manager I (1) – Food Services
      Payable at: $3,394/mo.
      Funding Source: Food Services
      Eff: 8/20/12
         Bermudez, Susanna


14.5 **DIVISION OF HUMAN RESOURCES**

- **Cook/Baker (1) – Food Services**
  - Payable at: $2,318.75/mo.
  - Funding Source: Food Services
  - Eff: 8/20/12
    - Lopez, Lisa

3. **Authorization & Ratification of Substitute Employment for 2012-13 School Year:**
   - **Clerical Substitute (1) – Districtwide**
     - Payable at: $13.22/hr.
     - Funding Source: District General Funds
     - Eff: 9/14/12 – 6/30/13
       - Contreras, Elva
   - **Instructional Aide Substitute (1) – Districtwide**
     - Payable at: $12.51/hr.
     - Funding Source: District General Funds
     - Eff: 9/4/12 – 6/30/13
       - Hernandez, Teresita
   - **Cafeteria Helper Substitute (10) – Food Services**
     - Payable at: $10.67/hr.
     - Funding Source: Food Services
     - Eff: 8/20/12 – 6/6/13
       - Alcala, Delia
       - Cortez, Herminia
       - Estrada, Yvonne
       - Garcia, Olga
       - Hernandez, Connie
       - Limon, Griselda
       - Mendoza, Lorraine
       - Orozco, Jasmine
       - Rodriguez, Francine
       - Sanchez, Sylvia

4. **Authorization & Ratification of Short Term Employment:**
   - **Instructional Aide I (2) – Rivera Elementary**
     - Payable at: $12.51/hr.
     - Funding Source: District General Funding
     - Eff: 8/23/12 – 9/28/12
       - Diaz, Sharon
       - Duffey, Rosalva
14.5 DIVISION OF HUMAN RESOURCES

5. Authorization & Ratification of Permanent Increase in Hours:
   a. Behavior Technician (2) – Student Services
      Funding Source: Federal and State Special Education Funding
      Eff: 8/22/12
      Melara, Rafael $2,697.62/mo. (6.5 hrs. to 7.0 hrs.)
      Nora, Brittany $2,697.62/mo. (6.0 hrs. to 7.0 hrs.)

6. Authorization & Ratification of Voluntary Reduction in Hours:
   a. Cafeteria Helper I – Food Services
      Payable at: $906.37/mo. (From 3.5 hours to 3 hours)
      Eff: 8/16/12
      Galindo, Ana Maria

7. Authorization & Ratification of Unclassified Employment:
   a. Football Coaches (7) – El Rancho
      Payable at: $3,597.00 (per coach)
      Funding Source: District General Funds
      Eff: 7/1/12 – 12/21/12
      Corona, Adrian Varsity Football Asst. Coach
      Montes, Matthew Varsity Football Asst. Coach
      Parent, Matthew Varsity Football Asst. Coach
      Payable at: $3,191.00 (per coach)
      Camacho, Paul Freshman Head Football Coach
      Cuellar, Peter JV Football Asst. Coach
      Montoya, Richard JV Football Asst. Coach
      Payable at: $2,756.00 (per coach)
      Navalta, Phillip Freshman Football Asst. Coach
   b. Language Assessors - Temporary (6) – Categorical Programs Office
      Payable at: $16.63/hr.
      Funding Source: Testing Funds
      Eff: 8/24/12 – 11/30/12
      Hinojos, Victoria Ochoa
      Mauricio, Yvette
      Eff: 8/24/12 – 6/20/13
      Contreras, Elva
      Lomeli, Monica
      Montano-Briseño, Olga
      Rios, Gabriela
   c. College Tutors (1)
      Payable at: $13.24/hr.
      Funding Source: 50% Title I/50% EIA/SCE
      Eff: 9/4/12 – 6/6/13
      Gomez, Tatiana Rio Vista
14.5 DIVISION OF HUMAN RESOURCES

d. School Safety Officer (3)
   Payable at: $13.24/hr.
   Funding Source: District General Funds
   Eff: 8/27/12 – 6/6/13
      Garcia, Carlos   Rivera Middle
   Eff: 8/29/12 – 6/6/13
      Allen, Cedrick   Salazar Cont. H.S.
   Funding Source: Safe Schools/Healthy Students Grant
   Eff: 9/14/12 – 6/6/13
      Lopez, Andres   North Park Middle

e. Instructional Aide Trainees (2) – Categorical Programs Office
   Payable at: $10.13/hr.
   Funding Source: Title I 50%, Title III 50%
   Eff: 10/1/12 – 6/30/13
      Barrientos, Dinora
      Garcia, Maria Consuelo

f. Noon Supervisors (7)
   Payable at: $8.52/hr.
   Funding Source: District General Funds
   Eff: 8/22/12 – 6/6/13
      Alonso, Norma   Magee
      Carmona, Estela   Magee
      Mexicano, Juanita   Magee
      Ornelas, Marisol   Magee
      Romero, Teresa   Magee
      Bernal, Carmen   Rivera Elementary
      Luna, Maricela   Rivera Elementary

8. Authorization & Ratification of Request for Leave of Absence:
a. Cafeteria Helper I (1) – Food Services
   Eff: 11/1/12 – 11/30/12
      Paiz, Ivan

b. Personnel Secretary (1) – Human Resources
   Eff: 9/17/12 – 9/17/13
      Dominguez, Christine

9. Authorization & Ratification of Resignation:
a. Behavior Technician (1) – Student Services
   Eff: 8/15/12
      Rodriguez, Jeremiah
21. **CONSENT AGENDA VOTE**

   Motion: Renteria    Second: Ramirez    Vote: 5-0    PASSED *with exceptions*

   *Item 14.5 D.4.b*    **Pulled**
   *Item 14.5 D.4.k*    *Vote: 4-0 (Alvidrez abstain)*

22. **ADJOURNMENT** – 10:20 p.m.

   Motion: Alvidrez    Second: Renteria    Vote: 5-0    PASSED

---

**NOTE:** Exhibits listed herein are a part of these minutes and are filed in the Official Board Minutes Record Book of the Board of Education, which is open for public inspection.

Minutes approved **October 11, 2012**, as written ☐, as corrected ☐

Dr. Joseph Rivera, President
Superintendent / Designee